

DVC COLLEGE COUNCIL MINUTES

Monday, May 17, 2010
Community Conference Room
 2:00 pm – 3:30 pm

NOTICE IS HEREBY GIVEN that the College Council of Diablo Valley College will have a meeting on Monday, May 17, 2010. Public testimony will be invited in conjunction with the Council discussion on each item. All meetings are held in locations that are wheelchair accessible. To request accommodations for disabilities or for further information, please contact College Council Chair Bill Oye at (925) 685-1230, ext 2445, or by email at woye@dvc.edu.

I		Organizational Items
	1.1	Call to Order: Bill Oye called the meeting to order at 2:05 p.m.
	1.2	Attendance In attendance: Aleksandr Levin, Bill Oye, Dennis Franco, Laurie Lema, Glenn Appell, Kevin Horan, Jocelyn Iannucci, Courtney Crewe, Judy KleinFlynn, Kathryn Abajian, Michael Almaguer, Nancy Ryanen-Grant, Donna Floyd, Judy Walters Absent: Lindsay St. Hill, Nick Holmes, Francisco Hinojosa Guests: Ted Wieden, Ben Seaberry, Scott Heiden
	1.3	Adoption of the Agenda It was moved (Horan) and seconded to adopt the agenda as presented.
	1.4	Approval of the May 10, 2010, minutes It was moved (Horan) and seconded to approve the minutes as written.
II	2.1	Public Forum <i>This time is reserved for members of the public to address the College Council. A limit of five (5) minutes per speaker and fifteen (15) minutes per topic shall be enforced.</i> Ben Seaberry, Executive Dean of Information Technology & Services, attended as co-chair of the Information Technology Committee. This committee oversees the Technology Master Plan. He reported that the Technology Master Plan's annual planning grid states that the Information Technology Committee will revise the Implementation Grid accordingly and prioritize action items for the following year. The Technology Committee asked to delay this revision to the fall 2010 semester.
III		Officer Reports
	3.1	Chair: Bill Oye No chair report
IV		Action Items – Second Reading No items

V		Action Items – First Reading
	5.1	<p>New Procedure: DVC Procedure 1010.01, Integrated Planning Kevin Horan questioned the use of the word “endorsement” by College Council. College Council does not necessarily “endorse” things to the President. Ted Wieden recommended continuing this discussion during the evaluation stage. It was moved (Horan) and seconded to recommend the new procedure to the President.</p>
	5.2	<p>DVC Strategic Directions 2010-2011 Laurie Lema stated that Faculty Senate Council approved the following strategic directions from the District’s Strategic Plan: 1.1 Increase the percentage of students who transfer to a variety of four-year institutions while narrowing the transfer gap across subgroups; and 1.4 Increase the percentage of students who are proficient in Basic Skills while narrowing the proficiency gap across subgroups. Lema stated that the faculty would also support an additional strategic direction that focuses on workforce development. The District’s 1.2 states “Increase the percentage of students who receive relevant and timely training for the workplace while narrowing the achievement gap across subgroups.” There was a suggestion that three directions 1.1., 1.2, and 1.4 be combined into one statement.</p> <p>Nancy Ryanen-Grant stated that Classified Senate approved the following two strategic directions for the 2010-2011 year: D.5 Improve organizational effectiveness; and F.2 Involve stakeholders in decision making.</p> <p>Bill Oye shared that ASDVC mentioned several concerns: increase WiFi service on the campus; use more proactive strategies to prevent further cuts to student services; and as these services are cut, ensure that there will not be long lines seeking assistance. Management Council discussed the need to include E.3. Diversify funding sources.</p> <p>After discussion it was moved (Ryanen-Grant) and seconded for the College to address the five strategic directions listed above: 1.1, 1.2, and 1.4 from the District’s Strategic Plan, and D.5 and F.1 in DVC’s Strategic Plan. There was consensus approval.</p> <p>Walters thanked the Council for their work. Once she officially receives the minutes, she will email the College to let them know the Strategic Directions for 2010-2011.</p>
VI		Discussion Items
	6.1	<p>Workforce Development Committee Revision This will continue as a discussion item.</p>
	6.2	<p><u>Academic & Professional</u></p> <ul style="list-style-type: none"> • DVC Procedure 4004.01 – Attendance <p>Lema explained the need for an additional sentence at the end of the document to clarify that athletes attending games are allowed to make up class work . Lema will email the additional change to Dewhurst.</p>
	6.3	<p>Committee Internal Evaluation Debrief & Fall Planning Dennis Franco led the discussion of the internal evaluation survey results. 10</p>

		<p>committee members responded to the survey. Oye felt that for the first year of the committee, the results looked positive. Judy KleinFlynn said that the way Classified Staff members were characterized in the evaluations did not match how she felt in the College Council meetings during the last year. Since she was interested in working together harmoniously, KleinFlynn asked for specific examples so that she could understand what others were saying. Judy Walters asked Council members what needs to change in order for people to feel like this Council is working for the good of the institution. Horan shared that each member has a vote, yet this Council seems to be constituent based only. Michael Almaguer asked what can be done to make changes. He agreed that there have been difficult conversations and that some issues have carried over to several meetings. Donna Floyd shared that it may be hard to go back, and it's probably best to move forward. Oye feels that Council members need to transcend from the constituency based opinions and need to move to the expertise based decisions.</p> <p>After further discussion, it was agreed that there will be a teambuilding retreat on August 20, 9:00-1:00. The retreat will work on creating the balance between the institutional voice and the constituent voice. Best practices for meetings and meeting protocol will be included in the teambuilding training. It will also include education on roles and responsibilities tied to Accreditation Standard IV, and DVC Procedure 1009.01. Dennis Franco will facilitate the retreat. Bill Oye, Laurie Lema, and Judy KleinFlynn agreed to work with Franco. During the retreat there will be a discussion on whether or not to increase the College Council meeting times to two hours.</p> <p>Walters shared the convocation in August will have a huge overview of accreditation and the work accomplished. The Accreditation Probation response is due to the September 29 Governing Board meeting. Therefore, College Council will need to endorse the document by the beginning of September. It was agreed to have two initial College Council meetings on Monday, August 23 and August 30. The remainder of the meetings will be scheduled the first and third Mondays of the month.</p> <p>Franco agreed to compile the responses from the internal College Council survey to be included on the self-evaluation form. He will email to Council members for feedback and approval.</p> <p>Judy KleinFlynn shared that a student email blast will be going out on Wednesday. She will see if the college-wide committee survey link can be included.</p> <p>Council members thank Kathryn Abajian for serving on College Council as she is retiring at the end of the semester. Bill Oye was thanked for his leadership during the meetings.</p>
VII		Information Items & Reports
	7.1	DGC – standing item
	7.2	Accreditation Update

VIII	Announcements Oye shared Classified Senate accepted the Budget Recommendations Report.
IX	Future Agenda Items
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IX	Adjournment

Next Meeting: Fall 2010