

B U D G E T C O M M I T T E E A G E N D A
Friday, May 22, 2020 | Via Zoom | 9:00 am – 11:00 am
Zoom link: <https://4cd.zoom.us/j/94070589073>

Members: Todd Hampton, John Hanecak, Lisa Brager, Laura Burns, Mohamed Eisa, Catherine Franco, Katherine Friedman, Teresa Towers, Kenyetta Tribble, Shawn Mansu Kim, Rafael Grande, Daniela Ballif - Ex Officio Member

Present:

Guests:

	TOPIC/ACTIVITY	PRESENTER	DESIRED OUTCOME	NOTES
1	Public Comment	Todd/John		
2	Announcements	Todd/John		
3	May 22nd Agenda Review	All	Approval	
4	Unapproved Minutes from May 8, 2020	All	Approval	
5	Program Review Committee Rankings	All	Discussion/Information/Action to be Taken	
6	End of Year Committee Annual Report	All	Discussion/Action to be Taken	
7	Vote on 2020-2021 BC Co-Chair	All	Approval	J. Haneck is willing to continue to serve as Co-chair of the 2020/2021 Budget Committee, along with T. Hampton, if elected by the Budget Committee.
8	New Business	All		
9	Motion to Adjourn	Todd/John	Approval	

Future meetings: Spring 2020 BC meetings will be held in the Business Services Conference Room - AB 108 from 10 – 12 pm on the following dates: ~~March 13, March 27~~, April 10 & 24, May 8 & 22. The March 13th & 27th meetings were cancelled due to the Shelter-at-Home order.

Other Agenda Items for Future Consideration:

- Routine topics such as budget projections - state, district local
- Review accreditation fiscal standard and verify processes are being actively followed as written in report
- Review budget allocation timelines and processes –
- Review district budget allocation formula, develop list of questions
- Establish direct impact of FTES growth on college funding
- Invite Jonah to discuss budget allocation formula and address questions – Todd emailed 2/24 – awaiting dates from Jonah – **After budget forum**
- Consider ways to remove routine operational request from program review
- Consider tying growth in operational funds to growth in program(s) i.e. FTES; headcount; square footage
- Review equipment replacement process (apparently there is a college account)
- Consider revising equipment replacement process (vs new)
- Review IT plan and funding needs
- Review material fee income in conjunction with Offices of Instruction and Student Services
- Review FMAT fiscal health and risk analysis and identify any weaknesses.