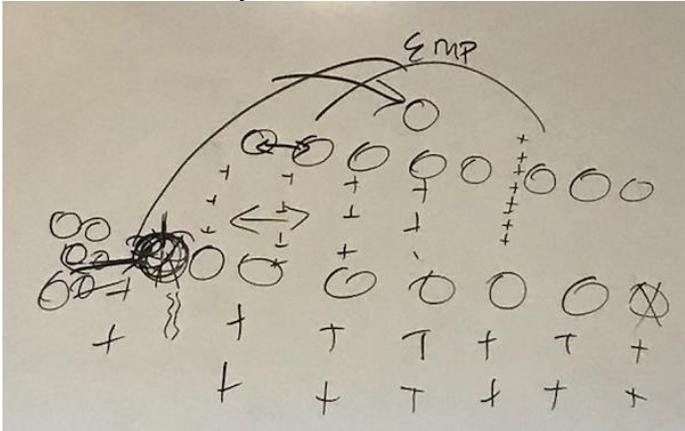


COLLEGE COUNCIL MINUTES

Wednesday, February 21, 2018

2:00 - 4:00 p.m. • Community Conference Center

I		Organizational Items	2:07 p.m.
	1.1	Call to Order: John Freytag	Present: Rachel Westlake, Susan Lamb, Becky Opsata, Beth McBrien, Laurie Lema, John Freytag, Marisa Greenberg (left at 3:00), Catherine Machalinski, Newin Orante, Michael Colson. Guests: Chris Core Note taker: Julie Catalano
	1.2	Adoption of the Agenda	It was moved (Lema) and seconded (McBrien) to approve the agenda as presented. Motion passed unanimously.
	1.3	Approval of the Feb. 7, 2018 Minutes*	It was moved (Opsata) and seconded (McBrien) to approve the minutes as presented. Motion passed with Lema abstaining.
II		Public Comment <i>This time is reserved for members of the public to address the College Council. A limit of five (5) minutes per speaker and fifteen (15) minutes per topic shall be enforced.</i>	None.
III		Council Comment <i>This time is reserved for members to address College Council. A limit of (5) minutes per speaker and fifteen (15) minutes per topic shall be enforced.</i>	Opsata—thanked Zhang and ASDVC for letting her present the Institutional Learning Outcomes at their meeting yesterday. The students were receptive and it was informative, with the students providing good ideas. Lamb—shared the proposed new state budget funding model. Lamb—announced that <i>Integration of our Student Services and Instruction</i> will be the topic for our PRT visit in the fall. Lema will lead the effort of getting ready for the visit. Lamb—announced that we will be recruiting for a dean’s position of ALO & Institutional Effectiveness. Lamb—announced that we need to revive the Safety Committee. She would like to agendize the Safety Committee at the next meeting.
IV		Program Review Discussion – action may be taken	Lamb will attend the Program Review Committee on Friday to discuss a new process of transparency and shortening the timeline for resource allocation. Academic Senate approved the new process of pulling the requests first and having the categorical groups rank them. It was moved (Lema) and seconded (Machalinski) to endorse the college piloting a process for Program Review that integrates the expertise of the categorical funding ranking on the front end that insures transparency of the allocation decisions with the ultimate goal to complete the process by the end of the academic year. Motion passed unanimously. It was also moved (Lema) and seconded (Westlake) that the college proactively begin working on incorporating transparency and shortening the timeline into future Program Review processes beginning in 2018-19. Motion passed unanimously.

V	Integrating the EMP into Administrative Goals and Priorities – <i>action may be taken</i>	Lamb explained how all managers will integrate their goals (starting with the president’s goals) to support the EMP. As a functional team they will have a better understanding of the work being done across the college and will be able to coordinate their work more effectively.	
VI	Administrative Program Review (APR) – <i>action may be taken</i>	Lamb reported that the administrators are struggling with how to complete an APR. Lamb will meet with the management team and in consultation with the academic senate to work on ideas for revamping the APR. She will bring back draft ideas to the College Council for feedback.	
VII	Institution Set Standards* – <i>action may be taken</i>	Opsata shared our institution-set standards as reported to the ACCJC last year in our mid-term report. Opsata suggests we revise our institution-set standards for this year’s report due in April. Discussion followed. It was moved (Machalinski) and seconded (Opsata) that we leave the numbers the same for this year’s report and recharge RPEC to come up with goals and standards, first developing a methodology, putting it out for input, and then working on actual numbers. Motion passed unanimously.	
VIII	Guided Pathways Update – <i>action may be taken</i>	Opsata updated the Council on the work of the steering committee and design teams. The design teams have an 18-month timeline of their work that will be put up on our website. This Friday the teams will be working on a plan to be turned into the state. Opsata will bring the plan to the senates and to the CC before turning it in to the state on March 31 st .	
IX	Adjournment	3:55 p.m.	

Fall 2017 meetings: 8/16, 8/30, 9/6, 9/20, 10/4, 10/18, 11/1, 11/15, 11/29, 12/6
Spring 2018 meetings: 1/31, 2/7, 2/21, 3/7, 3/21, 4/4, 4/18, 5/2, 5/16