

COLLEGE COUNCIL MINUTES

Wednesday, October 17, 2018

2:30 - 4:30 p.m. • Community Conference Center

		Present: Obed Vazquez, John Nahlen, Becky Opsata, Nicole Loh, Timotius Vincent, Andrea Bell, Susan Lamb, Catherine Machalinski, Beth McBrien, Marisa Greenberg, Newin Orante, John Freytag, Mary Gutierrez, Jessica Martin. Guests: Laurie Lema, Samantha Laurey. Note taker: Julie Catalano
I		Organizational Items
	1.1	Call to Order: John Freytag 2:33 p.m.
	1.2	Adoption of the Agenda It was moved (Machalinski) and seconded (J. Martin) to accept the agenda as presented. Motion passed unanimously.
	1.3	Approval of the October 3, 2018 Minutes* It was moved (Machalinski) and seconded (Greenberg) to accept the 10/3/18 minutes with two corrections: correct spelling of Vazquez in 1.3 and John Michaelson was not present at the meeting. Motion passed with abstentions from Opsata and McBrien.
II		Public Comment <i>This time is reserved for members of the public to address the College Council. A limit of five (5) minutes per speaker and fifteen (15) minutes per topic shall be enforced.</i> None.
III		Council Comment <i>This time is reserved for members to address College Council. A limit of (5) minutes per speaker and fifteen (15) minutes per topic shall be enforced.</i> Orante announced that we have a lot of activity in the Commons this week for the Undocumented Students Week of Action. He shared a flyer of activities through November. Lamb shared updates from the Chancellor's Cabinet meeting including district-wide email distribution, FTFS committee naming, WEPR, and the district office retrofit project. She also announced that Krista Johns has been appointed by the state chancellor's office as DVC's point of contact in supporting our Guided Pathways work. McBrien reminded the Council that Chancellor Oakley will visit Contra Costa College on October 31. Greenberg announced that the Classified Senate will be sending 28 classified to the Oakley event. She also announced that the CS retreat at LMC two weeks ago was attended by 20 senators from across the district. The CS is hosting a dinner at El Tapatio followed by the DVC football game against CCSF this Friday, Oct. 19.
IIIa		Oct. 31 College Council meeting It was moved (Machalinski) and seconded (Greenberg) to cancel the Oct. 31 College Council meeting for lack of a quorum. Motioned passed unanimously.
IV		Car drop off report – action may be taken Lema reported on the Fall 2018 car drop off pilot program. She shared the number of cars parked each day and the student survey results. Lema thanked the people on the task

			force (Lema, Orante, Nahlen, Huddleston, and Knox) for all the work to make the project a success. It was recommended to the college President that the program move forward again in the spring.
V		Report on Guided Pathways spending* – <i>action may be taken</i>	Opsata shared a report on how Guided Pathways funds were spent in 2017-18.
VI		PRT debrief and next steps – <i>action may be taken</i>	Lema reported on the Oct. 5th Partnership Resource Team (PRT) seven-member visit. Visit number two will occur on Nov. 30. The team will present President Lamb with a list of Primary Successes and Menu of Options for the college to consider. The GP steering team will be debriefing the visit.
VII		Program Review unfunded categories (areas not funded by one time monies)* – <i>action may be taken</i>	Lamb explained that we have approximately \$150K of one-time funds to spend on these requests. The Council reviewed four tabs of the Program Review requests. It was moved (McBrien) and seconded (Vazquez) that President Lamb will check with the IT committee on the E3 tabs (tech hardware and software); that the E5 tab (facilities) has its own funding source and will not use any part of the \$150K; that we will fund bands A, B & C in the E8 tab (supplies) as far down as we can go on a one-time basis with the exception of doing some extra research on Chemistry, Kinesiology and Biology to make sure those structural funding issues are resolved. We will also check with others on this list with regard to current status to make sure there is still a need. Motion passed unanimously.
VIII		College governance discussion continued – <i>action may be taken</i>	Orante reported that the Dev Ed, 3SP and Equity committees are agreeable to form one committee tentatively called Student Success and Equity (SSE) with a reporting relationship to College Council. A sub-group of Lema, Orante and McBrien was tasked with drafting a charge and function for the new SSE steering committee. They will report back to College Council.
IX		College Council charge and function continued – <i>action may be taken</i>	Tabled
X		College Council goals for this year – <i>action may be taken</i>	Tabled
XI		Adjournment	4:30 p.m.

Fall 2018 meetings: ~~8/29/18~~ canceled, 9/5/18, 9/19/18, 10/3/18, 10/17/18, ~~10/31/18~~, 11/7/18, 11/21/18, 12/5/18
Spring 2019 meetings: 1/30/19, 2/6/19, 2/20/19, 3/6/19, 3/20/19, 4/3/19, 4/17/19, 5/1/19, 5/15/19