

# COLLEGE COUNCIL MINUTES

**Wednesday, March 21, 2018**

2:00 - 4:00 p.m. • Community Conference Center

			Present: John Freytag, Jessica Martin, Marisa Greenberg, Beth McBrien, Becky Opsata, Rachel Westlake, Susan Lamb (2:30), Laurie Lema, Newin Orante, Catherine Machalinski, Ray Martin, Michael Colson. Guests: Chris Core, Toni Fannin, Lisa Martin. Note taker: Julie Catalano
I		<b>Organizational Items</b>	2:00 p.m.
	1.1	<b>Call to Order: John Freytag</b>	
	1.2	<b>Adoption of the Agenda</b>	It was moved (Lema) and seconded (R. Martin) to accept the agenda as presented. Motion passed unanimously.
	1.3	<b>Approval of the March 7, 2018 Minutes*</b>	It was moved (McBrien) and seconded (Lema) to accept the minutes as presented. Motion passed unanimously.
II		<b>Public Comment</b> <i>This time is reserved for members of the public to address the College Council. A limit of five (5) minutes per speaker and fifteen (15) minutes per topic shall be enforced.</i>	None.
III		<b>Council Comment</b> <i>This time is reserved for members to address College Council. A limit of (5) minutes per speaker and fifteen (15) minutes per topic shall be enforced.</i>	Orante—announced that the Food Pantry had a soft opening on Monday, March 19. They are planning a grand opening sometime in mid-April. J. Martin—announced that the Classified Senate is sponsoring a workshop called <i>How to Communicate with Tact, Professionalism, and Diplomacy</i> next Wednesday. Orante—announced that last week there was a two-day NiBita certification training program for 27 staff/faculty members about how to intervene/engage crises.
IV		<b>RPEC recommendation to integrate EMP goals and conditions into Program Review prompts – action may be taken</b>	Lema shared RPEC’s recommendations for integrating the EMP into Program Review. Discussion ensued around section B.1 in Section I of the Program Review template. It was moved (Westlake) and seconded (McBrien) to form a work group tasked with integrating the four stages of the student experience into our existing annual program review template and to propose language changes as needed. Motion passed unanimously. Lema, McBrien and R. Martin will be the workgroup.
V		<b>Workforce Development Committee – action may be taken</b>	Tabled.
VI		<b>Safety Committee – action may be taken</b>	Fannin, Colson and L. Martin (the tri-chairs appointed by the CC at the last meeting) shared recommendations for the Workplace Safety Operational Workgroup including a name change to the Safety Committee. Other recommendations

			shared include: committee constituency, and a few of the short term goals including a college-wide safety forum. It was moved (Westlake) and seconded (McBrien) to accept the recommendations presented today with the following two changes: Remove the District Risk Management position from the Committee Constituency and add that the committee reports to the College Council. Motion passed unanimously.
VII		<b>Committees discussion*</b> – <i>action may be taken</i>	Tabled.
VIII		<b>ACCJC Annual Report Review</b> – <i>action may be taken</i>	Opsata shared the ACCJC annual report. This report is due to the ACCJC at the end of March. It was moved (Machalinski) and seconded (Lema) to endorse the report. Motion passed unanimously.
IX		<b>Institutional Learning Outcomes*</b> – <i>action may be taken</i>	Opsata shared a draft revision (dated 3-16-18) of Procedure 1018.02 Institutional Learning Outcomes that has been approved by the Academic Senate, Classified Senate and the ASDVC. It was moved (Lema) and seconded (R. Martin) to replace the existing procedure 1018.02 in our Procedures Manual with this version. Motion passed unanimously. There was some discussion around possible next steps.
X		<b>Guided Pathways Work Plan*</b> – <i>action may be taken</i>	Opsata presented the work plan. It was moved (McBrien) and seconded (Machalinski) to approve the work plan. Motion passed unanimously.
XI		<b>Adjournment</b>	3:50 p.m.

Fall 2017 meetings: 8/16, 8/30, 9/6, 9/20, 10/4, 10/18, 11/1, 11/15, 11/29, 12/6  
Spring 2018 meetings: 1/31, 2/7, 2/21, 3/7, 3/21, 4/4, 4/18, 5/2, 5/16