

B U D G E T C O M M I T T E E
October 3, 2014 Minutes
9:00 a.m. – 11:00 a.m.

In attendance: Michael Almaguer, Bret Peppo, Kathleen Costa, Jackie Jones Castellano, Valerie House, Laura Burns, Virginie Poetry
 Guest: Percy Roper
 Note taker: Marisa Greenberg

	Topic/Activity	Summary
1	Budget Committee presentation to Deans and Department Chairs meeting 9:00-10:00AM	BC presented information to the DDC's on the charge, membership, and work of the BC.
2	Budget Committee Meeting 10:00-11:00AM in BFL 210	Presentation de-brief and recommendations for areas of improvement: Explain phase 1 & 2 briefly before going into phase 3. Clarify the goal of the proposed campus survey regarding operating budgets. Review the 10 year budget allocation history with Business Services to understand the unit cost variables between program reviews and data-tel records. Regarding rubrics: Student success is a top priority, and the productivity of the unit will be among the considerations taken into account. Work on improved presentation will occur; Jones-Castellano will work with Costa before the next presentation.
3	Public Comment	None.
4	Announcements	Marisa Greenberg is taking notes today.
5	Agenda Review	Approved. Costa would like to spend majority of time on Integration Council funding recommendations .
6	September 12, 2014 Minutes	September 12 th is available digitally, please review and let Almaguer know if any changes.
7	September 19, 2014 Minutes	September 19 th hasn't been completed yet; Almaguer will send out once complete.
8	14-15 Annual Budget Plan Available Funds	Nahlen/Dahi couldn't make meeting. There is \$938, 771 available for allocation. On the summary page change FY 14-14 to FY 14-15 on page 6. Review the document and summary, and email Nahlen, Dahi and committee with any questions by next week. IC sent their recommendations; 47 pages, Almaguer will email. Discussed the differences between program review and operating budget numbers submitted. Peppo, Burns, Costa and Almaguer will bring examples to the next meeting.

9	Integration Council funding recommendations	Read through the IC report. They ranked requests in 4 areas: IT, HR, Equipment/Supplies, and Facilities. The budget committee does not question the IC rankings but recommends money to the four funding categories. BC can check to see if other funding might be/has been used to purchase. IT is only for staff or lab computers. Have questions ready for discussion at next meeting regarding IC rankings. Burns would like to see last year's allocation. BC typically funds band 1. Peppo will transfer the rankings/cost into excel to help ease process and obtain totals in each band.
10	Budget Allocation for IT replacement cycle funding - update	Roper reviewed the estimated costs submitted with revised information. Includes computers, projectors, and servers. The estimates provided by Roper are based on different cycle plans: 4, 5, 6, or 7 years. Computers (5 year cycle) PC's cost \$1100, Mac \$1800-2200, MacBook \$1550. Projectors (7-10 year cycle): \$2600 for regular, \$3650 for HiDef. Servers should last 5-7 years. The projector price went down by removing installation costs; most will be done in house. The total yearly cost would be almost 2/3 of the available allocation.
11	Other	

Next meeting: October 10, 2014 in BFL-210