

B U D G E T C O M M I T T E E A P P R O V E D M I N U T E S

Friday, May 22, 2020 | Via Zoom | 9:00 am – 11:00 am

Zoom link: <https://4cd.zoom.us/j/94070589073>

Members: Todd Hampton, John Hanecak, Lisa Brager, Laura Burns, Mohamed Eisa, Catherine Franco, Katherine Friedman, Teresa Towers, Kenyetta Tribble, Shawn Mansu Kim, Rafael Grande, Daniela Ballif - Ex Officio Member

Present: Todd Hampton, John Hanecak, Katherine Friedman, Teresa Towers, Kenyetta Tribble, Shawn Kim, Mohamed Eisa, Lisa Brager, Laura Burns, Catherine Franco

Guests: Lisa Martin, Ramiro Ibarra

	TOPIC/ACTIVITY	PRESENTER	DESIRED OUTCOME	NOTES
1	Public Comment	Todd/John		None
2	Announcements	Todd/John		L. Brager – Announced she is terming out of BC
3	May 22nd Agenda Review	All	Approval	Motion to Approve - M. Eisa Second – C. Franco MSC
4	Unapproved Minutes from May 8, 2020	All	Approval	Motion to Approve - L. Brager Second – M. Eisa MSC
5	Program Review Committee Rankings	All	Discussion/ Information /Action to be Taken	College Council created the following motion: <ul style="list-style-type: none"> • The College Council values and appreciates the work of the Program Review Committee’s and Budget Committee’s efforts, however given the CA Budget uncertainty and the COVID-19 pandemic, the DVC College Council recommends that the DVC President expend monies to help meet student success goals and overall college needs while we are facilitating remote instruction and support services. These expenditures should prioritize equitable remote instruction and services, maintain employee and student safety, guarantee needed supplies for classes and overall student success. • Suggested that emergency meeting(s) may be needed, throughout summer.
6	End of Year Committee Annual Report	All	Discussion/ Action to be Taken	BC End of Year Report provided to College Council and was accepted as written Motion to Approve Report - L. Burns Seconded – M. Eisa and S. Kim

7	Vote on 2020-2021 BC Co-Chair	All	Approval	J. Hanecak is willing to continue to serve as Co-chair of the 2020/2021 Budget Committee, along with T. Hampton, if elected by the Budget Committee Motion made to nominate John Hanecak to serve as co-chair for 2020/2021 Budget Committee Motion Approved: M. Eisa Seconded: K. Tribble MSC
8	New Business	All		None
9	Motion to Adjourn	Todd/John	Approval	Motion to Adjourn at 9:28 am: M. Eisa Second: L. Burns

Future meetings: Spring 2020 BC meetings will be held in the Business Services Conference Room - AB 108 from 10 – 12 pm on the following dates: ~~March 13, March 27~~, April 10 & 24, May 8 & 22. The March 13th & 27th meetings were cancelled due to the Shelter-at-Home order.

Other Agenda Items for Future Consideration:

- Routine topics such as budget projections - state, district local
- Review accreditation fiscal standard and verify processes are being actively followed as written in report
- Review budget allocation timelines and processes –
- Review district budget allocation formula, develop list of questions
- Establish direct impact of FTES growth on college funding
- Invite Jonah to discuss budget allocation formula and address questions – Todd emailed 2/24 – awaiting dates from Jonah – **After budget forum**
- Consider ways to remove routine operational request from program review
- Consider tying growth in operational funds to growth in program(s) i.e. FTES; headcount; square footage
- Review equipment replacement process (apparently there is a college account)
- Consider revising equipment replacement process (vs new)
- Review IT plan and funding needs
- Review material fee income in conjunction with Offices of Instruction and Student Services
- Review FMAT fiscal health and risk analysis and identify any weaknesses.