

COLLEGE COUNCIL MINUTES

Monday, October 18, 2010
Community Conference Room
2:00 pm – 3:30 pm

NOTICE IS HEREBY GIVEN that the College Council of Diablo Valley College will have a meeting on Monday, October 18, 2010. Public testimony will be invited in conjunction with the Council discussion on each item. All meetings are held in locations that are wheelchair accessible. To request accommodations for disabilities or for further information, please contact College Council Chair Dennis Franco at (925) 685-1230, ext 2296, or by email at dfranco@dvc.edu.

I		Organizational Items
	1.1	Call to Order: Dennis Franco The meeting was called to order at 2:05 p.m.
	1.2	Attendance Dennis Franco, Ann Patton, Michael Almaguer, Becky Marr, Stacey Shears, Donna Floyd, Katerina Schreck, Judy KleinFlynn, Nancy Ryanen-Grant, Glenn Appell, Peter Garcia, Kevin Park, Bill Oye, Laurie Lema, Nancy Deason, Nancy Ryanen-Grant Guests: Ted Wieden, Susan Lamb Notetaker: Jeanie Dewhurst
	1.3	Adoption of the Agenda It was moved (Shears) and seconded to adopt the agenda as presented. There was consensus approval.
	1.4	Approval of the October 4, 2010, minutes It was moved (Shears) and seconded to approve the minutes as presented. There was consensus approval.
II	2.1	Public Forum This time is reserved for members of the public to address the College Council. A limit of five (5) minutes per speaker and fifteen (15) minutes per topic shall be enforced. No public comment.
III		Officer Reports
	3.1	Chair: Dennis Franco No report
IV		Action Items – Second Reading – Decision
V		Action Items – First Reading - Consensus
	5.1	Evaluation of Collegewide Committees Timelines Franco distributed second and third options for committee survey timelines in addition to what was presented at the October 4, 2010 meeting. After discussion,

		<p>it was moved (Shears) and seconded to go with option 1, beginning the survey process on March 16. Bill Oye proposed a friendly amendment to merge the first two weeks of option 2 with option 1 in order to provide additional time to develop questions. Question development will take place March 4 through March 26. There was consensus approval to approve the motion with the friendly amendment. (The timeline document is located at the end of the minutes)</p>
VI		Discussion Items
	6.1	<p>Revision of DVC Procedure 1001.02 Since the committee charge for College Council was revised on September 20, 2010, DVC Procedure 1001.02 needs revisions. Council members discussed the importance of adding a statement to this procedure that clarifies where college community members may go if they perceive a problem that is not being addressed. Several suggestions were made to the final sentence in the introductory paragraph, "As a crucial component of the governance structure, College Council will provide directions to other college committees to ensure that DVC is working collaboratively on establishing institutional goals".</p> <p>It was moved (Lema) to form a small task force to create some proactive language in the charge/function. There was no second.</p> <p>Several Council members suggested the revision: "Serves as forum to receive input from the public and members of the campus committee and guides and directs the college community in problem solving issues that arise collegewide, excluding academic and professional matters." Council members continued to discuss the language without resolution.</p> <p>It was moved (Appell) and seconded to form a sub-committee to develop proposed language for a change to DVC Procedure 1001.02. There was a friendly amendment to have the co-chairs work on the language. Glenn Appell did not accept the friendly language. There was consensus approval to the original motion.</p> <p>It was moved (Lema) and seconded for a small task force made up of four people, one from each constituent group, to work on the proposed language. There was consensus approval.</p> <p>It was moved (Shears) and seconded to suspend the order of the meeting to allow the president to have his report. There was consensus approval.</p> <p>After Peter Garcia's report, it was moved (KleinFlynn) and seconded to have the new proposed wording to DVC Procedure 1001.02 completed by the next Council meeting, 11/1, Task force members will be selected today. There was consensus approval. Bill Oye, Judy KleinFlynn, Michael Almaguer, Laurie Lema, and Kevin Parks agreed to meet on 10/25 at 2:00 p.m. Franco agreed to find a room for the meeting.</p>
	6.2	<p>Chair Training and Committee Member Training It was moved (KleinFlynn) and seconded to table this topic to next meeting.</p>

		There was consensus approval.
VII		Information Items & Reports
	7.1	<p>President's Report</p> <p>Peter Garcia shared a few thoughts with Council members. He would like to see Council making decisions and not just practice Roberts Rule of Order. He would like to see minutes for these meetings record key findings and decisions only. Garcia feels that there are two critical issues for the college. There is significant FTES tied up in course sections that the college is not getting paid for. This provides access to students but there is also a lack of funding for faculty reassigned time, some services and overtime for classified staff. He emphasized that he is not recommending cutting the course schedule, but he asked Council members be conscious of what the State is funding when there is unfunded FTES. He also asked to please let him know if he inadvertently steps on someone's toes. He will then make amends.</p> <p>Council members discussed the format for committee minutes. It was moved (Oye) and seconded to simplify the minutes to include the topics, the motion, and decision. Discussion will not be included. If there is something that needs to be in the minutes, then please ask to have it included in the minutes. There was consensus approval.</p> <p>Lema recommended reviewing this process after the first year.</p>
	7.2	<p>Council Forum</p> <p>The purpose of this agenda item is to make some time during meetings to have broader discussions. The following issues were raised:</p> <ul style="list-style-type: none"> • Email blasts to students when the school is closed • Email link on the website for questions, not just WebAdvisor. • Post class cancellations on the website • Read, <i>Whistling Vivaldi and other Clues to How Stereotypes Affect Us</i> by Claude M. Steele and participate in achievement gap discussions • Textbooks provided to student in a compiled reader or online texts • Discussion on the 50% • Recycling in the cafeteria <p>Franco agreed to add one or two agenda items each meeting for discussion. If experts are needed, they will be asked to attend a meeting.</p>
	7.3	<p>DGC – standing item</p> <p>Postponed</p>
VIII		Announcements
IX		Future Agenda Items
X		Adjournment: 3:28 p.m.

Next Meeting: November 1, 2010
Community Conference Room

Calendar for Conducting Survey of Committee, 2011

	Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
March 2011	6	7	Develop questions 3/4 – 3/26				12
	13	14	Develop questions continues				19
	20	21	Develop questions continues				26
	27	28	Develop Survey 3/27 – 4/4				2
April 2011	3	Develop Survey cont'd	Conduct Survey 4/5 – 4/13				9
	10	Conduct Survey continues				Preliminary analysis of survey results 4/14 – 4/22	16
	17	Preliminary analysis of survey results continues <i>SPRING BREAK SPRING BREAK SPRING BREAK</i>				23	
	24	Committees use results for evaluation 4/25 – 5/6				30	
May 2011	1	Committees use results for evaluation continues				7	
	8	College Council evaluates committees' annual reports and college-wide survey results 5/9 – 5/20				14	
	15	College Council evaluates committees' annual reports and college-wide survey results continues				21	
	22	<i>FINALS WEEK FINALS WEEK FINALS WEEK</i>				28	