

# DVC COLLEGE COUNCIL MINUTES

**Monday, March 8, 2010**  
Community Conference Room  
2:00 pm – 3:30 pm

**NOTICE IS HEREBY GIVEN** that the College Council of Diablo Valley College will have a meeting on Monday, March 8, 2010. Public testimony will be invited in conjunction with the Council discussion on each item. All meetings are held in locations that are wheelchair accessible. To request accommodations for disabilities or for further information, please contact College Council Chair Bill Oye at (925) 685-1230, ext 2445, or by email at [woye@dvc.edu](mailto:woye@dvc.edu).

I		<b>Organizational Items</b>
	1.1	<b>Call to Order.</b> Dennis Franco called the meeting to order at 2:04 p.m.
	1.2	<b>Attendance:</b> Dennis Franco, Kevin Horan, Michael Almaguer, Laurie Lema, Kathryn Abajian, Courtney Crewe, Jocelyn Iannucci, Judy KleinFlynn, Nancy Ryanen-Grant, Glenn Appell, Donna Floyd, Aleksandr Levin Absent: Bill Oye, Judy Walters, Nick Holmes, Lindsay St. Hill, Francisco Hinojosa Guest: Ted Wieden, Lyn Krause
	1.3	<b>Adoption of the Agenda:</b> It was moved (Horan) and seconded to move three agenda items, DVC Procedures 6102.01, 3010.01, and 3025.01 in Discussion Item 6.1 to Agenda Item 5.1 Action Item – First Reading. There was consensus approval.
	1.4	<b>Approval of the February 22, 2010, minutes</b> It was moved (Levin) and seconded to approve the minutes with the correction to adjournment time. There was consensus approval.
II	2.1	<b>Public Forum</b> <i>This time is reserved for members of the public to address the College Council. A limit of five (5) minutes per speaker and fifteen (15) minutes per topic shall be enforced.</i>  There was no public comment.
III		<b>Officer Reports</b>
	3.1	<b>Chair: Dennis Franco</b> Before action is taken today on the proposed new college-wide committees, Franco reminded Council members what is written by the Accreditation visiting team in the Show Cause Evaluation Report: “Most new committees or councils were purposely designed to be expertise-based rather than constituency-based. Those involved see this new principle as more inclusive and builds on competency of individuals, no matter where they reside in the organization.”
IV		<b>Action Items – Second Reading</b>
	4.1	<b>Facilities Committee</b> Franco summarized action taken at previous meetings on the proposed

		<p>committee charge and membership. Judy KleinFlynn shared that classified staff do not want to be limited on whom they may ask to represent their interests. It was moved (Ryanen-Grant) and seconded to remove the words “information technology and buildings &amp; grounds” from the classified constituent representatives. There was no consensus. After further discussion it was moved (Appell) and seconded to add, “recommended that one of the classified positions should come from Buildings &amp; Grounds, and one of the faculty positions should come from Information Technology”. Council members discussed this motion. It was moved (Appell) and seconded to change the wording in the constituent lines to read in the faculty section, “recommended one representative from information technology and one representative from physical education”. In the classified section, add the words, “recommended one representative from information technology and one representative from buildings and grounds”.</p> <p>At this point, there was a request for a three minute caucus. After the time was up, Appell rescinded his motion. Ted Wieden reminded Council members that the Accreditation Commission is interested in seeing if all the constituent groups are interacting together and appointing members to committee based on expertise. After further discussion, it was moved (Almaguer) and seconded to remove the recommended language from the constituent listings and place the words, “Recommended membership to include representatives from Information Technology and Buildings &amp; Grounds” at the end of the membership section. There was consensus approval.</p> <p>It was moved (Levin) and seconded to adopted the Facilities Committee with the changes as stated. There was consensus approval.</p>
V		<b>Action Items – First Reading</b>
	5.1	<p><b>Enrollment Management Committee</b>  It was agreed to remove the facilitator from this committee charge and to add the Director of Marketing &amp; Communication as ex officio.  It was moved (Appell) and seconded to approve the committee with changes.  There was consensus approval.</p>
	5.2	<p><b>Revised DVC Procedure</b></p> <ul style="list-style-type: none"> <li>• <b>6102.01 Computer Center: Priority Usage</b>  It was moved (Appell) and seconded to approve the revised procedure with the addition of, “students must bring their own storage devise”. There was consensus approval.</li> <li>• <b>3010.01 Parking</b>  It was moved (KleinFlynn) and seconded to remove references to the Walnut Creek Center and change SRC to SRVC. There was consensus approval.</li> <li>• <b>3025.01 Posting Materials on Campus.</b>  It was moved (Horan) and seconded to remove references to Walnut Creek Center and change SRC to SRVC. There was consensus approval.</li> </ul>
VI		<b>Discussion Items</b>
	6.1	<p><b>Revised DVC Procedure</b></p> <ul style="list-style-type: none"> <li>• <b>1001.02 College Council Function &amp; Membership</b></li> </ul>

		<p>Franco explained the changes to this procedure are to codify the results of academic professional consultation and the College Council voting procedure. It was recommended to add (CC) after the first College Council listing, and to make all the verbs parallel in the listing of duties. Wieden explained that this was originally written in active voice for the Show Cause report. This will be a first reading action item at the next meeting.</p>
	6.2	<p><b>Evaluation of Committee Composition</b>  Ted Wieden was present to explain that all college-wide governance committees are to evaluate themselves both internally and externally. College Council will need to use the rubric included in the Show Cause Report, pages 19 and 20. He encouraged Council members to devise an evaluation process that could be mirrored by other committees on campus. It will be useful to combine surveys on all committees that will go out to the college community. He would like to see College Council set the bar on what kinds of things should be evaluated. This will be on the next meeting agenda. Dewhurst will add pages 19 and 20 from the Show Cause Report to the U:Drive,College Council folder.</p>
VII		<b>Information Items &amp; Reports</b>
	7.1	<p><b>DGC – standing item</b>  No report</p>
	7.2	<p><b>Accreditation Update</b>  Wieden stated that the Institutional Planning Committee (IPC) is designated as the college committee to follow-up on issues identified in the Accreditation self-study and responses to recommendations from visiting teams. It is augmented with the co-leads of Accreditation workgroups 1, 2, and 3. Wieden chairs the steering committee meeting as the Accreditation Liaison Officer. The next IPC meeting is March 9, 4:00-5:00 p.m. He has put together a task list from the recommendations from Evaluation Report, and is creating a timeline for these tasks.</p>
VIII		<p><b>Announcements</b></p> <ul style="list-style-type: none"> <li>• None</li> </ul>
IX		<p><b>Future Agenda Items</b></p> <ul style="list-style-type: none"> <li>• College Master Calendar and College-wide Staff Development activities. Appell shared that college-wide meetings are being planned on an emergency basis without checking the College Master Calendar.</li> </ul>
IX		<p><b>Adjournment:</b> It was moved (Ryanen-Grant) and seconded to adjourn at 3:22 p.m.</p>

**Next Meeting: March 22, 2010  
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