

COLLEGE COUNCIL MINUTES

Wednesday, April 4, 2018

2:00 - 4:00 p.m. • Community Conference Center

			Present: Catherine Machalinski, John Nahlen, Christine Worsley, Susan Lamb, Laurie Lema, Beth McBrien, Becky Opsata, Jessica Martin, John Freytag, Ray Martin (left at 3:00) Rachel Westlake (arrived at 3:15). Guests: Chris Core, Toni Fannin. Note taker: Julie Catalano.
I		Organizational Items	2:00 p.m.
	1.1	Call to Order: Jessica Martin	
	1.2	Adoption of the Agenda	It was moved (Lema) and seconded (Opsata) to put the Safety Update first on the agenda and to add an emergency item of Program Review Prompts as the second item. Motion passed unanimously.
	1.3	Approval of the March 21, 2018 Minutes*	It was moved (Lema) and seconded (Machalinski) to accept the minutes with one change: item IV's last sentence should read: "Lema, McBrien and R. Martin will be the workgroup. Motion passed unanimously.
II		Public Comment <i>This time is reserved for members of the public to address the College Council. A limit of five (5) minutes per speaker and fifteen (15) minutes per topic shall be enforced.</i>	None.
III		Council Comment <i>This time is reserved for members to address College Council. A limit of (5) minutes per speaker and fifteen (15) minutes per topic shall be enforced.</i>	Opsata thanked the Bookstore for donating \$100 of gift cards to use for the entry design team focus groups happening next week. Lamb announced that we will implement a no stilettos rule on the football turf for graduation. J. Martin announced that the two workshops on How to Communicate with Tact, Diplomacy and Professionalism sponsored by the Classified Senate were successful. She also asked how/when the Classified Staff will know how the new compressed calendar will affect their work. Lamb suggested that concerned Classified staff meet with their managers. Nahlen announced he has gotten approval for a project to install 4 dual-charging stations for electric vehicles. We also have a grant proposal for 10 additional charging stations. McBrien announced that the three academic senates in our district met and some of the items discussed included Guided Pathways and 10+1/Academic and Professional matters.

IV		Safety Update	Fannin announced that the Safety Committee had their first meeting today. The Committee is working on the following: the Safety Monitoring Program—they will start with the list as it exists now and will move forward from there. They asked Lt. Huddleston to provide two building safety monitor trainings before the end of the semester. They will also plan training at SRC. Fannin discussed the recommended format for the upcoming Safety Forums. It was moved (Opsata) and seconded (R. Martin) to support the work being done by the Safety Committee as described by Fannin today. Motion passed unanimously.
V		Program Review Prompts	Lema shared a draft of new prompts that she, McBrien, and R. Martin worked on at the request of the College Council. It was moved (Lema) and seconded (Opsata) to accept the recommended changes presented today pending approval of the Academic Senate. Motion passed unanimously. The Administrative Program Reviews requesting funds in 2018-19 will also align with the current rubric based on the four stages.
VI		Deleting Procedures 1015.01, 2045.01, 3012.04* – <i>action may be taken</i>	Opsata recommended we delete these three procedures. The grant procedure and the smoking procedure have been superseded by district procedures. The student athlete code of conduct procedure has been superseded by our current student code of conduct. It was moved (Machalinski) and seconded (McBrien) to delete the three procedures. Motion passed unanimously.
VII		College Council Spring Meeting Schedule – <i>action may be taken</i>	Because we have to cancel the April 18 meeting, it was agreed to set an additional meeting on Wed., May 23, 2018 from 1:00-3:00. Catalano will reserve a room.
VIII		Committee Handbook Introductory Section* – <i>action may be taken</i>	Opsata shared a draft of the Introductory Section of the Committee Handbook. It was moved (Lema) and seconded (McBrien) to approve the Committee Handbook Introductory Section. Motion passed unanimously.
IX		Guided Pathways Update – <i>action may be taken</i>	Opsata gave an update of the work- and focus-groups as well as the clusters. Council thanked Opsata for keeping the momentum going with Guided Pathways.
X		Adjournment	3:45 p.m.