

B U D G E T C O M M I T T E E
January 23, 2015, BFL-210 9:00–11:00 a.m.

Attendance: Laura Burns, Toni Fannin, Valerie House, Jackie Jones, Teresa Towers, Bret Peppo

Guests: John Nahlen, Ted Weiden, Peter Garcia

	Topic/Activity	Presenter	Desired Outcome
1	Public Comment		Almaguer will contact Lindsay Kong about student representatives for the Spring semester.
2	Announcements		None
3	Agenda Review	All	Item 6 and 9 of the agenda are postponed until next meeting. Jones, motions, Fannin, 2nds
4	December 12, 2014 Minutes	All	Dec. 12 minutes will be tabled until next meeting. Some minor corrections were made to this document. Key reviewers were not present at this meeting.
5	Phase 3 SP15 Planning Timeline	Almaguer	Almaguer discussed Phase 3 timeline for the Spring 15 semester. Some committee members (subgroup) may have to be gather information outside of regular meetings time. Weiden asked if the committee's recommendation implementation would begin on July 1. The proposed timeline would give College Council only one meeting for discussion before summer recess. Almaguer asked committee to finalize Phase 3 timeline at the 1/30/15 meeting.
6	College Operating Budget History/Data - 2002-14	Roshan Dahi	Postponed until 1/30/15
7	Phase 3 <ul style="list-style-type: none"> • operating budget primary needs • operating budget re-allocation options • operating budget re-allocation rubrics 	Almaguer/ Peppo	<p>Discussion continued from the last meeting. Almaguer suggested tha Budget's Committee's Phase 3 recommendations should include possible input from the Integration Council which has read the Program Reviews and has insight into the complexity of distinguishing operating costs from other costs.</p> <p>The committee discussed weaknesses in the current operating budget allocation system: Operating budgets roll from one year to the next, so historical inequities continue, and there is no mechanism to increase budgets for underfunded programs or programs whose costs increase disproportionately.</p>

			<p>Departments are now funding many "College expenses" such as printers, computers, which could be centralized by the school. Departments don't actually know (or have a clear formula to calculate) real costs of running exemplary programs. Some departments are funded by other sources, like categorical, making it difficult to allocate resources equitably. Departments are inherently protective of funds, saving instead of spending which results in year end overages.</p> <p>After much discussion, Garcia made two proposals:</p> <p>1) The Budget Committee should consider a mid-year review of operational budget spending. 2) Management (possibly in conjunction with faculty senate input) should develop an approach or a formula for the operating budget allocation; this budget "principal" could then be vetted by the Budget Committee with input from members of Integration Council. As a general principal, Department's operational budgets should follow trends of campus scheduling and increases in program supplies and expenses. Operating budgets should reflect the strategic plan goals.</p> <p>We discussed various approaches to reducing printing and other costs. Almaguer asked for each member to submit items that could be centralized from departments operational budget before the next meeting.</p>
8	<p>Phase 3</p> <ul style="list-style-type: none"> • communication • education strategies • information gathering 	Almaguer/ Peppo	None
9	<p>Phase 3</p> <p>Task Force Questions/Input</p>	Costa	Review/Discussion - continued from last meeting. Postponed until 1/30/15

10	Other		No other business
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Next meeting: January 30, 2015