

BUDGET COMMITTEE MINUTES

Nov. 14, 2014, BFL 210, 9:00 – 12:00

Attendance: Laura Burns, Kathleen Costa, April Doty, Toni Fannin, Valerie House, Jackie Jones, Teresa Towers, Virginia Poetry, John Nahlen, Michael Almaguer

Guests: Roshan Dahi, Peter Garcia , Ted Weiden, Daniel Kiely, Percy Roper

	Topic/Activity	Presenter	Outcome
1	Public Comment		None
2	Announcements		None
3	Agenda Review	All	Jones, motions, Burns, 2nds
4	October 24, 2014 Minutes	All	Burns, motions, House, 2nds
5	Budget Allocation for IT Replacement Funding	Almaguer	<p>Almaguer presented a new format for IT replacement cycle. Committee debated pro and cons of five-, six- and seven-year-cycles to divide the 2.7m allocated to replacement. Issues included the amount we will be able to recommend for current IUPR requests; the possibility that we may be overfunding; the funding source for servers; the reality that the replacement technology is minimal (no doc cameras, no speakers, etc.)</p> <p>The committee moved to budget a six- year average of the IT replacement cycle for 456,708K.</p> <p>Fannin, motioned, Towers, 2nd</p> <p>After Jones opposed the motion on the grounds that 391K would be sufficient (i.e., the committee is being too conservative in its projections), discussion followed. Roper and Keily indicated that 456K budgeted per year was workable.</p> <p>Motion passed, no opposition</p>
6	Integration Council funding recommendations	Almaguer	<p>Almaguer led the committee through a review of each type of IUPR request:</p> <p><u>Human Resources</u>: We have only 57,000 available.</p> <p><u>Facilities</u>: No additional available resource funding to Facilities this year especially with the remaining encumbered 130K from last year.</p> <p><u>IT</u>: Given the amount spent on the replacement cycle (above), suggested no further allocations.</p> <p><u>Equipment</u>: Suggested that the Committee focus on funding this category.</p>

			<p>The Committee discussed using some portion of the College reserves to fund equipment. (Despite discussion and agreement on the “available funds” at a previous meeting, it is not clear how much reserve the College needs—beyond the mandated 1%--to fund potential liabilities.)</p> <p>With respect to requests for supplies, Almaguer suggested that most departments should be able to use this year’s 10% augmentation.</p> <p>After discussion, Costa suggested we recommend that some portion of the IT replacement cycle come from college reserves. The Budget Committee agreed to fund “bands” A, B and C of IC equipment requests with the available funds. The Committee further recommended that this year’s IT cycle be funded from two sources: what is left over from the available funds and the amount from the reserves necessary to reach 456,708.</p>
7	14-15 Budget Plan Allocations	Almaguer	<p>Doty moved that the budget committee accept the following budget allocations, House 2nd:</p> <p>938,771 available funds 130,919 encumbered - facilities <u>57,636</u> ongoing towards HR 750,216 balance</p> <p>509,221 IC equipment (bands A through C of IC recommendations) 240,995 IT replacement cycle from available funds 215,713 from college reserves</p>
8	14-15 Budget Plan Narrative editing	Almaguer	<p>Almaguer reviewed the rough draft of the 14-15 Annual Budget Plan Narrative. Committee members suggested changes. Almaguer asked that further revisions be sent ASAP in advance of College Council’s Monday meeting.</p>
9	Other		
	Adjourned at 11:40am		

Next Meetings on Nov. 21 and Dec. 12., 9-11, BFL210