

COLLEGE COUNCIL MINUTES

Wednesday, March 30, 2016

2:00 - 4:00 p.m. • BFL CCC

I		Organizational Items	Present: John Freytag, Lesley Agostino, Rachel Westlake, Beth McBrien, Laura Cremin, Wesley Xia, John Nahlen, Scott Heiden, Peter Garcia, Catherine Machalinski, Ted Wieden. Guests: Andy Barlow Note taker: Julie Catalano
	1.1	Call to Order: John Freytag	2:07 p.m.
	1.2	Adoption of the Agenda	It was motioned (Heiden) and seconded (Wieden) to approve the agenda as presented. Motion passed unanimously.
	1.3	Approval of the March 16, 2016 Minutes*	It was motioned (Agostino) and seconded (Westlake) to approve the minutes as presented. Motion passed unanimously.
II		Public Comment <i>This time is reserved for members of the public to address the College Council. A limit of five (5) minutes per speaker and fifteen (15) minutes per topic shall be enforced.</i>	None
III		Council Comment <i>This time is reserved for members to address College Council. A limit of (5) minutes per speaker and fifteen (15) minutes per topic shall be enforced.</i>	Machalinski announced that her class got a B average on their lab test. Heiden announced that Classified Staff members are very interested in learning about different departments at the college, how they work and what they offer. He has had difficulty getting a series of department presentations off the ground. Wieden reported that the CCSSE survey is underway. So far we have 51 faculty members confirmed for scheduling their classes. We should see results in July. Westlake announced that the college will be setting goals for institutional effectiveness indicators this spring. The Academic Senate will be helping to set these goals. McBrien met with Student Services Managers (Hauscarriague and Stone) today. There are a lot of good things happening. Stone will present to the Senate next month about how to communicate some of the services we already have. They are mapping out some integration strategies so that we get a better sense of what is working well.
IV		Program Review Committee (PRC) – Outcomes and Processes – action may be taken	Laura Cremin presented a draft of the new proposed outcomes and processes for the PRC. There was much discussion on all of the bullet points in the draft. Cremin made some notes and will bring back another draft to the Council.
V		Planning the Next Open Forum – action	The next College Council Open Forum will be April 21 st , 2016. The topic will be Equity. The council discussed ways to make the forum interactive. We will continue the discussion next week and will

			invite the Equity Committee to next week's CC meeting to help plan and format the forum.
VI		DVC Quick Facts* – <i>action may be taken</i>	Wieden projected a Quick Facts report for fall 2015. He noted that this report can be accessed for past semesters. There is currently a link to the quick facts report on the DVC governance page.
VII		Institutional Learning Outcomes (ILOs)* – <i>action may be taken</i>	Wieden gave history of Institutional Learning Outcomes (ILOs). Much discussion all around. Wieden and Barlow will put something together based on the Council discussion and bring it back to a future meeting.
VIII		Draft Framework for Innovation – <i>action may be taken</i>	Wieden presented a draft innovation process flow chart designed by Barlow and Wieden. The Council gave feedback to Barlow and Wieden and they will bring it back to a future meeting.
		Future Agenda items <ul style="list-style-type: none"> • Task Force on Work Groups • PRC Membership, Outcomes and Processes • Innovation across the campus 	
IX		Adjournment	4:00 p.m.

Next Meeting: April 6, 2016
2:00 – 4:00 p.m. • BFL CCC