

COLLEGE COUNCIL MINUTES

Monday, December 6, 2010
Community Conference Room
2:00 pm – 3:00 pm

NOTICE IS HEREBY GIVEN that the College Council of Diablo Valley College will have a meeting on Monday, December 6, 2010. Public testimony will be invited in conjunction with the Council discussion on each item. All meetings are held in locations that are wheelchair accessible. To request accommodations for disabilities or for further information, please contact College Council Chair Dennis Franco at (925) 685-1230, ext 2296, or by email at dfranco@dvc.edu.

I		Organizational Items
	1.1	Call to Order: Dennis Franco The meeting was called to order at 2:03 p.m.
	1.2	Attendance: Ann Patton, Dennis Franco, Peter Garcia, Laurie Lema, Michael Almaguer, Becky Marr, Francisco Hinojosa, Bill Oye, Judy KleinFlynn, Katerina, Schreck, Stacey Shears, Jeanie Dewhurst (note taker), Nancy Deason, Nancy Ryanen-Grant, Kevin Park, Glenn Appell, Donna Floyd, Jake Evan Jake Evan is the new SRVC representative Guests: Emily Stone, Ben Seaberry, Mark Steidel, Kim Schenk, Keith Mikolavich, Gay Teel
	1.3	Adoption of the Agenda It was moved (Lema) and seconded to adopt the agenda. There was consensus approval.
	1.4	Approval of the November 15, 2010, minutes It was moved (Shears) and seconded to adopted the minutes as written. There was consensus approval.
	1.5	Approval of the November 22, 2010, minutes It was moved (Shears) and seconded to adopt the minutes as written. There was consensus approval.
II	2.1	Public Forum This time is reserved for members of the public to address the College Council. A limit of five (5) minutes per speaker and fifteen (15) minutes per topic shall be enforced. None
III		Officer Reports
	3.1	Chair: Dennis Franco Franco shared some reflections on College Council. He is happy with the continued growth and decision-making of the Council and feels that College Council is ready to move forward on behalf of the college. He asked for members to remember that when there are disagreements it is important to continue to treat

		everyone with respect and, in particular, be careful of the tone of voice. Telephone calls should be taken outside the meeting room.
IV		Action Items – Second Reading – Decision
	4.1	<p>Revision of DVC Procedure 1001.02</p> <p>Several suggestions were given for changes to College Council’s charge. Oye would like to see further explanation in bullet #2 that college-wide plans originate in an operational committee, are presented to Institutional Planning Committee for validation, and then forwarded to College Council for constituent feedback and recommendation to the president. Judy KleinFlynn suggested adding wording to the third bullet to include the words, “making changes to committee charge and functions”. Peter Garcia pointed out that there are several overlapping functions for all four governance committees. He recommended a “retreat” type meeting to review all four charges.</p> <p>It was moved (Oye) and seconded to refer the charge and function of College Council to the governance co-chair group for clarification on the sequencing of college-wide plans recommendations and the relationships and overlaps of the governance committees. There was consensus approval. Franco will work with the governance co-chairs.</p> <p>There was continued discussion on the addition of the following statement to College Council’s charge: “Serves as a forum to receive input concerning unaddressed college issues and provides guidance and direction toward the appropriate review of these matters, excluding academic and professional matters”.</p> <p>Franco recommended deleting the excluding academic and professional matters wording and adding, “as specified by state law, district policies and Title 5”.</p> <p>It was moved (Schreck) and seconded to replace, “excluding academic and professional matters” with “excluding those items specified by state law, district policies and Title 5.” There was no consensus. Almaguer that this does not increase clarity.</p> <p>It was moved (Oye) and seconded to table this agenda item to February 7, 2011 meeting. There was no consensus. Hinojosa feels that discussion has occurred. Schreck feels that the students concerns have been addressed.</p> <p>It was moved (Schreck) and seconded to replace, “excluding academic and professional matters” with “excluding those items specified by state law, district policies and Title 5.” There was consensus approval.</p> <p>It was moved (Shears) and seconded to suspend the order of the day to address the agenda item, VI, Discussion Items.</p>
V		Action Items – First Reading - Consensus
	5.1	<p>New DVC Procedure 4008.01: Program Revitalization/Discontinuance – Academic & Professional</p> <p>Postponed</p>

VI		Discussion Items
	6.1	Workforce Development Plan: Kim Schenk, Gay Teel The co-chairs of the Workforce Development Committee, Kim Schenk, dean of career technical education and economic development, and Gay Teel, dental hygiene program coordinator, presented the updated Workforce Development Plan. This plan was approved by the Workforce Development Committee in October and presented to Institutional Planning for review. This plan supports the career technical programs as well as several student support services functions. Franco thanked Schenk and Teel for explaining the report. College Council will now seek constituent feedback before making a recommendation to the president.
	6.2	Information Technology Master Plan Update: Ben Seaberry Band Mark Steidel Ben Seaberry and Mark Steidel, co-chairs Information Technology Committee, presented a progress report on the accomplishments towards the Technology Master Plan. Seaberry also shared the Technology Committee's priority action items for 2011. Seaberry will make the information available for ASDVC. Future Technology Committee discussions will be focused on how to address technology needs given the current budget issues.
	6.3	DVC Mission Statement: Emily Stone, Despina Prapavessi Emily Stone, co-chair of Institutional Planning Committee, explained that the committee is charged with reviewing the college's mission statement every two years. This year, the committee is recommending adopting the "pocket mission statement" created during the Accreditation Show Cause work. A more thorough review of the mission statement will occur during the next cycle. The request will not go out for constituent feedback.
VII		Information Items & Reports
	7.1	President's Report – Council Dialogue
VIII		Announcements
IX		Adjournment: It was moved (Shears) and seconded to adjourn the meeting at 3:00 p .m. for the Budget Forum. There was consensus approval.

**Next Meeting: February 7, 2011
Community Conference Room**