

# DVC COLLEGE COUNCIL MINUTES

**Monday, March 22, 2010**  
Community Conference Room  
2:00 pm – 3:30 pm

**NOTICE IS HEREBY GIVEN** that the College Council of Diablo Valley College will have a meeting on Monday, March 22, 2010. Public testimony will be invited in conjunction with the Council discussion on each item. All meetings are held in locations that are wheelchair accessible. To request accommodations for disabilities or for further information, please contact College Council Chair Bill Oye at (925) 685-1230, ext 2445, or by email at [woye@dvc.edu](mailto:woye@dvc.edu).

I		<b>Organizational Items</b>
	1.1	Call to Order: The meeting was called to order at 2:03 p.m.
	1.2	<p><b>Attendance</b>            Bill Oye, Dennis Franco, Donna Floyd, Laurie Lema, Kathryn Abajian, Nancy Ryanen-Grant, Jocelyn Iannucci, Michael Almaguer, Judy Klein Flynn, Courtney Crewe            Absent: Lindsay St. Hill, Nick Holmes, Aleksandr Levin, Francisco Hinojosa, Judy Walters, Glenn Appell, Kevin Horan            Guests: Ted Wieden, Sue Handy, Keith Mikolavich</p>
	1.3	<p><b>Adoption of the Agenda</b>            It was moved (Lema) and seconded to approve the agenda as written. There was consensus approval.</p>
	1.4	<p><b>Approval of the March 8, 2010, minutes</b>            It was moved (Lema) and seconded to approve the March 8, 2010 minutes as written. There was consensus approval.</p>
II	2.1	<p><b>Public Forum</b>  <i>This time is reserved for members of the public to address the College Council. A limit of five (5) minutes per speaker and fifteen (15) minutes per topic shall be enforced.</i></p> <p>None</p>
III		<b>Officer Reports</b>
	3.1	<p><b>Chair: Bill Oye</b>            Bill Oye thanked Dennis Franco acting as chair for the March 8 College Council meeting and for helping pass several outstanding proposed new committees and DVC procedure changes. Oye acknowledged that the college is going through a difficult budget time. Several ASDVC students are in Sacramento today to have their voice heard.</p> <p>Oye explained that in trying to work on the format of the meeting agendas, there was a decision to keep the Action Item, Second Reading, as a place holder even though there are no items.</p>

IV		<b>Action Items – Second Reading</b>
		None
V		<b>Action Items – First Reading</b>
	5.1	<b>1001.02 College Council Function &amp; Membership (reporting results of consultation on Academic and Professional Matters as Information items)</b> It was moved (Lema) and seconded to approve the DVC Procedure 1001.02 with the addition of the words “of all members present” in the consensus & decision making section. There was consensus approval.
VI		<b>Discussion Items</b>
	6.1	<p><b>Integration Council Report</b></p> <p>Sue Handy and Keith Mikolavich were present to introduce the Integration Council’s (IC) proposed guiding principles and recommendations document approved by the Integration Council at its March 19 meeting. Mikolavich explained that IC members read all program review reports and college-wide plans to develop the guiding principles and recommendations. IC members quickly realized that there were common themes and issues across the program reviews. The IC made an early commitment to use the DVC Statement of Values as a basis for decision-making. The recommendations listed are in no priority order and are both short-term and long term. Several recommendations need further analysis with the information being reported back to the Integration Council. Ideas were recommended in three major categories: to support student access; to support student success; and to support college infrastructure.</p> <p>Sue Handy walked committee members through the entire document. Oye shared that he would prefer to see more specific examples. Mikolavich stated that the potential innovative or efficient use of resources or revenue production recommendations was developed both through the program reviews and dialogue from the committee. A suggestion was made to use the word “coordinate” rather than “align” courses offerings and appropriate service focus and levels between the Pleasant Hill and San Ramon locations.</p> <p>College Council members thanked the Integration Council members for a wonderful job. College Council members were asked to take the information out to the constituent groups and bring back for discussion at the next committee. Jeanie Dewhurst will send the document out electronically to College Council members and Budget Committee members.</p> <p>Laurie Lema pointed out that it is not the role of College Council to wordsmith this report. The information was obtained from college-wide program reviews and plans. Oye stated that this Council can support, endorse, and/or approve the document. College Council will make alternative points of views or additions in a separate document. The document presented today will be presented to the college-wide community. Any questions from constituent members should be referred to Handy and Mikolavich.</p>
	6.2	<b>Budget Reductions Roles, Responsibilities, Recommendations and Decision Making (President’s Email)</b>

		Oye highlighted College Council's role and responsibility in the document emailed out by the college president, Judy Walters on March 17, 2010. Council members were provided information to show how budget reduction proposals are being made for the College. He also shared the District budget values and parameters presented by Kindred Murillo, vice chancellor of district-wide administrative services, to DGC. Dewhurst will get a copy and forward to College Council members.
	6.3	<b>College Council Evaluation Process</b> The evaluation process presented to College Council members was developed through the Accreditation Show Cause work groups. Oye asked Council members to come to the April 12 meeting with hard and fast timelines for the evaluation process. A recommendation was made to add a box for comments after each statement. Ted Wieden encouraged having only one college-wide survey from all the governance committees. Oye asked Council members to review the internal questions and be prepared for discussion at the April 12 meeting.
	6.4	<b>College Master Calendar</b> Ultimately, there should not be meeting date conflicts with the major college-wide committees. Due to block scheduling, it has become harder to schedule meetings without conflicts. This may be a broader discussion that just reviewing the master college calendar before scheduling meetings.
VII		<b>Information Items &amp; Reports</b>
	7.1	<b>DGC – standing item</b>
	7.2	<b>Accreditation Update</b> Ted Wieden shared that two new procedures will be presented to College Council soon: program revitalization and discontinuous procedure; and integrated planning.
VIII		<b>Announcements</b> <ul style="list-style-type: none"> <li>Laurie Lema shared that Faculty Senate funded a team of colleagues to attend the Academic Senate Accreditation Institute 2010. These colleagues would be very happy to share the results of the conference. Student learning is at the most basic component and should be driving our program reviews and college-wide planning.</li> </ul>
IX		<b>Future Agenda Items</b> Academic Senate Accreditation Institute 2010.
IX		<b>Adjournment:</b> 3:26 p.m.

**Next Meeting: April 12, 2010**  
**Community Conference Room**