

B U D G E T C O M M I T T E E M I N U T E S

May 1, 2015 | BFL-210 | 8:30–10:30 a.m.

Attendance: Michael Almaguer, Bret Peppo, Laura Burns, Kathleen Costa, John Nahlen, Valerie House, Jackie Jones-Castellano
Guests: Roshan Dahi

	Topic/Activity	Presenter	Notes
1	Public Comment		None
2	Announcements		None
3	Agenda Review	All	Burns wished to add an agenda item to comment on the IT committee report (re: proposed A/V standards for classrooms) from 24 April 2015. Costa seconded, MSC.
4	April 24, 2015 Minutes	All	Minutes approved with changes. House, Jones-Castellano MSC.
5	Budget Committee Annual Report to College Council	Almaguer	Almaguer presented BC Annual Report to the college council. Ideas around centralization to reduce cost were discussed. Almaguer explained the need for information from other areas in order for the BC to make thoughtful recommendations.
6	Tentative 2015-16 Budget Report	Dahi	Dahi reported on the tentative 15/16 budget. 16.6 FTES/FTEF productivity goal are the same as in 14/15. 92% of entire budget goes to salaries and benefits. Projections include, 10% increase in health care costs that would put college reserves at 3.7 million. The tentative operating budget is same as 14/15 or approximately 3 million. Dahi informed us that the one-time union negotiated bonus coming this summer will be from the college and not from district reserves.
7	Operating Budget Survey Draft edits and review from 4/24/15	Peppo & All	Sample survey did not give as clear information as was hoped. The committee wanted to know how each individual unit was spending their operating budget. Some expenditure such as repairs, travel are easy to identify but unit supplies should be broken into subcategories. (Instructional, office, etc.) Possibly look at including warranties for large dollar purchases. A mid July sub committee meeting was formed and will consist of Almaguer, Burns, Peppo and any others who could attend. The sub group will look at updated spending 14-15 data from Dahi.

8	<p>Operating Budgets review and recommendation</p> <ul style="list-style-type: none"> • Operating budget augmentation for 2015-16 • centralized budget items • education strategies • information gathering • operating budget primary needs • operating budget re-allocation options • draft options • communication 	All	<p>Operating Budget One possible recommendation for the 15-16 year is the 10% (\$376,000) augmentation goes to various areas and then distributed by Dean. There should be some justification on how best to distribute the money according to needs within a division.</p>
9	Other		<p>Planning steps for remaining meetings 28 Aug, + every other Friday. 8:30 – 10:30am</p>