

COLLEGE COUNCIL MINUTES

Monday, February 24, 2014
BFL Community Conference Room
2:00-4:00 p.m.

I		Organizational Items
	1.1	Call to Order: Stacey Shears called the meeting to order at 2:05 p.m.
	1.2	Attendance: Stacey Shears, Melody Phillips, Ann Patton, Peter Garcia, Marcia Perata, Judy KleinFlynn, Laurie Lema, Danni Vilas, Steven Wijaya, Newin Orante, Ted Wieden, Jeanie Dewhurst (note taker), Keith Montes Absent: Patrick Leong, Rachel Westlake, Fiona Ajwang, Sarah Ajwang Guests: Rachel Reyes, Tina Dodson
	1.3	Adoption of the Agenda It was moved (Wijaya) and seconded to approve the agenda as presented. There was consensus approval. It was agreed that there will be a Brown Act meeting protocol conversation at the March 10, 2014 meeting.
	1.4	Approval of the February 10, 2014 Minutes It was moved (Lema) and seconded to approve the minutes with the stated corrections. There was consensus approval.
II		Public Comment This time is reserved for members of the public to address the College Council. A limit of five (5) minutes per speaker and fifteen (15) minutes per topic shall be enforced.
III		Officer Reports
	3.1	Chair: Stacey Shears Stacey Shears reported that the governance co-chairs met last week. They reviewed the governance and decision-making chart and suggested several minor changes. After discussion, Council members agreed to approve the revised document and take it to their constituent members. If further changes are needed, the document will come back to College Council. In addition to the governance and decision-making chart the co-chairs discussed formalizing their meetings. It was suggested to add the additional charge to a governance committee charge. The co-chairs continue to work on the resource allocation master calendar.
	3.2	President: Peter Garcia Peter Garcia stated that the college has received four additional faculty retirement/resignation letters. Because of this, it was decided to recruit six additional faculty positions and one international students' counselor. There are now a total of 17 faculty positions to be recruited. Departments will be given the option for their recruitment time period. The 2013-2014 Box 2A conversations have concluded. Garcia shared this process highlights the ongoing need for an HR plan. Garcia explained how the bond list was developed. The information was derived from the college's Facilities Master Plan. A suggestion was made to have Garcia

		attend other constituency meetings to explain how the list was developed.
	3.3	Faculty Senate President: Laurie Lema Laurie Lema reported that the accreditation resolution in support of City College of San Francisco and concerns about ACCJC did not pass. She thanked classified staff members for attending the meeting and voicing their concerns. DVC Procedure 1018.01, Program Review, was finalized at the Faculty Senate meeting and will now move ahead for consultation with the president. The Senate Council unanimously approved the Strategic Plan.
	3.4	Classified Senate President: Ann Patton The Classified Senate passed the Strategic Plan.
	3.5	ASDVC: Sam Park Keith Montes, VP of Executive Affairs for ASDVC, will temporarily be replacing Sam Park, ASDVC president. The next ASDVC meeting will review the draft Technology Master Plan, adding Math Lab hours on Saturdays, and showing support for the DSS program. There will be a discussion on a piece of legislation that will enable admissions preference to college to certain ethnic groups entering college.
IV		Accreditation Update – Discussion Ted Wieden shared that the draft reports are more or less in and have been reviewed by the technical writer. Wieden feels that we are on track to have a complete draft document available for college review beginning late March. The goal is to have the report come to College Council mid-to late April 2014.
V		Equal Employment Opportunity Advisory Committee Update – Information Newin Orante gave an update on activities for the Equal Employment Opportunity Advisory Committee (EEOAC). The committee recognizes it needs to be more engaged in hiring processes at the college and the District. The committee continues to review the Uniform Selection Guide. They provided feedback on two new District procedures: BP 1023, Equity in Student Achievement; and BP 2059, Diversity. The committee sanctioned the speaker series that launched February 18. Orante stated that his office is reviewing the recruitment plans for the faculty hiring process. It will be important to review the data once the process is completed. There will be more emphasis on in-depth training before the next hiring process begins.
VI		Workforce Development Committee Update – Information Tina Dodson, co-chair of the Workforce Development Committee, attended to share the activities of the committee. This committee meets four times a year. The sub-committee for resource allocation is currently reviewing applications for funding. The marketing sub-committee is working to update some of the CTE marketing materials. The committee continues to look for new grant opportunities. The current Workforce Development Plan expires in 2015. The committee is beginning the process to develop a new plan. Dodson was encouraged to have the committee receive broad input in the creation of the new plan. A close-out report of the old plan will also need to be completed.
VII		New Strategic Plan – Decision It was moved (Lema) moved and seconded (Vilas) to accept the Strategic Plan and move it forward to the college president. There consensus approval. A big thank you was given to all who worked very hard the development of this plan.

VIII	<p>Spring 2014 Goals – General Impression on What’s Going On in the College, What’s Working & Things of Concern – Discussion</p> <p>Council members reviewed the suggested several goals. After discussion, it was agreed to begin the dialogue on how to set up the facilitation and implementation of the strategic plan and to determine what College Council’s role is. In addition, College Council will begin the process to review and update the college procedures. Ted Wieden has an initial list of procedures that need updating.</p>
IX	<p>Innovation Ideas</p> <p>Council members discussed what its role to move innovative ideas forward is. With further dialogue, a procedural process can be developed to take these types of requests. A suggestion was made to have a fund for innovation. Part of the innovative piece is the need for a plan to institutionalize the innovation. Evaluation of the innovation is important. College Council can develop some basic steps to follow-up with the innovative idea. Part of the steps will include a conversation in College Council about the value of the idea. The proposer of the idea can then develop a proposal to include a series of steps to test the idea. There needs to be a strong piece that predicts what success looks like and what institutionalization looks like. Stacey Shears will share the conversation today with the co-chairs of Integration Council.</p> <p>Newin Orante reported that the proposed Student Equity Plan will link with the Strategic Plan and the Developmental Education Master Plan. The indicator of the Student Equity Plan is the Student Success and Services Program Plan. The Student Equity Committee is using the recently approved college wide plan template. Orante agreed to email the draft plan to College Council members.</p>
X	<p>Future Agenda Items</p>
	<ul style="list-style-type: none"> • DVC Procedure 1010.01, Integrated Planning – Laurie Lema • DVC Procedure 1016.01, Program Review – Laurie Lema • DVC Procedure 1018.01, Student Learning Outcomes & Achievement – Laurie Lema • DVC Procedure 5018.01, Budget Allocation Process – Laurie Lema
XI	<p>Adjournment: 4:00 p.m.</p>

Next Meeting: March 10, 2014
2:00 – 4:00 p.m.
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