

**BUDGET COMMITTEE MEETING
SUMMARY NOTES**

**Friday, March 28, 2014
9:00 a.m. - 11:00 a.m.
Meeting Location: L-151**

In attendance: John Hanecak, Katrina Keating, John Nahlen, Teresa Towers, April Doty, Kathleen Costa, Jackie Jones-Castellano, Felicia Novia, Michael Almaguer, Ray Goralka.

Guests: Roshan Dahi

Note taker: Julie Catalano

Topic/Activity	Outcome
Public Comment	None.
Announcements	Almaguer announced that Sandra Parsons has resigned from the committee. He will work to find a replacement for Sandra. Keating will have to miss the next two meetings.
Agenda Review	Doty motioned and Costa seconded. Approved.
February 28, 2014 Minutes	Hanecak motioned and Doty seconded. Approved.
2013-14 Annual Plan recommendation – College Council questions 3-10-14	Keating stated that the College Council (CC) formally accepted the annual plan. It has not been approved and the CC has some questions about the plan. Almaguer went on to explain that he, Keating and Goralka went to the CC meeting to walk them through the document. One explanation requested was with regard to the 10% across-the-board augmentation to operating budgets. The other question was around the \$130,919 given to facilities/restrooms. Almaguer will send an email out to managers to ask how they spent the 10% augmentation so that we will be able to report out on how the funds were spent. Almaguer will check with the chair of the CC to see if they want a formal response to how we came to our recommendations. Almaguer will put together a draft narrative for the BC to approve and then share with the CC to explain how the committee came to recommend allocating funds to facilities/restrooms.
Phase 3 discussion/planning	Almaguer shared a discussion document he put together to again start the discussion regarding phase 3. The committee is still trying to refine their role and their goals in sharing information with the college community in the next phase of budget allocation. We will continue the discussion at the next meeting.
Governance Co-Chairs report	No report.

**Next meeting will be April 11, 2014
9:00 a.m. – 11:00 a.m.**

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