

COLLEGE COUNCIL MINUTES

Wednesday, May 23, 2018

1:00 - 3:00 p.m. • Community Conference Center

			Present: Jessica Martin, John Freytag, Laurie Lema, Marisa Greenberg, Becky Opsata, Beth McBrien, Rachel Westlake, Susan Lamb, Newin Orante, Ray Martin, Obed Vazquez, Catherine Machalinski. Guests: Christine Worsley. Note taker: Julie Catalano.
I		Organizational Items	
	1.1	Call to Order: John Freytag	1:07 p.m.
	1.2	Adoption of the Agenda	It was moved (Lema) and seconded (McBrien) to accept the agenda as presented. Motion passed unanimously.
	1.3	Approval of the May 16, 2018 Minutes	It was moved (Lema) and seconded (Machalinski) to accept the minutes with two corrections: Guest Roberson should be Robison and in item VI .5% should be 0.5%. Motion passed unanimously.
II		Public Comment <i>This time is reserved for members of the public to address the College Council. A limit of five (5) minutes per speaker and fifteen (15) minutes per topic shall be enforced.</i>	None.
III		Council Comment <i>This time is reserved for members to address College Council. A limit of (5) minutes per speaker and fifteen (15) minutes per topic shall be enforced.</i>	Lamb announced that the state assembly did not support the proposed new funding model. Freytag announced that this is Westlake's last meeting. Westlake said that it's been amazing to watch governance at the college over the last 10 years. She is very impressed with where we are.
IV		Strategic Plan Closeout – action may be taken	Lema shared the strategic plan closeout documents. It was moved (Westlake) and seconded (J. Martin) to accept this closeout report. Motion passed unanimously.
V		College-wide Stretch Goals – action may be taken	Lema reminded the Council of the RPEC recommended goals: the college set a stretch goal of increasing transfer, CE employment, completion of degrees and certificates by 10%. RPEC is also recommending 0.5% increase in course success rates each year for the next three years. It was moved (Westlake) and seconded (Machalinski) to accept these goals contingent on approval by Classified Senate. Motion passed unanimously.

VI		Mission Statement Status Update – <i>action may be taken</i>	Lema shared the two current draft statements and a third version approved by the academic senate. It was recommended a student survey of all three versions go out in the fall. We will follow up after the survey.
VII		Program Review Resource Allocation – <i>action may be taken</i>	Council reviewed the A, B, & C bands on the comprehensive spreadsheet. It was moved (Lema) and seconded (McBrien) to forward this spreadsheet with notes made by Council today to the college president for funding. Motion passed unanimously. We will debrief this process in the fall. Also in the fall, we would like to revisit how we review professional development requests.
VIII		Program Review Templates – <i>action may be taken</i>	Lema shared revisions to section B.2 and B.3 in the PR templates. It was moved (Opsata) and seconded (McBrien) to accept the revisions. Motion passed unanimously.
IX		2018-19 College Council meeting time and dates proposal: 2:30-4:30 1st, 3rd & 5th Wednesday of each month FA18: 8/29/18, 9/5/18, 9/19/18, 10/3/18, 10/17/18. 10/31/18, 11/7/18, 11/21/18, 12/5/18 SP19: 1/30/19, 2/6/19, 2/20/19, 3/6/19, 3/20/19, 4/3/19, 4/17/19, 5/1/19, 5/15/19 – <i>action may be taken</i>	It was moved (McBrien) and seconded (R. Martin) to accept the new time and dates with the removal of 4/3/19, which is during spring break. Motion passed unanimously.
X		Adjournment	3:00 p.m.