

COLLEGE COUNCIL MINUTES

Wednesday, April 20, 2016

2:00 - 4:00 p.m. • BFL CCC

I		Organizational Items	Present: John Freytag, Lesley Agostino, Beth McBrien, Laura Cremin, Obed Vazquez, Newin Orante, Wesley Xia, Catherine Machalinski, Ted Wieden, Scott Heiden. Guests: Andy Barlow, Rick Robison, Mario Tejada, Yitong Chen. Note taker: Julie Catalano
	1.1	Call to Order: John Freytag	2:05 p.m.
	1.2	Adoption of the Agenda	It was motioned (Heiden) and seconded (Agostino) to accept the agenda as presented. Motion passed unanimously.
	1.3	Approval of the April 6, 2016 Minutes*	It was motioned (Agostino) and seconded (Heiden) to accept the minutes as presented. Motion passed unanimously.
II		Public Comment <i>This time is reserved for members of the public to address the College Council. A limit of five (5) minutes per speaker and fifteen (15) minutes per topic shall be enforced.</i>	None.
III		Council Comment <i>This time is reserved for members to address College Council. A limit of (5) minutes per speaker and fifteen (15) minutes per topic shall be enforced.</i>	<p>McBrien announced that several folks on the Academic Senate Council have been asking for safety training. In speaking with President Garcia, and Herb Lester, district Risk Management, it was decided to form a new College Safety Committee. We will agendize the forming of this committee here at the CC as soon as we hear from Lester about recommended Outcomes of the committee.</p> <p>Heiden announced that the Classified Senate also compiled a list of safety topics and trainings of interest. Also, CS has named Jessica Martin to the new Safety Committee. Heiden also announced that the DGC is looking at the district-wide smoking policy.</p> <p>Heiden/Agostino reported that the Classified Senate Leadership Retreat held Friday, April 15 was attended by 42 classified leaders from across the district. They had speakers on leadership, organizational change and communication. It was a successful event.</p> <p>Wieden announced the last College Council Open Forum of the semester will be held on May 11 from 2:00-4:00 in the Diablo Room. The topic will be Equity. He announced that he is starting discussions on updating our Educational Master Plan; the current version expires in 2017. He also noted that our Facilities Master Plan also expires in 2017.</p> <p>Orante reported on locations of the gender neutral bathrooms: SRC, SSC and PAC have one each. We are looking to convert the restroom near Peet's Coffee in the Book Store as well. Orante stated that if you are aware of any single use restrooms in your area that you think could be converted into gender neutral please let him</p>

			know. Orante will put out a communication to the college community (including a location map) regarding the gender neutral restrooms.
IV		Tech Master Plan Audit and Report – <i>action may be taken</i>	Rick Robison and Mario Tejada announced that they, along with Percy Roper, went through the Tech Master Plan Report action item by action item to assess the status of the report. Robison highlighted some of the items for the council. Council have feedback on some items including the computer replacement cycle. Robison announced that we will be creating a new Technology Plan in the fall that will incorporate some of the feedback from today's conversation.
V		Re-envisioning Tech Committee Task Force – <i>action may be taken</i>	Robison reminded the Council that last fall the CC asked the Tech Committee to form a task force to re-envision the committee. Robison and Tejada shared a draft of the new Information and Instructional Technology Working Group's (IITWG) description, objectives, outcomes, and activities. The Council shared their feedback. Robison and Tejada will take the comments back to the task force and bring another draft to Council.
VI		SRC Representation on College Council – <i>action may be taken</i>	Tejada and Cremin explained the need for an SRC representative on the College Council. Council agreed that there should always be a San Ramon person on the College Council. It was motioned (Machalinski) and seconded (Agostino) that if there is not a San Ramon representative on the Council (by way of Co-Chair of PRC or RPEC or Senate Rep) then the Council will ask the SRC division to recommend a representative to serve who will then be recommended through their constituency group. Motion passed unanimously.
VII		ASDVC Car Pool Proposal – <i>action may be taken</i>	Xia gave background again regarding the ASDVC Carpool Program Proposal. He noted there have been some obstacles in getting the proposal off the ground. Environmental Affairs Officer Yitong (Jerry) Chen also spoke about the proposal explaining further some of the obstacles. Council suggested changes to the proposal to hopefully get a pilot program up and going quicker. Orante will meet with ASDVC and help to brainstorm a pilot program.
VIII		ACCJC Annual Report – <i>action may be taken</i>	Wieden shared the annual report and the annual fiscal report we sent to the ACCJC.
		Future Agenda items <ul style="list-style-type: none"> • Task Force on Work Groups • PRC Membership, Outcomes and Processes • Innovation across the campus 	
IX		Adjournment	3:51 p.m.

Next meeting: May 4, 2016 • 2:00 p.m. • BFL CCC