

# COLLEGE COUNCIL MINUTES

**Wednesday, December 12, 2018**

2:30 - 4:30 p.m. • Community Conference Center

		Present: John Freytag, Jessica Martin, Susan Lamb, Mary Gutierrez, Newin Orante, Carol Hilton, Beth McBrien, Marisa Greenberg, Ray Martin, Obed Vazquez, Catherine Machalinski, Becky Opsata, Roxann Schmidt, Timotius Vincent. Guests: Laurie Lema Note taker: Julie Catalano	
I		<b>Organizational Items</b>	
	1.1	<b>Call to Order: John Freytag</b>	2:44 p.m.
	1.2	<b>Adoption of the Agenda</b>	It was moved (R. Martin) and seconded (Machalinski) to approve the agenda as presented. Motion passed unanimously.
	1.3	<b>Approval of the November 7, 2018 Minutes*</b>	It was moved (Machalinski) and seconded (McBrien) to approve the minutes as presented. Motion passed unanimously.
II		<b>Public Comment</b> <i>This time is reserved for members of the public to address the College Council. A limit of five (5) minutes per speaker and fifteen (15) minutes per topic shall be enforced.</i>	Lema—DVC has signed off and submitted it's Institutional Effectiveness Partnership Initiative around the development and implementation of Integrated Student Services and Instruction to improve our communication for students in the entry and connection stages.
III		<b>Council Comment</b> <i>This time is reserved for members to address College Council. A limit of (5) minutes per speaker and fifteen (15) minutes per topic shall be enforced.</i>	Lamb—reported on topics from Chancellor's Cabinet including Steven Hales' report on changing trends in International Education, photovoltaic solar energy, and that with the new funding model the district will be looking at a \$12.5M gap in about 4 years. Vazquez—Update on Program Review: Instructional PRs validation day was last Friday, Student Services and Administrative PRs will be validated in January. Greenberg—reported that JobLinks will be on June 6, 2019 at DVC. This week the Classified Senate partnered with ASDVC to pass out scantrons, bluebooks and pencils to students taking finals. Thanks to the Book Store for providing these items at cost. Orante—announced Welcome Day on January 18, 2019. He also shared an update on AB 19 (FT3).
IV		<b>College Council charge and function continued*</b> <i>– action may be taken</i>	Lema shared the latest draft of the charge and function. Council gave feedback. There was much discussion around the representation from SRC. Lema will bring this back to the next meeting in January for Council to approve before it goes out to constituency groups.

V		<b>Review of Mission Statement*</b> – <i>action may be taken</i>	Lema shared a revised draft mission statement. It was moved (Machalinski) and seconded (Greenberg) to take this out to the constituency groups. Motion passed unanimously.
VI		<b>Student Success Equity Committee</b> – <i>action may be taken</i>	The sub-group of Orante, Lema and McBrien presented a proposed governance structure for a student success and equity committee. Lamb will talk to the Academic Senate and the Classified Senate and the sub-group will discuss and solicit feedback from the AB705 expanded group. In February we will solicit more input from the committees.
VII		<b>Review of Procedure 4100.01* (Research Protocol)</b> – <i>action may be taken</i>	Opsata again shared the draft of Procedure 4100.01. It was moved (McBrien) and seconded (Greenberg) to approve this procedure. Motion passed unanimously.
VIII		<b>Institution Set Standards and Stretch Goals*</b> – <i>action may be taken</i>	Opsata asked for approval of the stretch goals. It was moved (Machalinski) and seconded (Greenberg) to approve the goals. Motion passed unanimously.
IX		<b>Guided Pathways Update on Nov. 2 meeting and proposed draft of Student Advisory Council*</b> – <i>action may be taken</i>	Opsata shared that the GP Steering Team has decided to focus on the entry phase of the student experience. She also shared the Student Advisory Council draft proposal. It was moved (Machalinski) and seconded (Gutierrez) to move forward with the Student Advisory Council. Motion passed unanimously.
X		<b>Report from RPEC on Professional Development (PD) Planning and CCSSE Survey Update*</b>	Opsata shared the PD planning document. RPEC will edit this draft and bring it to the senates. CCSSE questions have been submitted. The survey will be done in the spring semester.
XI		<b>Adjournment</b>	4:30 p.m.

Fall 2018 meetings: ~~8/29/18~~, 9/5/18, 9/19/18, 10/3/18, 10/17/18, ~~10/31/18~~, 11/7/18, ~~11/21/18~~, ~~12/5/18~~ 12/12/18 (added)  
Spring 2019 meetings: 1/30/19, 2/6/19, 2/20/19, 3/6/19, 3/20/19, 4/17/19, 5/1/19, 5/15/19