

**BUDGET COMMITTEE MEETING  
SUMMARY NOTES**

**Friday, May 9, 2014  
9:00 a.m. - 11:00 a.m.  
Meeting Location: BFL-210**

In attendance: Michael Almaguer, John Nahlen, Teresa Towers, Katrina Keating, April Doty, Ray Goralka, Jackie Jones-Castellano

Guests: Daniel Kiely, Roshan Dahi.

Note taker: Julie Catalano.

<b>Topic/Activity</b>	<b>Outcome</b>
<b>Public Comment</b>	None.
<b>Announcements</b>	Keating invited everyone to the self-study signing in the BFLCCC on Monday, May 12 at 4:00 and the after party at Jacks in Pleasant Hill. Almaguer announced that our next meeting will be August 29, 2014. He thanked the committee for all their work. He also thanked Keating for her work as co-chair. Almaguer also announced that the outdoor Arts Festival will be on campus tomorrow from 1:00-5:00. Music, art, drama, Chinese costumes, and food.
<b>Agenda Review</b>	Jones-Castellano motioned, Doty seconded. Approved.
<b>April 11, &amp; 25 2014 Notes</b>	Goralka motioned and Towers seconded the April 11 notes. Approved. Keating motioned and Almaguer seconded the April 25 notes. Approved.
<b>Technology Committee Review of 2014-16 Technology Master Plan and review of technology replacement cycles</b>	Daniel Kiely attended the budget committee meeting to talk about the Technology Master Plan, particularly replacement cycles for computers and projectors. Kiely is here to set the stage for how the Tech Committee and the Budget Committee will interact going forward. Kiely noted some other the topics on the horizon as outfitting smart classrooms, replacement of outdated equipment in classrooms. Kiely will come to another budget meeting in the fall to update the committee on tech cycle costs.
<b>2014-15 Tentative Budget</b>	Dahi sent out a document on the tentative budget projections. Nahlen explained the major assumptions and our obligations. Our FTES goal is flat (meaning no growth), our productivity goal is 16.6. We will be preparing our adopted budget in July and August and bring an adopted budget to the board in September. We will discuss the adopted budget at our meeting in late September.
<b>Phase 3 – continue with last meeting discussion – additional budget options? And/or ideas for survey questions</b>	More discussion around how to take this project to the college community. Our two goals for the project over the summer are to create an outline for our plan and work on questions for the survey. Over the summer, please send your ideas to Almaguer and he will compile them.
<b>Co-chair replacement</b>	Goralka agreed to take Keating's place for the rest of her term. The committee thanked Goralka for agreeing to co-chair.
<b>Governance Co-Chairs report</b>	Almaguer shared that the IC has formed a task force to work on speeding up the process of the program review resource allocation process. There is also talk about taking safety issues out of program review.
<b>Proposed meeting dates for FA14: 8/29, 9/12, 10/10, 10/24, 11/14, 12/12</b>	Approved.
<b>In addition to regular budget committee meetings – discuss additional Phase 3 workgroup meetings</b>	Almaguer will work on more possible meetings throughout the fall semester. Maybe we will form a subgroup to work on phase 3.

**Next meeting will be August 29, 2014**