

# COLLEGE COUNCIL

## Minutes

**Wednesday, October 2, 2019**

2:30 - 4:30 p.m. • Community Conference Center

		Members Present: Daniela Ballif, Florence Espiritu, John Freytag, Marisa Greenberg, Mary Gutierrez, Lindsay Kong, Susan Lamb, Patrick Moe, Jeniffer Monroy, Sangha Niyogi, Becky Opsata, Newin Orante, Rene Sporer. Guests: Lisa Martin, Kris Koblik, Antonia Fannin, Chi Lo, Rick Robison, Mark Akiyama. Note taker: Julie Catalano	
I		<b>Organizational Items</b>	
	1.1	<b>Call to Order: Jeniffer Monroy</b>	2:33 p.m.
	1.2	<b>Adoption of the Agenda</b>	It was moved (Greenberg) and seconded (Ballif) to accept the agenda as written. Motion passed unanimously.
	1.3	<b>Approval of the September 18, 2019 Minutes*</b>	Held over.
II		<b>Public Comment</b> <i>This time is reserved for members of the public to address the College Council. A limit of five (5) minutes per speaker and fifteen (15) minutes per topic shall be enforced.</i>	None.
III		<b>Council Comment</b> <i>This time is reserved for members to address College Council. A limit of (5) minutes per speaker and fifteen (15) minutes per topic shall be enforced.</i>	Orante announced that the Student Equity Speaker Series speaker for October, Eli Clare, will have two events: Oct. 16 at Pleasant Hill Campus and San Ramon Campus on the evening of Oct. 17. Lamb announced that we are in the process of recruiting a Vice President of Business and Administrative Services (VPBAS).
IV		<b>Safety committee</b> <ul style="list-style-type: none"> <li>• Membership</li> <li>• Safety monitors</li> <li>• Planning a drill</li> <li>• Note taker assignment – <i>action may be taken</i></li> </ul>	Toni Fannin and Lisa Martin gave a presentation on the Safety Committee activities: <ul style="list-style-type: none"> <li>• Committee membership—they are seeking one more faculty member.</li> <li>• Safety Monitor Program 1 (day-to-day keeping your area safe)</li> <li>• Safety Monitor Program 2 (emergencies)</li> <li>• Planning a drill – the committee asked the CC if they should plan a drill this semester.</li> <li>• Note taker – the committee is looking for a permanent note taker.</li> </ul> It was moved (Opsata) and seconded (Sporer) to recommend to the college president that we have a drill this semester. Motion passed unanimously.
V		<b>Professional Development (PD) strategic plan – <i>action may be taken</i></b>	Kris Koblik and Rick Robison indicated that the Professional Development Strategic Plan has expired. It was moved (Opsata) and seconded (Sporer) to commission the college-wide PD Committee to update the Professional Development Plan. Motion passed unanimously.

VI		<b>Research, Planning &amp; Evaluation Committee (RPEC) structure*</b> – <i>action may be taken</i>	Sporer shared a draft of a new committee structure. The Council agreed that Opsata and Sporer should share the draft with the senates and bring feedback back to the College Council.
VII		<b>Program Review Committee*</b> <ul style="list-style-type: none"> <li>• Membership</li> <li>• 2019/20 rubric</li> </ul> – <i>action may be taken</i>	Kong shared a draft of the new committee structure as well as a draft of the 2019/20 rubric. Kong will take these items to the senates and report any feedback to the Council.
VIII		<b>Racial and Cultural Change Update</b> – <i>action may be taken</i>	Lamb shared that the <i>confidential reporting of discrimination and hate crimes</i> button is now on the front page of our website. Lamb also said that she will be meeting with affinity groups and with the safe spaces student group. Lamb will be meeting with Dr. Harper to try to finalize a contract. Lamb announced that the company Title Nine pledged a donation for our racial/social justice work. We may use those funds to complete the student survey this fall. We will be sending out information on the activities for the Undocumented Students' Week of Action (Oct. 14-20) soon.
IX		<b>Committee updates</b> <ul style="list-style-type: none"> <li>• Budget Committee (BC)</li> <li>• Program Review (PR)</li> <li>• Research, Planning and Evaluation Committee (RPEC)</li> <li>• Student Equity and Success Committee (SES)</li> </ul> – <i>action may be taken</i>	BC—Ballif noted that the first meeting was postponed until next week when Hilton will be able to attend. PR—Kong stated that the committee will meet next Friday. RPEC—Opsata reported that the committee is short one faculty member. The committee is currently working on the CCSSE survey. SES—Niyogi announced the tri-chairs are Orante, Niyogi and Gwyn. They still need one faculty and one classified member. They are planning a retreat for Nov. 1 <sup>st</sup> . Sustainability Committee—Opsata announced that the committee is fully staffed and meeting regularly.
X		<b>Adjournment</b>	4:15 p.m.

Fall 2019 meetings: 9/4, 9/18, 10/02, 10/16, 10/30, 11/06, 11/20, 12/04