

COLLEGE COUNCIL MINUTES

Monday, April 14, 2014
BFL Community Conference Room
2:00-4:00 p.m.

I		Organizational Items
	1.1	Call to Order: Stacey Shears called the meeting to order at 3:05 p.m.
	1.2	Attendance Stacey Shears, Ann Patton, Marcia Perata, Laurie Lema, Ted Wieden, Newin Orante, Steven Wijaya, Brittani Chew, Danni Vilas, Rachel Westlake, Peter Garcia, Patrick Leong, Jeanie Dewhurst (note taker) Absent: Melody Phillips, Judy Klein Flynn, Keith Montes, Sarah Ajwang Guests: Andy Kivel, Laury Fischer, Cathy Walton-Woodson, Daniel Kiely, Michael Almaguer
	1.3	Adoption of the Agenda It was moved (Lema) and seconded to accept the April 14, 2014, agenda as presented. There was consensus approval.
	1.4	Approval of the March 24, 2014 Minutes It was moved (Lema) and seconded to approve the March 24, 2014, minutes as presented. There was consensus approval.
II		Public Comment This time is reserved for members of the public to address the College Council. A limit of five (5) minutes per speaker and fifteen (15) minutes per topic shall be enforced. No public comments.
III		Officer Reports
	3.1	Chair: Stacey Shears Stacey Shears had no report.
	3.2	President: Peter Garcia Garcia shared there are about five weeks to the end of the semester. He acknowledges how busy everyone is and thanked College Council members for all their hard work.
	3.3	Faculty Senate President: Laurie Lema Laurie Lema reported that Faculty Senate Council selected Marva DeLoach as the graduation speaker. Everyone is encouraged to attend the Faculty Lecture on either April 15 at 7:00 p.m. or April 23 at 2:00 p.m. The topic is education in Indonesia. Lema just returned from the state-wide Academic Senate Plenary Session. The Senate did not take a position on the proposal to have the bachelor of arts degree at the community colleges. More research is needed first.
	3.4	Classified Senate President: Ann Patton Ann Patton shared that the CCCCD Chancellor hosted a Chancellor's Chats with classified staff and addressed several questions from classified staff. One response was the reasons for the reduction of hours in several classified positions. Patton felt that it was too bad that all classified did not hear the response. At the last Classified Senate meeting Council members reviewed the Professional

		<p>Development Strategic Plan and the Technology Master Plan. They recommended adding classified needs to the Technology Master Plan.</p> <p>It was agreed to add an agenda item to the next meeting: Community Building.</p>
	3.5	<p>ASDVC: Steven Wijaya Steven Wijaya reported that the ASDVC Spring Festival Wednesday, April 16, 10:00 a.m. -2:00 p.m. Everyone is welcome to attend. The new ASDVC Board was elected. Keith Montes will be the president, Wijaya will be vice president of executive affairs, and Brittani Chew will be environmental affairs officer. ASDVC is currently amending their bylaws on attendance.</p>
IV		<p>Professional Development Strategic Plan – Information/Discussion Andy Kivel attended the meeting to give a brief overview of the plan. He explained that President’s Cabinet, Faculty Senate, Classified Senate, and Institutional Planning Committee have already reviewed the draft plan. The groups suggested several areas of improvement. More work needs to be done to align the professional development program with the college’s strategic plan. More time needs to be spent on the language of the goals, objectives, and strategies to make them clearer. The evaluation of the plan needs to be strengthened and the actions steps are not yet concrete or specific enough. The plan does not present a broad enough picture of professional development on the campus. Kivel explained that the writing group met to review the suggestions. Suggestions from College Council included calling the plan the Professional Development Master Plan, and to have an actionable assessment of professional development needs for part-time faculty and classified staff. Plan outcomes should be evaluated. After further discussion, it was moved (Lema) and seconded to strongly recommend a cross-constituency writing group work on aligning the Professional Development plan with the college’s Strategic Plan. Motion carried. Andy Kivel, Peter Garcia, Laurie Lema, and Ann Patton will discuss how to move the plan forward with the writing group.</p>
V		<p>Accreditation Update – Information/Discussion It was moved (Lema) and seconded to adjust the agenda to move to Developmental Education Master Plan discussion forward. Motion carried.</p> <p>Ted Wieden shared that the final self evaluation draft report will be on the DVC website on Monday, April 21, 2014. Brittani Chew agreed to make sure that it is on the ASDVC agenda. Wieden and Lema will email the college explaining how to access the draft report. The next two College Council meetings will have a standing agenda item for the self evaluation report.</p>
VI		<p>Developmental Education Master Plan – Information/Discussion Laury Fischer attended to give a brief overview of the draft master plan. Part of the work of the Foundations for College Success Committee (FCS) is to create an overview plan to serve the needs of developmental students. The draft plan is currently being presented to the governance bodies for feedback. Faculty Senate endorsed the draft plan. Newin Orante expressed concerns about the capacity of the student services area to assist with the activities. Suggestions were given to include clerical support, add raw numbers along with the percentages to give a better sense of comparison, propose metrics about goals that mean a difference in the lives of students, coordinate with the other two community colleges in our district, address the findings of assessment in student learning outcomes, and</p>

		address the institutional standards. The draft plan will return to College Council for approval at its next meeting.
VII		<p>Information Technology Plan – Decision</p> <p>Cathy Walton-Woodson and Daniel Kiely were in attendance for further questions. Kiely explained the suggested changes on student equity and access were made. It was moved (Lema) and seconded to accept the 2014-2016 Information Technology Master Plan with the friendly amendment to change “faculty” to “employee”. Motion carried. This recommendation will now be forwarded to the president.</p>
VIII		<p>Budget Committee Report Follow-Up – Information</p> <p>Michael Almaguer, co-chair of the Budget Committee, attended to respond to the questions from College Council members. He explained the timeline and step-by-step process to reach the decision to allocate \$130,919 to facilities with a recommendation to address campus restrooms. Previous facilities requests from Integration Council were reviewed. These requests are all being addressed. Budget Committee members reviewed areas of need that will affect all college community members.</p> <p>At this point, there was no time left in the meeting. It was moved (Westlake) and seconded to table this conversation until the April 28, 2014 meeting. Motion carried.</p>
IX		<p>2013-2014 College Council Recommendations – Discussion</p> <p>It was moved (Westlake) and seconded to table this agenda item until the April 28, 2014, meeting. Motion carried.</p>
X		<p>Future Agenda Items</p> <ul style="list-style-type: none"> • Student Equity Plan • College Council Annual Report • DVC Procedure 1010.01, Integrated Planning – Laurie Lema • DVC Procedure 5018.01, Budget Allocation Process – Laurie Lema
XI		Adjournment

Next Meeting: April 28, 2014
2:00 – 4:00 p.m.
BFL Community Conference Center