

# COLLEGE COUNCIL MINUTES

**Wednesday, May 4, 2016**

2:00 - 4:00 p.m. • BFL CCC

I		<b>Organizational Items</b>	Present: Lesley Agostino, John Freytag, Beth McBrien, Peter Garcia, Rachel Westlake, Newin Orante, Ted Wieden, Scott Heiden, Catherine Machalinski, Laura Cremin, Obed Vazquez, John Nahlen, Wesley Xia Guests: Andy Barlow, Ted Walker, Tish Young, Despina Prapavessi, Maitreyee Chandra, Emily Stone, Phoebe Balangan, Toru Sugita, Michelle Krup, Toni Fannin Note taker: Lesley Agostino
	1.1	Call to Order: Lesley Agostino	2:05 p.m.
	1.2	Adoption of the Agenda	It was motioned (McBrien) and seconded (Orante) to adopt the agenda as presented. Motion carried unanimously
	1.3	Approval of the April 20, 2016	It was motioned (Agostino) and seconded (McBrien) to accept the minutes and presented. Motion carried unanimously.
II		<b>Public Comment</b> <i>This time is reserved for members of the public to address the College Council. A limit of five (5) minutes per speaker and fifteen (15) minutes per topic shall be enforced.</i>	None
III		<b>Council Comment</b> <i>This time is reserved for members to address College Council. A limit of (5) minutes per speaker and fifteen (15) minutes per topic shall be enforced.</i>	<p>Xia announced the soft opening of the Multicultural Center on May 10 from 11:00 a.m. – 1:00 p.m. in Student Union 111. Xia announced that this is his last semester at DVC and will be transferring in the fall. He thanked the council for the experience. The council also thanked him for his dedication to ASDVC and the college council.</p> <p>Westlake noted that the Academic Senate took action on the Institutional Effectiveness Indicators and set goals/rates for successful course completion and basic skills (remedial math). It was also suggested by Kim Schenk to put this information in program review.</p> <p>Machalinski commented that the Tutoring Advisory Committee (TAC) is looking at data including which students are using tutoring, which students could benefit, and hoping to develop a better tracking system of tutoring services. Wieden added that Percy Roper has been contacted to work on getting computers for sign in for all tutoring labs. The committee is also looking at a scan card reader.</p> <p>Barlow and Wieden presented a revised draft of the Innovation Process. They are hoping to get feedback from constituent groups and have this ready for the fall semester. Item will be put on the May 18, 2016 agenda.</p>

			<p>McBrien expressed concern about the reclassification of tutoring coordinator positions.</p> <p>Wieden announced that the Community College Survey of Student Engagement (CCSSE) survey has been completed in 63 sections. He thanked the assistance from faculty and classified hourly staff in order to complete this survey. Results should be ready by late July.</p> <p>Agostino announced that the Expanding Your Horizons event will be held on Saturday, May 7 with over 200 6-8<sup>th</sup> grade girls coming to campus to learn about STEM. She added that Cremin will be presenting a workshop on music and its effect on the nervous system.</p> <p>Orante commented last Thursday there was an event on campus with approximately 275 high school juniors, introducing them to DVC. Additionally, on May 14<sup>th</sup> DVC will be hosting a SEA Day for high school seniors. The FYE is also hosting a Welcome Day during the summer.</p> <p>Orante also noted that the internal audit on the equity funds has been completed and next year the state will also be included in the audit.</p> <p>Heiden announced that Clybourne Park begins on Friday in the Arena Theater.</p>
IV		<b>STEMovation Update</b> – <i>action may be taken</i>	Ted Walker, Tish Young, Despina Prapavessi, and Maitreyee Chandra provided an update on the STEM programs on campus including MESA, BePals, and the STEM Pathways Program. They noted that data is being collected and analyzed.
V		<b>DREAMERS Alliance</b> – <i>action may be taken</i>	<p>Emily Stone, Phoebe Balangan, and Tish Young introduced the DREAMers task force and provided information about undocumented students at DVC. Balangan noted that there are at minimum 300 undocumented students at DVC while it is estimated that there are many more. The DREAMers Task Force provides training for staff to become an UndocuAlly where staff learn about the history, laws, and policies affecting undocumented students, engage in group discussion, and hear from a panel of students about their lived experiences and challenges at DVC.</p> <p>Heiden suggested using more social networking and Garcia added that there has been positive mention of our work with AB-540 students in a faculty interview.</p> <p>Stone clarified that the logo and the website are under discussion but all will be consistent in fall.</p>
VI		<b>Reconvening of Accreditation Advisory Group (AAG)</b> – <i>action may be taken</i>	Tabled for next meeting. Wieden will send the Council members a draft structure for the Advisory Group.
VII		<b>SRC Vision Statement</b> – <i>action may be taken</i>	<p>Cremin and Wieden presented the draft vision statement for SRC. Suggestions/questions included:</p> <ul style="list-style-type: none"> <li>• Mention inclusivity/equity</li> <li>• Reference high school partnerships</li> </ul>

			<ul style="list-style-type: none"> <li>• Why does SRC need a separate vision statement? (it was noted that neither DVC nor SRC have a current vision statement).</li> <li>• All student support services should be listed</li> <li>• Suggested focusing the vision statement with the Measure E construction (facilities).</li> <li>• Including in the DVC master plan a better reference to the SRC campus</li> <li>• Contact Applied and Fine Arts about being added to the list of courses/programs</li> </ul> <p>Wieden will work with Kathleen Costa and Kenyetta Tribble on a revision to the draft.</p>
VII		<b>College Council proposed meeting dates for 2016-17</b>	<p>Wieden removed April 5 as it falls during spring break.  2016: 8/17, 8/31, 9/7, 9/21, 10/5, 10/19, 11/2, 11/16, 12/7  2017: 2/1, 2/15, 3/1, 3/15, 4/19, 5/3, 5/17  It was motioned (Machalinski) and seconded (McBrien) to approve the proposed meeting dates for 2016-17. Motion carried unanimously.</p>
VIII		<b>May 11<sup>th</sup> Open Forum on Equity Format</b>	<p>Barlow suggested the goal of the forum be to engage our employees and discuss how equity looks in their area – including equitable classrooms and support services on campus. It was suggested to give a brief introduction to equity and define equity vs. equality. Wieden noted that the Student Equity Committee, the Leading from the Middle team, and members from RPEC will be present to participate in discussions. Barlow suggested sending out the article on soft skills to help facilitate conversations.</p>
IX		<b>Instructional Learning Outcomes</b>	<p>Due to time constraints, this item was tabled for a future agenda.</p>
X		<b>Measure E Executive Steering Committee report</b>	<p>Wieden noted that the steering committee met and discussed their function and priorities including budgets, schedules, and architect selection. The committee will also review and evaluate standards to be used across the college (including shared and office space) and will also focus on keeping timelines on schedule.</p>
XI		<b>Open Forum dates for 2016-17</b>	<p>It was recommended to wait for Julie Catalano to return with suggested dates. It was also suggested to keep the forums on the same day of the week and at the same time.</p>
XII		<b>Annual Committee Reports</b>	<p>Historically committees have reported to the College Council annually and it was questioned if this should continue. It was noted that at this point in the semester it may be too late to ask for a written update. Garcia suggested a possible report out during FLEX week which will allow committees to report on the previous year and state any intended plans for the next year. It was additionally suggested to have the committees report out at their meetings and use the minutes as a report back to the College Council. Additionally it was</p>

			recommended that the chairs for the committees meet with the council in “rolling meetings” that include an update and lunch. Committees to reach out to include Equity, 3SP, Developmental Education, RPEC, PRC, and Budget.
		<b>Future Agenda items</b> <ul style="list-style-type: none"> <li>• <b>Task Force on Work Groups</b></li> <li>• <b>PRC Membership, Outcomes and Processes</b></li> <li>• <b>Innovation across the campus</b></li> <li>• <b>Update from Budget Committee</b></li> </ul>	
VIII		<b>Adjournment</b>	3:57 p.m.