

B U D G E T C O M M I T T E E

October 10, 2014, **BFL-210** 9:00–11:00 a.m.

Attendance: Scott Brown, April Doty, Toni Fannin, Bret Peppo, Jackie Jones, John Nahlen, Roshan Dahi, Valerie House, Teresa Towers, Laura Burns
 Guest: Keith Montes, Dan Kiely, Peter Garcia, Cathy Walton-Woodson

	Topic/Activity	Presenter	Desired Outcome
1	Public Comment		Keith Montes (ASDVC president) is a guest today. Montes would like to receive emails of all budget committee documents. keithmontes@gmail.com Montez explained that the college made a three year commitment to fund staff positions in student life. That agreement expires this academic year and would like the budget committee to consider further funding. The estimate is for 100K per year for 3 staff positions.
2	Announcements		No announcements.
3	Agenda Review	All	Almaguer explained plans for todays meeting. Jones, motions, House, 2nds. Agenda is approved.
4	September 12, 2014 Minutes <i>item 6 only</i>	All	Jones, motions, Doty, 2nd. Minutes are approved with previous corrections.
5	September 19, 2014 Minutes	All	Fannin, motions, Jones, 2nd, Minutes are approved
6	October 3, 2014 Minutes	All	Tabled to 10/24/14 meeting.
7	14-15 Annual Budget Plan Available Funds	Nahlen/Dahi Almaguer	Almaguer and Dahi explained 2014 Available Resources document to the committee. Garcia explained the history of the 4% college reserves. Garcia also explained that ADA funding has historically come from Measure A Bond and will come from the newly passed Bond. Bond money can only be used for capital improvements. Budget committee could make a recommendation about using more college reserve funds. Total available funds are \$938,771. \$130,919 (encumbered from last year's budget), ongoing funds total \$57,636. The remaining one time funds are - \$750,216. The committee reviewed Schedule 3 Subfund11 and encumbrances from the previous annual plan. Fannin asked how the committee determines priority of allocations for the four IC categories of needs (equipment, facilities, technology and human

			<p>resources). Dahi explained the rationale for allocations for the 13-14 budget. Fannin asked if the Box 2A announcements will impact our available funds for allocations.</p> <p>Committee will try and get future cost projections for staff vacations, faculty load banking, etc. This will help committee determine if 4% reserves are critical for the college.</p> <p>Almaguer asked to accept \$807,852 (\$57,636 ongoing and \$750,216 one time) in available funds for the budget committee to allocate at the next meeting.</p> <p>Doty, motions, Towers, 2nd, Motion passed. No opposed.</p>
8	Integration Council funding recommendations	Nahlen/ Peppo	<p>Discussion began about Integration council's recommendations. The committee needs to know which pieces of equipment and supplies may have already been purchased. Brown and others suggests that the deans and department chairs be contacted for updated information on requests. Almaguer will send out Dahi's excel spreadsheet to the appropriate managers to research and return updated information in the upcoming week. Kiely stated that the Tech Comm. was working on an overall tech standard for classrooms across the campus. Almaguer suggested more copier/printers in more buildings instead of individual copiers across campus.</p>
9	Budget allocation for IT replacement cycle funding - update	Nahlen/ Almaguer	<p>Almaguer will ask Roper for overall college computer equipment inventory.</p>
10	14-15 Annual Budget Plan	Almaguer/ Peppo	Tabled
11	other		<p>Next meeting: October 24th, 2014 Fall 2014 remaining meeting dates: November 14th, November 21st, and December 12th</p>