

DVC COLLEGE COUNCIL

Minutes

Monday, February 22, 2010

Community Conference Room

2:00 pm – 3:30 pm

NOTICE IS HEREBY GIVEN that the College Council of Diablo Valley College will have a meeting on Monday, February 22, 2010. Public testimony will be invited in conjunction with the Council discussion on each item. All meetings are held in locations that are wheelchair accessible. To request accommodations for disabilities or for further information, please contact College Council Chair Bill Oye at (925) 685-1230, ext 2445, or by email at woye@dvc.edu.

I		Organizational Items There was no quorum from 2:00-2:52 p.m. During this time item VII Information Items was addressed. It was noted that one of the classified representatives has resigned. The Classified Senate President is seeking a replacement. Until this representative is replaced, that position is not counted for quorum.
	1.1	Call to Order: Bill Oye called the meeting to order at 2:52 p.m.
	1.2	Attendance: Jocelyn Iannucci, Aleksandr Levin, Bill Oye, Dennis Franco, Jeanie Dewhurst (note taker), Judy Walters, Donna Floyd, Judy Klein Flynn, Michael Almaguer, Glenn Appell. There is now a quorum. Absent: Nancy Ryanen-Grant, Laurie Lema, Kevin Horan, Ben Pradya, Lars Aaberg, Kansola Oshodi, Kathryn Abajian, Classified Representative Guests: Sarah Boland, Nicola Place
	1.3	Adoption of the Agenda It was moved (Floyd) and second to approve reviewing agenda items 4.1 through 6.2 of the agenda. There was consensus approval.
	1.4	Approval of the February 8, 2010, minutes It was moved (Floyd) and seconded to approve the minutes as written. There was consensus approval.
II	2.1	Public Forum This time is reserved for members of the public to address the College Council. A limit of five (5) minutes per speaker and fifteen (15) minutes per topic shall be enforced.
III		Officer Reports
	3.1	Chair Bill Oye. No report
IV		Action Items – Second Reading
	4.1	Equal Employment Opportunity Advisory Committee Classified Senate, Faculty Senate, and Management Council endorsed the committee. ASDVC did not discuss the item. It was moved (Franco) and seconded to approve the Equal Employment Opportunity Advisory Committee as written. There was consensus approval. The committee is now ready for constituent recruitment.

V		Action Items – First Reading
	5.1	<p>Facilities Committee Council members discussed the purpose and need for “ex officio” members on this committee. Judy Walters proposed removing the management ex officio members. She will appoint the vice president of finance & administration and executive dean of information technology as administrative representatives. Michael Almaguer expressed the need for an instructional dean voice. It was moved (Almaguer) and seconded to increase constituent members from two to three. Discussion continued about the importance of expertise committee members and the increased size of the committee. A recommendation was proposed that each constituent group consider appointing members from functional areas. It was moved (Franco) and seconded to take this committee proposal back to groups for feedback, to increase constituency membership from two to three, and to discuss appointing members with facilities expertise. There was consensus approval.</p>
	5.2	<p>Enrollment Management Committee Discussion postponed.</p>
	5.3	<p>DVC Revised Procedure: 3111.01 DVC On-campus Student Recruitment by Employers Nicola Place and Sarah Boland were present to answer questions on this revised procedure. It was moved (Franco) and seconded to approve the DVC Procedure 3111.10. There was consensus approval.</p>
VI		Discussion Items
	6.1	<p>Revised DVC Procedure</p> <ul style="list-style-type: none"> • 6102.01 Computer Center: Priority Usage • 3010.01 Parking • 3025.01 Posting Materials On Campus • 1001.02 College Council Function & Membership (reporting results of consultation on Academic and Professional Matters as Information items) <p>Discussion postponed</p>
	6.2	<p>Evaluation of Committee Composition Discussion postponed</p>
VII		Information Items & Reports As there was not a quorum by 2:15 p.m., Council members agreed to review the Information Items & Reports.
	7.1	<p>Student Equity Committee: Judy Walters explained the change to membership in this committee. There will no longer be ex officio managers in the membership. Instead she has nominated the ex officio expertise managers to be the administrator assignments. The other point of confusion is the use of a facilitator. This item will be reviewed during the evaluation stage of College Council.</p>
	7.2	<p><u>Academic & Professional Matters</u> New DVC Procedures:</p> <ul style="list-style-type: none"> • 1016.01 Program Review • 1018.01 Student Learning Outcomes and Achievement • 4001.07 Course Update Compliance <p>Walters shared results of the consultation meeting with the Faculty Senate President. There is agreement on all three college procedures. No changes</p>

		were made on what was reviewed at College Council.
	7.3	DGC – standing item Jocelyn Iannucci shared that DGC is currently reviewing the new 361 Budget Allocation model.
	7.4	Accreditation Update Walters encouraged everyone to read the Evaluation Report written by the November 2009 visiting team. It is well written and clearly explains the tasks the College needs to work on. In our current process, the Institutional Planning Committee and the co-chairs will be the Accreditations Steering Committee for the October 15, 2010 report. Ted Wieden has created a matrix of tasks and responsibilities to be completed. Walters reviewed several of the recommendations from the visiting team concerning the governance process. It will be important to show that we're keeping the focus on student success and student learning. The next meeting of the steering committee is March 2, 2010. Walters asked if College Council could schedule an additional meeting in May. She shared that a new college procedure on the integrated planning process will come for College Council feedback. DVC Procedure 5018.01 on the Budget Allocation Process will need to be revised. Both these documents will need to conform to what is listed in the Show Cause Report.
	7.5	Committee Document Records Dewhurst explained that once a document is revised during a College Council meeting, she will place the document on the U:Drive, Committees, College Council, and meeting date. She will include the meeting date in the upper right hand corner of each document.
VIII		Announcements
IX		Future Agenda Items
IX		Adjournment: 3:25 p.m.

**Next Meeting: March 8, 2010
Community Conference Room**