

**B U D G E T C O M M I T T E E**  
**January 30, 2015, BFL-210 9:00–11:00 a.m.**

**Attendance:** Laura Burns, Toni Fannin, Michael Almaguer, Bret Peppo, Jackie Jones-Castellano, Valerie House, Virginie Poetry, Teresa Towers, John Nahlen

**Guests:** Ted Weiden, Roshan Dahi, Peter Garcia,

<b>A</b>	<b>Topic/Activity</b>	<b>Presenter</b>	<b>Desired Outcome</b>
1	Public Comment		Ted Wieden commended the committee for having played a role in the memos Peter Garcia has been sending out regarding budget allocation. Michael Almaguer thanked the committee for its attendance, its commitment and its dedication.
2	Announcements	All	Almaguer reported that Lindsay Kong is looking for a replacement for ASDVC student representative Scott Brown.
3	Agenda Review	All	Jones-Castellano moved to approve the agenda; Fannin seconded.
4	November 14, 2014 minutes	All	Fannin moved to approve the November 14 2014 minutes; House seconded.
5	November 21, 2014 minutes	All	The committee approves the minutes as reviewed from the last meeting.
6	December 12, 2014 minutes	All	Reviewed and approved section 7 of the December 12, 2015 minutes which Jones-Castellano and Dahi had revised. Burns moved; Fannin seconded.
7	January 23, 2015 minutes	All	Reviewed January 23, 2015 minutes. Fannin moved to approve; Towers seconded.
8	Phase 3 Planning Timeline	Almaguer	Committee agreed that the timeline is tentative and that adjustments may be necessary
9	College Operating Budget History/Data 2002 - 2014	Roshan Dahi	Committee decided it would not be efficient to “re-review” the operating budgets.
10	Phase 3 Budgets	Almaguer/ Peppo	Merged the other agenda items into a single discussion of what could be centralized and why: Printers: Committee seems to be leaning toward a recommendation that all printing services be centralized (i.e., no cartridges or printers in operating budgets.). We need to find out how much the infrastructure would cost (new printers, networking, etc.)

		<p><u>Travel/Conferences:</u> Currently, these professional development funds are requested idiosyncratically, depending on department. Because there might have to be another committee to decide how to distribute the funds, it was not clear that there would be efficiencies or cost savings in centralizing.</p> <p><u>Guest Lecture:</u> There seems to be some movement in the direction of centralizing, or at least bringing back the Arts and Lecture Committee.</p> <p><u>Software:</u> We had a lengthy discussion about the pro and cons of centralizing these purchases. We need to learn from IT what we currently have on campus, who purchased it and how it is funded.</p> <p><u>Facilities, repairs, infrastructure:</u> The college needs to develop standards for and centralize these services.</p> <p><u>Wiring of rooms/offices:</u> Should be centralized.</p> <p><u>All ADA compliance:</u> Should be centralized.</p> <p><u>Office supplies:</u> Committee discussed possibility of buying all office supplies from the bookstore; Nahlen was asked to find out what it would mean to stock the items the college needs.</p> <p><u>Repair Budget:</u> This exists for items like microscopes and cellos, but some members of the campus community don't know how to access it.</p> <p><u>Tutoring:</u> committee members recalled that the last effort to centralize tutoring was unsuccessful.</p>
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Next meeting: February 20, 2015