

B U D G E T C O M M I T T E E A G E N D A
Friday, April 24, 2020 | Via Zoom | 9:00 am – 11:00 am

Members: Todd Hampton, John Hanecak, Lisa Brager, Laura Burns, Mohamed Eisa, Catherine Franco, Katherine Friedman, Teresa Towers, Kenyetta Tribble, Mansu Kim, Rafael Grande

Present:

Guests: Daniela Ballif

	TOPIC/ACTIVITY	PRESENTER	DESIRED OUTCOME	NOTES
1	Introductions	Todd/John		
2	Public Comment	Todd/John		
3	Announcements	Todd/John		
4	April 24th Agenda Review	All	Approval	
5	Unapproved Minutes from April 10, 2020	All	Approval	
6	Update from College Council	Todd/John	Information	
7	Update on visit to PR Committee and the ASDVC	John	Information	
8	Budget update	Todd/John	Information/Discussion	Discuss process by which BC committee is informed about how much money, if any at this time, is available to distribute from the general fund to apply to the program review list.
9	Program Review Committee	All	Discussion/Information/Action to be Taken	Invite categorical managers and the PR co-chairs as invited guests to take part, as needed
10	New Business	All		
11	Other: Future Agenda Items	Todd/All		

12	Move to Adjourn	Todd/John	Approval	
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Future meetings: Spring 2020 BC meetings will be held in the Business Services Conference Room - AB 108 from 10 – 12 pm on the following dates: ~~March 27~~, April 10 & 24, May 8 & 22. The March 13th & 27th meetings were cancelled due to the Shelter-at-Home order.

Other Agenda Items for Future Consideration:

- Routine topics such as budget projections - state, district local
- Review accreditation fiscal standard and verify processes are being actively followed as written in report
- Review budget allocation timelines and processes –
- Review district budget allocation formula, develop list of questions
- Establish direct impact of FTES growth on college funding
- Invite Jonah to discuss budget allocation formula and address questions – Todd emailed 2/24 – awaiting dates from Jonah – **After budget forum**
- Consider ways to remove routine operational request from program review
- Consider tying growth in operational funds to growth in program(s) i.e. FTES; headcount; square footage
- Review equipment replacement process (apparently there is a college account)
- Consider revising equipment replacement process (vs new)
- Review IT plan and funding needs
- Review material fee income in conjunction with Offices of Instruction and Student Services
- Review FMAT fiscal health and risk analysis and identify any weaknesses.