

BUDGET COMMITTEE MINUTES
October 30, 2015 | BFL-210 | 8:30–10:00 a.m.

Present: Teresa Towers, Wenyu Liu, Kathleen Costa, Bret Peppo, Laura Burns, Kathleen Costa, John Nahlen, Jackie Jones-Castellano, Anna Chen

Guests: Roshan Dahi

	TOPIC/ACTIVITY	PRESENTER	DESIRED OUTCOME	NOTES
1	Public Comment			None
2	Announcements			None
3	Agenda Review	All	Approval	Approved by consensus with minor changes to dates in item 8
4	May 1, 2015 Minutes	All	Approval	Approved by consensus
5	BC Co-Chairs and membership	Peppo	Information/discussion	The committee reviewed membership. Peppo will continue to work with Beth McBrien to find a faculty member. Costa nominated John Nahlen to be co-chair. Fannin seconded. We discussed the importance of training people to be chair. John approved as co-chair. Costa will update membership list.
6	Meeting Schedule for FA15 and charge	Peppo	Information/discussion	Agreed to meet on the following dates from 9 - 11: <ul style="list-style-type: none"> • November 13 • December 11 • February 19 • March 11 • April 8 • April 22 • April 29 (if needed) • May 13

				<p>Reviewed charge</p> <ul style="list-style-type: none"> • College-Wide annual Budget Plan • Unit Operating Budget Allocations (Phase 3) • Pilot Project: Following Biology and Kinesiology. <p>Asked Roshan to prepare recent budgets for the Pilot Programs</p>
7	Review of 14-15 Budget	Dahi	Review, discussion and decision	Dahi presented the Actual Revenue and Expenditure Report for 14-15.
8	15-16 Annual Budget Plan Available Funds	Dahi	Review and discussion	Most of the un-allocated money this year will be used to fund the 5% salary increases for all employees. The committee will have to determine the funding source for the refreshment cycle.
9	Other			There was a brief discussion of our charge with regard to Biology and Kinesiology.