

**B U D G E T C O M M I T T E E A P P R O V E D M I N U T E S**  
**Friday, February 28, 2020 | AB 108 | 10:00 am – 12:00 pm**

**Members:** Todd Hampton, John Hanecak, Lisa Brager, Laura Burns, Mohamed Eisa, Catherine Franco, Katherine Friedman, Teresa Towers, Kenyetta Tribble, Mansu Kim, Rafael Grande

**Present:** Todd Hampton, John Hanecak, Laura Burns, Katherine Friedman, Catherine Franco, Lisa Brager, Mohamed Eisa, Mansu Kim, Rafael Grande

**Guests:** Daniela Ballif, Kim Schenk, Lindsay Kong

	<b>TOPIC/ACTIVITY</b>	<b>PRESENTER</b>	<b>DESIRED OUTCOME</b>	<b>NOTES</b>
1	Introductions	Todd/John		<ul style="list-style-type: none"> <li>• Introductions were made to welcome the new ASDVC members: Mansu Kim and Rafael Grande</li> </ul>
2	Public Comment	Todd/John		None
3	Announcements	Todd/John		<ul style="list-style-type: none"> <li>• J. Hanecak attended ASDVC meeting to encourage student attendance at committee meetings</li> </ul>
4	February 28 <sup>th</sup> Agenda Review	All	Approval	MSC
5	Minutes for February 7, 2020	All	Approval	MSC, 2 abstentions
6	Update from College Council	Todd/John		<ul style="list-style-type: none"> <li>• Discussed revising PR process to simplify annual PR improvement process</li> <li>• New program, Tableau software, to help in analysis of PR data</li> </ul>
7	Update on visit to PR Committee and the ASDVC	John		<ul style="list-style-type: none"> <li>• PR final decision on April 10<sup>th</sup> J. Hanecak to request a March 31<sup>st</sup> decision deadline to allow for BC discussion on April 10<sup>th</sup> prior to College Council review on April 15<sup>th</sup>.</li> <li>• Suggest invitation to PR Committee members to attend BC on March 13 to address concerns &amp; timelines</li> <li>• PR invited to attend BC meeting on April 10 or 24 with their recommendations</li> <li>• BC prefers 2 meetings to discuss PR recommendations</li> <li>• Todd &amp; John will attend March 13 PR meeting</li> </ul>

8	Categorical funding and PR Process	C. Franco/K. Schenk		<ul style="list-style-type: none"> <li>• K. Schenk provided historical PR process &amp; integration process with categorical funding surces</li> <li>• revised 14/15 to revisit process</li> <li>• Links available on weeper?? to help determine categorical best suited to fund projects through PR</li> <li>• Categorical funding – SEAP, strong workforce, Perkins all have different closing dates</li> <li>• January PR requests “scraped” &amp; catergorized</li> <li>• By Feb 1, cateforized reports sent to categoricals to review for possible funding</li> </ul>
9	Update on IIID	All		<p>Was there any feedback for Becky, or should she move forward with everything she has?</p> <ul style="list-style-type: none"> <li>• T. Hampton will notify Becky that no additional feedback provided by BC</li> </ul>
10	Complete list of topics for discussion at proposed program review joint meeting – Update from 2/7	Todd/John/All		Continued discussion? Possible holdover until next meeting
11	New Business			<ul style="list-style-type: none"> <li>• Explore additional seats on BC and inviting categorical managers to future meetings</li> <li>• Is there budget to address the corona virus</li> <li>• Education needed on new funding model/impacts</li> <li>• March 13<sup>th</sup> – 9 – 11 and subsequent meetings from 10 - 12</li> </ul>
12	Other: Future Agenda Items	Todd/All		<ul style="list-style-type: none"> <li>• Routine topics such as budget projections - state, district local</li> <li>• Review accreditation fiscal standard and verify processes are being actively followed as written in report</li> <li>• Review budget allocation timelines and processes –</li> <li>• Review district budget allocation formula, develop list of questions</li> <li>• Establish direct impact of FTES growth on college funding</li> <li>• Invite Jonah to discuss budget allocation formula and address questions – Todd emailed 2/24 – awaiting dates from Jonah</li> </ul>

				<ul style="list-style-type: none"> <li>• Consider ways to remove routine operational request from program review</li> <li>• Consider tying growth in operational funds to growth in program(s) i.e. FTES; headcount; square footage</li> <li>• Review equipment replacement process (apparently there is a college account)</li> <li>• Consider revising equipment replacement process (vs new)</li> <li>• Review IT plan and funding needs</li> <li>• Review material fee income in conjunction with Offices of Instruction and Student Services</li> <li>• Review FMAT fiscal health and risk analysis and identify any weaknesses.</li> </ul>
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**Future meetings:** Remaining Spring 2020 BC meetings will be held in the Business Services Conference Room - AB 108 from 10-12 am on the following dates: March 27, April 10 & 24, May 8 & 22. The March 13<sup>th</sup> meeting will be held in AB 108 from 9 – 11 am.