

# DVC COLLEGE COUNCIL MINUTES

**Monday, April 12, 2010**  
Community Conference Room  
2:00 pm – 3:30 pm

**NOTICE IS HEREBY GIVEN** that the College Council of Diablo Valley College will have a meeting on Monday, April 12, 2010. Public testimony will be invited in conjunction with the Council discussion on each item. All meetings are held in locations that are wheelchair accessible. To request accommodations for disabilities or for further information, please contact College Council Chair Bill Oye at (925) 685-1230, ext 2445, or by email at [woye@dvc.edu](mailto:woye@dvc.edu).

I		<b>Organizational Items</b>
	1.1	<b>Call to Order:</b> Bill Oye called the meeting to order at 2:03 p.m.
	1.2	<b>Attendance:</b> Bill Oye, Kevin Horan, Laurie Lema, Kathryn Abajian, Glenn Appell, Michael Almaguer, Francisco Hinojosa, Nancy Ryanen-Grant, Jocelyn Iannucci, Judy KleinFlynn, Donna Floyd, Courtney Crewe Absent: Dennis Franco, Judy Walters, Lindsay St. Hill, Nick Holmes Guests: Maria Barno, Ted Wieden, Jose Daza, Susan Lamb
	1.3	<b>Adoption of the Agenda:</b> It was moved (Lema) and seconded to approve the agenda as presented. There was consensus approval.
	1.4	Approval of the March 22, 2010, minutes It was moved (Hinojosa) and seconded to approve the minutes with the addition of Courtney Crewe as present at the meeting. There was consensus approval.
II	2.1	<b>Public Forum</b> <i>This time is reserved for members of the public to address the College Council. A limit of five (5) minutes per speaker and fifteen (15) minutes per topic shall be enforced.</i>  No public report
III		<b>Officer Reports</b>
	3.1	Chair: Bill Oye No report
IV		<b>Action Items – Second Reading</b>
		None
V		<b>Action Items – First Reading</b>
	5.1	<b>Integration Council Report</b> Bill Oye reminded Council members that it is not their role to change the recommendation document from the Integration Council. If College Council members feel there are serious omissions or concerns, these concerns should be presented to the President in a separate document.

Nancy Ryanen-Grant reminded Council members that a vote was not taken to forward the recommendations to the President. She shared three concerns about the Integration Council (IC) recommendations: (1) The co-chairs of IC stated at the March 22 College Council meeting that the items listed in “Potential Innovative or Efficient Use of Resources or Revenue Production” did not come from program reviews and educational plans, but are the results of informed brainstorming. Therefore, the last page should be removed from the document; (2) It is not the purview of a shared governance committee to make recommendations concerning staff; and (3) IC members did not provide their top five funding recommendations. Therefore, she feels that IC did not perform their charge.

Laurie Lema shared that Faculty Senate feels that the work of IC has been thorough and solid for their first time around. Faculty Senate is grateful and is fine with accepting the document as written.

Oye pointed out that there were some comments in the report that could not have come from program review. He questioned the comment about consolidating managers.

Judy Klein Flynn proposed increasing the discussion time by 10 minutes. There was consensus approval.

Klein Flynn shared that several classified staff felt that it would have been helpful to have footnotes to explain terms and show where the recommendations came from. Several classified members felt that the decision making process was not transparent.

Michael Almaguer pointed out that Integration Council provided a recommendation list not a comprehensive report. Lema shared that unit program review reports become the basis to drive college-wide conversation. Having reviewed all program reviews, IC members now have informed knowledge and should be generating ideas to help the college during these difficult times.

Sue Handy, co-chair of the Integration Council, explained that IC members looked at ways to preserve staffing, not cut staffing. The Council struggled with the proper wording, and used the word “minimum” in a positive way to show how much staffing is needed. Handy expressed concerns of pitting one constituency against another. She explained that the recommendation to consolidate management positions was a suggested way to maintain direct access to students. She pointed out several consolidations suggestions were included in addition to the management recommendation.

It was moved (Appell) and seconded to accept the IC recommendations and pass them on to the president. There were two oppositions: Ryanen-Grant and Iannucci. Iannucci stated that she wanted to present the recommendation to Classified Senate at their April 15 meeting. This will be an agenda item, second reading at the April 26 meeting.

5.2	<p><b>College Council Evaluation Process</b></p> <p><u>Internal committee evaluation</u></p> <p>Ted Wieden shared a draft of an internal evaluation form for College Council's use. Council members shared the importance of using a Likert scale when asking the questions. Suggestions were made for additional questions.</p> <p>It was moved (Appell) and seconded to use the internal evaluation form as prepared by Ted Wieden. There was no vote. Further discussion was needed.</p> <p>It was moved (Hinojosa) and seconded to change from the yes/no questions to a 5 point Likert scale format (strongly agree/strongly disagree) and include a section for comments. There was consensus approval.</p> <p>It was moved (Appell) to immediately start using the LACCD form (provided by Ted Wieden) to document April, May, and June Issues and Tasks and incorporating that into the Internal Evaluation form. There was no second.</p> <p>It was moved (Ryanen-Grant) and seconded to add the last four (4) questions from the LACCCD evaluation form to the internal evaluation form suggested by Wieden. There was consensus approval.</p> <p>Kevin Horan agreed to set up and send out the survey using Survey Monkey. Responses will be due back prior to the April 26 meeting.</p> <p><u>External Committee Evaluation:</u></p> <p>Council members suggested several additional questions to add to those from the Accreditation Show Cause Report. A comment section will be added after each question.</p> <p>It was moved (Lema) and seconded to develop one broad college-wide survey that will include all existing college-wide committees, bringing in Mohamed Eisa to help organize &amp; design the survey. There was consensus approval.</p>
VI	<p><b>Discussion Items</b></p>
6.1	<p><b>Academic Senate Accreditation Institute 2010</b></p> <p>Laurie Lema shared that all colleges should be using accreditation standards in their everyday lives. DVC will need to become experts in accreditation. It is not just something that we should be addressing every four years. Our mission should begin with student learning and end with student learning. Lema recommended having all members of governance committees trained on the accreditation standards. Lema shared the information that is contained in a CD provided by the Academic Senate. For access to this information, please contact Lema or Jeanie Dewhurst.</p>
6.2	<p><b><u>Academic &amp; Professional</u></b></p> <ul style="list-style-type: none"> <li>• <b>DVC Procedure 4001.01 – Standards of Scholarship (Academic Probation and Dismissal)</b></li> <li>• <b>DVC Procedure 4001.02 – Grades</b></li> <li>• <b>DVC Procedure 4001.03 – Unit &amp; Enrollment Guidelines</b></li> <li>• <b>DVC Procedure 4004.01 – Attendance</b></li> </ul>

		Oye asked members to thoughtfully review and provide feedback to Lema and Judy Walters. Oye explained briefly the modifications for the procedures.
VII		<b>Information Items &amp; Reports</b>
	7.1	DGC – standing item: No update
	7.2	Accreditation Update: No update
VIII		<b>Announcements</b>
		Oye shared that a group call Project Truth will be on campus April 14 and 15 to express their opinions on abortion. They will have a 12 foot display that may contain some disturbing pictures.
IX		<b>Future Agenda Items</b>
		<ul style="list-style-type: none"> <li>• Additional May meeting for Council Evaluation – May 17</li> </ul>
IX		<b>Adjournment:</b> 3:37 p.m.

**Next Meeting: April 26, 2010**  
**Community Conference Room**