

B U D G E T C O M M I T T E E
February 27, 2015, BFL-210 8:30–10:30 a.m.

Attendance: Kathleen Costa, Valerie House, Jackie Jones-Castellano, Jin Kweon, Bret Peppo, Michael Almaguer, John Nahlen, Laura Burns, Virginie Poetry, Toni Fannin

Guests: None

	Topic/Activity	Presenter	Desired Outcome
1	Public Comment		None
2	Announcements		None
3	Agenda Review	All	MSA
4	February 20, 2015 Minutes	All	MSA with minor formatting corrections.
5	<p>Operating Budgets review and recommendation</p> <ul style="list-style-type: none"> • communication • education strategies • information gathering • operating budget primary needs • centralized budget items • operating budget re-allocation options • draft options 	All	<p>Almaguer states that each recommendation from the BC will be accompanied with a narrative including expectations and plans for implementation. BC recommendations have to be approved by CC and sent to President Garcia. At this point, a BC Operating Budgets review and recommendation “road show,” might be difficult due to time constraints. The committee discussed numerous problems with surveys including, length, expectations, participation.</p> <p>The committee is willing to have an open forum where faculty/staff could give input to the BC operating budgets review and recommendations. Costa suggests that a survey could be conducted soon and this data could be collected and used by BC in the open forum. Burns suggests BC Operating Budgets review and recommendation survey for managers, area heads, and department chairs rather than the entire general college faculty staff.</p> <p>BC could email survey to the general college faculty/staff population. Everyone is encouraged to participate. The survey may contain different sections for those who control budgets and those who do not. The BC worked to modify Costa’s and Doty’s surveys and the goals for the information we hope to collect. The committee will continue to discuss and streamline questions for the survey. Almaguer asked to think of further questions that could be included on the survey and email and/or bring to next BC meeting. Peppo will create survey monkey before next meeting that can be edited and finalized during our 3/13/15 meeting.</p>
6	Other		No other new business.

Next meeting: **March 13, 2015**