

COLLEGE COUNCIL MINUTES

Wednesday, September 4, 2019
2:30 - 4:30 p.m. • Community Conference Center

		Present: Susan Lamb, Patrick Moe, Jeniffer Monroy, Marisa Greenberg, John Freytag, Mary Gutierrez, Newin Orante, Daniela Ballif, Becky Opsata, Rene Sporer, Yuvia Mendoza. Guests: Rick Robison, Percy Roper, Aryana Hadjimohammadi. Note taker: Julie Catalano	
I		Organizational Items	2:36 p.m.
	1.1	Call to Order: Jennifer Monroy	
	1.2	Adoption of the Agenda	It was moved (Opsata) and seconded (Orante) to accept the agenda as presented. Motion passed unanimously.
	1.3	Approval of the May 22, 2019 Minutes*	It was moved (Freytag) and seconded (Greenberg) to accept the minutes as presented. Motion passed unanimously.
II		Public Comment <i>This time is reserved for members of the public to address the College Council. A limit of five (5) minutes per speaker and fifteen (15) minutes per topic shall be enforced.</i>	None.
III		Council Comment <i>This time is reserved for members to address College Council. A limit of (5) minutes per speaker and fifteen (15) minutes per topic shall be enforced.</i>	Lamb—announced that she is working on an email outlining the next steps the racial justice task force recommended. Lamb encourages the entire community to get involved in the racial justice work. She is also working on an email to the college community regarding resource allocation. Freytag—announced that there was concern about the EV charging stations announcement. He suggests that we again agendize the EV charging stations for discussion at College Council. He also announced that based on feedback from convocation, the senates have had a few meetings to plan forums to allow continuing conversations to take place. Greenberg—announced that the Classified Senate will have their first Classified Nexus on October 2 and a district wide Senators' Retreat on October 17. Opsata—gave praise to Dean Armendariz and the entire Welcome Day team! Over 1,000 students visited the two campuses on two separate days. We had dozens of staff and faculty who participated to make this a fantastic event.
IV		Committee end of the year annual reports* – action may be taken	Opsata shared the annual report document completed by the members of college committees. It was moved (Sporer) and seconded (Ballif) to accept the report from the committees. Motion passed unanimously.
V		Employee Technology Survey results – action may be taken	Robison shared the staff survey results. It was moved (Opsata) and seconded (Freytag) to task the IITC with updating our Technology Master Plan. Further,

			we ask that they provide a first draft to the College Council this November. Motion passed unanimously.
VI		Roles, Responsibilities, and Processes booklet* – <i>action may be taken</i>	Opsata introduced the Roles, Responsibilities and Processes booklet. The diagrams have already been approved by the governance bodies. Akiyama and Opsata will now take the entire booklet out to the senates and ASDVC for feedback/approval.
VII		Procedures review* 1010.01 Integrated Planning 3010.01 Parking 3025.01 Posting of materials on campus 3025.02 Advertising and solicitation 4001.03 Unit and Enrollment Guidelines (approved by Curriculum Committee SP19) 4001.05 Credit by Exam 5017.01 Instructional Materials 6001.05 Student Union Building Use – <i>action may be taken</i>	Opsata introduced the first read of the procedures listed. Council members will read and send comments to Opsata and/or discuss in their senate meetings.
		Criteria for Racial Justice Task Force outcomes – <i>action may be taken</i>	Lamb discussed the criteria we are looking for in a vendor for our racial justice work. It was moved (Freytag) and seconded (Orante) to endorse the integration of the following criteria: an engaging speaker for all college day and subsequent all college days; a national validated racial climate survey (for students and possibly for employees) that has been normed, validated and used by universities and colleges; ongoing training for campus leaders and the community that would be more project based inquiry, that is related to race and equity, in the areas related to instruction, student services and administrative skills and overall leadership; also willing to make a multi-year commitment and provide ongoing assessment and feedback. Motion passed unanimously.
IX		Accreditation update – <i>information</i>	Opsata announced that we are working on our Self-Evaluation report. Our accreditation visit is scheduled for October 5-8, 2020.
X		Committee updates <ul style="list-style-type: none"> • BC • PR • RPEC • SES – <i>action may be taken</i>	BC—Ballif announced that the committee will meet next Friday for the first time this semester. PR—no report. RPEC— Sporer reported that over the summer RPEC trained 12 data coaches. SES—Orante announced that this new committee will start meeting this fall.
XI		Adjournment	4:24 p.m.