

COLLEGE COUNCIL MINUTES

Monday, March 10, 2014

BFL Community Conference Room

2:00-4:00 p.m.

I		Organizational Items
	1.1	Call to Order: Stacey Shears called the meeting to order at 2:05 p.m.
	1.2	Attendance Stacey Shears, Melody Phillips, Ann Patton, Laurie Lema, Brittani Chew, Keith Montes, Judy KleinFlynn, Danni Vilas, Patrick Leong, Rachel Westlake, Marcia Perata, Peter Garcia, Ted Wieden, Jeanie Dewhurst (note taker) Absent: Newin Orante, Sarah Ajwang, Steven Wijaya Guests: Lesley Agostino, Michael Almaguer, Kasey Spilman, Rachel Ann Reyes, Collin Sames, Kim Schenk
	1.3	Adoption of the Agenda It was moved (Wieden) and seconded to approve the March 10, 2014, agenda with the stated changes. There was consensus approval.
	1.4	Approval of the February 24, 2014 Minutes It was moved (Wieden) and seconded to approve the February 24, 2014, minutes with the stated correction to agenda item 3.5.
II		Public Comment This time is reserved for members of the public to address the College Council. A limit of five (5) minutes per speaker and fifteen (15) minutes per topic shall be enforced. Patrick Leong had three announcements: <ul style="list-style-type: none"> • The DVC Puente Project presents 2014 National Endowment for the Arts recipient Alex Espinoza to DVC for a reading, book signing and reception on Tuesday, April 15, 2014, from 10:30 am. To 12:30 p.m. in the BFL CCC. The event is cosponsored by ASDVC, The Counseling Department, The English Department, Educational Opportunities Programs and Services, and the Latino Student Alliance. • On March 5, 2014, the Puente Statewide Office asked for a visit to DVC to discuss best practices for implementation of the program since Puente is expanding to the State of Washington. The visit went well. • As chair of the Scholarship Committee, Leong expressed disappointment for the loss of the 15 \$1,000 scholarships to incoming high school students. He hopes eventually money will be found to replace these scholarships.
III		Officer Reports
	3.1	Chair: Stacey Shears Shears reported that she spoke with Beth McBrien, co-chair of the Integration Council, about conversations at College Council on innovative ideas and how to support these ideas. McBrien is in support of having these conversations at College Council.
	3.2	President: Peter Garcia Garcia shared some challenges with enrollment management. Enrollment

		<p>opportunities are up this year, but actual enrollments are down. Student demographics are being reviewed. New students are 15% of enrollments. Conversations are occurring about aligning marketing of high school students and addressing the needs of the continuing students.</p> <p>The Governing Board has approved a \$450,000 bond measure for the June election. DVC should receive about half of the bond money for college projects.</p> <p>Garcia explained that the loss of the freshman scholarships was a Chevron grant that was not renewed.</p>
	3.3	<p>Faculty Senate President: Laurie Lema Lema explained that it is DVC's turn to nominate a Teacher of the Year Award for the Contra Costa Community College the District. Patrick Leong is the nominee for this year. The Faculty Senate taskforce for program review and process improvement had their first meeting last week. They are beginning to look at program review timelines and alignment.</p>
	3.4	<p>Classified Senate President: Ann Patton Patton stated that Peter Garcia attended the last Classified Senate meeting to talk about the bond project list. He also addressed some classified questions on faculty hiring. The draft Information Technology Plan was also presented to the Council. The Classified Senate Council passed the decision making flow chart and are reviewing the District's draft strategic plan.</p>
	3.5	<p>ASDVC: Keith Montes Montes reported that at the last ASDVC meeting, one Executive Board member was removed. The Executive Board approved several funding requests: the Puente speaker; the Spring 2014 Speaker Series; and the More Than A Dream conference. Nominations for next year's ASDVC Executive Board close March 11. The draft DVC Technology Plan will be on the next ASDVC agenda. Montes reported that Sam Park will return at the next meeting.</p>
IV		<p>Accreditation Update – Discussion Ted Wieden shared the timeline for the accreditation self evaluation report. The final draft of the document will be available on April 21, 2014. All components of the report have now been submitted. April 21-May 12 will be the time for constituent feedback. Signing of the document will occur after the College Council meeting on May 12. The report will go to the Governing Board on June 25, 2014. Visiting team members will not be known until probably mid-August.</p>
V		<p>2013-2014 Annual Budget Plan – Information/Discussion Members of the Budget Committee, Michael Almaguer, Katrina Keating, and Ray Goralka attended today to give a summary of the report and to answer questions. Almaguer explained how the recommendations were developed. Because the college has so many needs, the decision was difficult. Budget Committee members stressed addressing the human resource needs. The funding recommendation is for 2013-2014. The Budget Committee will begin addressing a plan for Phase 3 as stated in DVC Procedure 5018.01, Budget Allocation Process. The budget is dependent on growth funds. Some clean-up tracking needs to occur so that everyone is aware of what money is encumbered, what money has been spent, and what are carryover funds. Council members will take this report out to their constituents. College Council final decision will occur at the next meeting.</p>

VI		<p>DVC Procedures For Discussion</p> <ul style="list-style-type: none"> • 1015.01, Grant Proposal Approval Process Kim Schenk attended to answer questions. Several suggestions were given for changes. A concern was expressed about not getting buy-in from all stakeholders. This procedure will now go out for constituent feedback. • 2045.01, Smoking Restrictions This procedure is being looked at because of the increased use of E-cigarettes on campus. The Faculty Senate Student Services Committee has begun to discuss this issue. ASDVC is not discussing the issue. It was agreed to have Lt. Chad Wehrmeister attend the next College Council meeting to talk about enforcement issues, and a member of the Faculty Senate Student Services Committee to talk about possible changes. • 5106.01, Serving Alcoholic Beverages at College Activities The suggestion was made to delete the college's procedure. After discussion it was agreed to revise the procedure to reference the District procedure.
VII		<p>DVC Procedures for Information</p> <ul style="list-style-type: none"> • 1016.01, Program Review's Use in Resource Allocation Process • 1018.01, Student Learning Outcomes & Achievement <p>Tabled</p>
VIII		<p>Brown Act Discussion</p> <p>Tabled</p>
IX		<p>Innovation Ideas</p> <p>Tabled</p>
X		<p>Future Agenda Items</p> <ul style="list-style-type: none"> • DVC Procedure 1010.01, Integrated Planning – Laurie Lema • DVC Procedure 5018.01, Budget Allocation Process – Laurie Lema
XI		<p>Adjournment: 4:00 p.m.</p>

Next Meeting: March 24, 2014
2:00 – 4:00 p.m.
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