

DVC COLLEGE COUNCIL

Monday, January 25, 2010

Community Conference Room

2:00 pm – 3:30 pm

NOTICE IS HEREBY GIVEN that the College Council of Diablo Valley College will have a meeting on Monday, January 25, 2010. Public testimony will be invited in conjunction with the Council discussion on each item. All meetings are held in locations that are wheelchair accessible. To request accommodations for disabilities or for further information, please contact College Council Chair Bill Oye at (925) 685-1230, ext 2445, or by email at woye@dvc.edu.

I		Organizational Items
	1.1	Call to Order: Meeting called to order: 2:30 p.m.
	1.2	Attendance: Bill Oye, Dennis Franco, Judy KleinFlynn, Kathryn Abajian, Laurie Lema, Kevin Horan, Glenn Appell, Michael Almaguer, Lars Aaberg, Jocelyn Iannucci, Aleksandr Levin, Judy Walters, Donna Floyd, Jeanie Dewhurst (note taker) Absent: Nancy Ryanen-Grant, Courtney Crewe, Ben Pradya, Kansola Oshodi
	1.3	Adoption of the Agenda. It was moved (Aaberg) and seconded to approve the agenda as stated.
	1.4	Approval of the December 14, 2009, minutes It was moved (KleinFlynn) and seconded to commend Dewhurst on the minutes and to approve the minutes as written.
II		<p>Public Forum <i>This time is reserved for members of the public to address the College Council. A limit of five (5) minutes per speaker and fifteen (15) minutes per topic shall be enforced.</i></p> <p>Laurie Lema distributed a copy of the Title 5 requirements on Academic and Professional Matters. She explained that whether an item is “rely primarily” or “mutual agree”, they are all academic and professional matters. Oye explained that that we are trying to revise DVC Procedure 1001.02 to clearly establish the process for announcing the decisions on academic and professional matters and Consultation. Committee members agreed that Academic and Professional items should be flagged on future agendas. There will be a separate agenda item for Academic and Professional items.</p> <p>Lema also stated that the Student Equity Committee charge was approved by the Faculty Senate Council but will still need consultation on faculty roles. Oye pointed out that the Student Equity Committee was approved by College Council members at the December 14, 2009 meeting to become effective February 1, 2010. Once Consultation has occurred, we want to move forward to get the committee going.</p>
III		Officer Reports
	3.1	Chair Bill Oye. There was no officer report other than introduction. If constituent members have not had an opportunity to review an action item, he asked for a motion to postpone to the next agenda. If there is a substantive change to an action item and

		needs to back out for constituent feedback, then the item can also be tabled.
IV		Action Items – Second Reading
	4.1	Voting and Consensus (to amend DVC Procedure 1001.02) It was moved (Appell) and seconded to approve the voting and consensus statement as written. There was consensus approval. Oye shared that he would like to see this added to DVC Procedure 1001.02.
	4.2	New DVC Procedures: 1016.01 Program Review: It was moved (Horan) and seconded to table this item until the next meeting. There was consensus approval. 1018.01 Student Learning Outcomes and Achievement: It was moved (Horan) and seconded to table this item until the next meeting. There was consensus approval. Both of the above items have Academic and Professional aspects. Michael Almaguer shared that Management Council are in support of both procedures. Any comments from Classified Senate and ASDVC will be given to the Faculty Senate Council.
	4.3	Equal Employment Opportunity Advisory Committee It was moved (Lema) and seconded to postpone this item to the next meeting. There was consensus approval.
V		Action Items – First Reading
	5.1	Institutional Effectiveness Committee Council members were given a brief overview of the purpose of this committee. It was moved (Lema) and seconded to postpone this item to the next meeting
	5.2	Facilities Committee: Council members continue to have several questions about this committee. It was moved (Appell) and seconded to refer this matter back to the Institutional Planning Committee with suggestions to review the charge and functions of the Facilities Committee. There was consensus approval.
	5.3	Enrollment Management Committee Michael Almaguer shared that Management Council would like to add the Director of Marketing and Communication as an ex officio member. After discussion, it was moved (Horan) and seconded to delete the second bullet in the charge. There was consensus approval. Members discussed the pros and cons of adding two instructional department chairs to the membership list. It was agreed that the two faculty assignments could consider department chairs. A request was made for a chart that shows the committees that report to College Council, and what committees report to non-College Council committees. It was moved (Horan) and seconded to have the Director of Marketing and Communication as an ex officio member. There was no consensus.

		It was moved (Lema) and seconded to table this item to the next meeting. There was consensus approval.
	5.4	<p>Revised DVC Procedure URL Changes</p> <ul style="list-style-type: none"> • 3012.04 Student Athlete Code of Conduct. The URL was changed by District IT. • 5030.03 Password Protection Procedure <p>It was moved (Appell) and seconded to update the URL for DVC Procedure 3012.04. There was consensus approval.</p> <p>It was moved (Appell) and seconded to update the URL for DVC Procedure 5030.03. There was consensus approval.</p>
	5.5	<p>New DVC Procedure: 4001.07 Course Update Compliance</p> <p>It is acknowledged that this is an Academic & Professional matter. It is on the agenda so that Council members will know it's under review. Faculty Senate Council has approved the procedure. It will now be sent to consultation with the president. It will be reported back as an information item.</p>
VI		Discussion Items
	6.1	<p>Revised DVC Procedure</p> <ul style="list-style-type: none"> • 3111.01 DVC On-campus Student Recruitment by Employers <p>Oye explained that we currently have a three sentence procedure on how to facilitate off campus recruitment. Nicola Place and Sarah Boland were present to explain and answer questions on the proposed revision. Several suggested changes were given for clarity. Boland will make changes and forward for the next meeting.</p> <ul style="list-style-type: none"> • 4001.01 Standards of Scholarship (Academic Probation and Dismissal) • 6102.01 Computer Center: Priority Usage • 3010.01 Parking • 3025.01 Posting Materials On Campus • 1001.02 College Council Function & Membership (reporting results of consultation on Academic and Professional Matters as Information items) <p>It was moved (Horan) and seconded to postpone the remaining discussion items to the next meeting. There was consensus approval.</p>
	6.2	DGC Reports – standing agenda item
VII		Other Reports
VIII		Announcements
IX		Adjournment: 3:32 p.m.

**Next Meeting: February 8, 2010
Community Conference Room**