

# COLLEGE COUNCIL MINUTES

**Wednesday, September 5, 2018**

2:30 - 4:30 p.m. • Community Conference Center

			Present: John Nahlen, Obed Vazquez, Marisa Greenberg, Becky Opsata, Ray Martin, John Freytag, Jessica Martin, Susan Lamb, Catherine Machalinski, Newin Orante, Mary Gutierrez. Guests: Laurie Lema, Rick Robison, Christine Worsley Note taker: Julie Catalano
I		<b>Organizational Items</b>	2:30 p.m.
	1.1	<b>Call to Order: Jessica Martin</b>	
	1.2	<b>Adoption of the Agenda</b>	It was moved (Opsata) and seconded (R. Martin) to accept the agenda as presented. Motion passed unanimously.
	1.3	<b>Approval of the May 23, 2018 Minutes</b>	It was moved (Machalinski) and seconded (Opsata) to accept the May 23, 2018 minutes as presented. Motion passed unanimously.
II		<b>Public Comment</b> <i>This time is reserved for members of the public to address the College Council. A limit of five (5) minutes per speaker and fifteen (15) minutes per topic shall be enforced.</i>	None.
III		<b>Council Comment</b> <i>This time is reserved for members to address College Council. A limit of (5) minutes per speaker and fifteen (15) minutes per topic shall be enforced.</i>	Orante—announced there will be a Grand Opening of the Food Pantry on September 19 at 4pm. He also noted that in partnership with JFKU, Sekou Andrews will perform here on September 19 at 12:45 in the Diablo Room. Orante announced that between San Ramon and Pleasant Hill our Welcome Days had over 900 students/parents participate. Greenberg—announced that there will be a district-wide Classified Senate retreat on October 4 to align by-laws and goals across the district. The Senate is hoping to have an event at the Oct. 19 Football game against CCSF. Greenberg stated that some classified staff are struggling with getting permission to participate in guided pathways and other committee work. Lamb—announced the (IEPI) PRT visit will be on Oct. 5 and they will return on Nov. 30. She also stated that we will be having Box2A discussions around possibly moving the process up to allow us to hire faculty a bit earlier in the year. Lamb announced that we are piloting a car drop off service to students for the first two weeks of the semester. Kudos to Laurie Lema who led the project. Lamb explained that we have a new state funding model and we are not yet sure how it will impact our funding. She is starting conversations across the college about ways we may impact the numbers to possibly help our funding. Lamb commended John Nahlen and Daniela Ballif for their work in reconciling last year's budget. Based on the College Council's recommendation Lamb sent out an email to the college approving the spending \$1.5 million of the rollover. Lamb noted that the administrative units are discussing administrative program review (APR) for 2019-20 and trying to

			determine how to make it more meaningful. This year everyone in administrative units will do an annual program review while the discussions continue.
IV		<b>Establish Institution Set Standards*</b> – <i>action may be taken</i>	Opsata presented a PowerPoint explaining the Floors and Stretch Goals. It was decided to task the RPEC with providing the College Council a draft of what our Floor and Stretch Goals should be.
V		<b>Mission Statement review and next steps*</b> – <i>action may be taken</i>	Lema shared the proposed mission statements. The Council decided to wait for ASDVC elections to allow for the student voice. We will share three versions (#2 from work group, AS-endorsed statement and CS-endorsed statement) of the proposed new mission statement to the ASDVC and ask for feedback.
VI		<b>Professional Development funding model*</b> – <i>action may be taken</i>	Robison shared a new funding model for professional development and a new College Wide Professional Development (PD) Committee Structure. After much discussion the Council asked Robison to reconvene the PD committee and revisit the committee structure. He will bring back a new proposal for consideration.
VII		<b>Governance review beginning with College Council*</b> – <i>action may be taken</i>	Lamb reminded the Council that last semester we started working through the Introduction of the Committee Handbook. This semester we've committed to start reviewing committee structure, charge and functions. It was moved (Opsata) and seconded (Orante) to form a workgroup of the senate presidents (McBrien, Greenberg) and Lema to review the structure, charge and function of the College Council and to bring back a draft for the Council to consider.
VIII		<b>December 5<sup>th</sup> District Strategic Plan Forum</b> – <i>action may be taken</i>	Because the College Council members plan to attend the Dec. 5 District Strategic Plan Forum (which conflicts with the last scheduled CC meeting of the semester) we will hold Dec. 12 for a possible additional CC meeting from 2:30-4:30.
IX		<b>Guided Pathways update</b> – <i>action may be taken</i>	Opsata reported that the Guided Pathways Conference on August 21 had nearly 200 people in attendance. The video-taped presentations as well as the evaluation forms and post-it notes from the break out exercises are up on the web page. Opsata reported that the GPS team's focus this year will be fleshing out and defining the info tech/business/economics meta major this year.
X		<b>Adjournment</b>	4:30 p.m.

Fall 2018 meetings: ~~8/29/18~~ canceled, 9/5/18, 9/19/18, 10/3/18, 10/17/18, 10/31/18, 11/7/18, 11/21/18, 12/5/18  
Spring 2019 meetings: 1/30/19, 2/6/19, 2/20/19, 3/6/19, 3/20/19, 4/3/19, 4/17/19, 5/1/19, 5/15/19