

**B U D G E T   C O M M I T T E E   A G E N D A**  
**Friday, April 10, 2020 | Via Zoom | 9:00 am – 11:00 am**

**Members:** Todd Hampton, John Hanecak, Lisa Brager, Laura Burns, Mohamed Eisa, Catherine Franco, Katherine Friedman, Teresa Towers, Kenyetta Tribble, Mansu Kim, Rafael Grande

**Present:**

**Guests:** Daniela Ballif

	<b>TOPIC/ACTIVITY</b>	<b>PRESENTER</b>	<b>DESIRED OUTCOME</b>	<b>NOTES</b>
1	Introductions	Todd/John		
2	Public Comment	Todd/John		
3	Announcements	Todd/John		
4	April 10th Agenda Review	All	Approval	
5	Unapproved Minutes from February 28, 2020	All	Approval	
6	Update from College Council	Todd/John	Information	
7	Update on visit to PR Committee and the ASDVC	John	Information	
8	Budget update	D. Ballif	Information	Brief update from Business Officer's meeting
9	Program Review Committee	All	Discussion/Information/Action to be Taken	
10	Complete list of topics for discussion at proposed program review joint meeting	Todd/John/All		

11	New Business	All		
12	Other: Future Agenda Items	Todd/All		<ul style="list-style-type: none"> <li>• Routine topics such as budget projections - state, district local</li> <li>• Review accreditation fiscal standard and verify processes are being actively followed as written in report</li> <li>• Review budget allocation timelines and processes –</li> <li>• Review district budget allocation formula, develop list of questions</li> <li>• Establish direct impact of FTES growth on college funding</li> <li>• Invite Jonah to discuss budget allocation formula and address questions – Todd emailed 2/24 – awaiting dates from Jonah – <b>After budget forum</b></li> <li>• Consider ways to remove routine operational request from program review</li> <li>• Consider tying growth in operational funds to growth in program(s) i.e. FTES; headcount; square footage</li> <li>• Review equipment replacement process (apparently there is a college account)</li> <li>• Consider revising equipment replacement process (vs new)</li> <li>• Review IT plan and funding needs</li> <li>• Review material fee income in conjunction with Offices of Instruction and Student Services</li> <li>• Review FMAT fiscal health and risk analysis and identify any weaknesses.</li> </ul>

**Future meetings:** Spring 2020 BC meetings will be held in the Business Services Conference Room - AB 108 from 10 – 12 pm on the following dates: ~~March 27~~, April 10 & 24, May 8 & 22. The March 13<sup>th</sup> & 27<sup>th</sup> meetings were cancelled due to the Shelter-at-Home order.