

COLLEGE COUNCIL MINUTES

Wednesday, December 4, 2019

2:30 - 4:30 p.m. • Community Conference Center

		Members Present: Florence Espiritu, John Freytag, Marisa Greenberg, John Hanecak, Carol Hilton, Lindsay Kong, Susan Lamb, Patrick Moe, Jeniffer Monroy, Sangha Niyogi, Becky Opsata, Newin Orante, Rene Sporer. Guests: Mark Akiyama, Troy Bennett, Anne Kingsley. Note taker: Julie Catalano.	
I		Organizational Items	
	1.1	Call to Order: Jeniffer Monroy	2:37 p.m.
	1.2	Adoption of the Agenda	It was moved (Greenberg) and seconded (Orante) to accept the agenda as presented. Motion passed unanimously.
	1.3	Approval of the November 20, 2019 Minutes*	It was moved (Greenberg) and seconded (Sporer) to accept the minutes as presented. Motion passed unanimously.
II		Public Comment <i>This time is reserved for members of the public to address the College Council. A limit of five (5) minutes per speaker and fifteen (15) minutes per topic shall be enforced.</i>	None.
III		Council Comment <i>This time is reserved for members to address College Council. A limit of (5) minutes per speaker and fifteen (15) minutes per topic shall be enforced.</i>	Espiritu—shared library buttons with the Council. Moe—reported aggressive recruiting of churches on campus. Lamb—announced that Biological Sciences and Chemistry will be funded an additional \$24,000 on an ongoing basis. She also said that she hopes to make an announcement regarding the VPBAS position at the end of the week. Orante—noted that the Student Equity and Achievement Program Plan will be shared with the Senates next week.
IV		Procedures – set #3* – action may be taken	Opsata shared a 2 nd read of procedures set 3. It was moved (Sporer) and seconded (Greenberg) to accept the changes to all of the procedures excluding the unattended children procedure. The unattended children procedure was accepted with the provision that the Academic Senate and the Classified Senate approve the added sentence at their respective meetings next week. Motion passed with one abstention by Hanecak.
V		Regular and effective contact for DE - procedure 4003.02* – action may be taken	Kingsley shared the current draft of procedure 4003.02. It was moved (Opsata) and seconded (Sporer) to approve the procedure. Motion passed unanimously.
VI		Success team design draft* – action may be taken	Opsata reported on the work of the Success Team Design Team. This semester the team has done a lot of work investigating groups that do a lot of high touch, hands on work with a cohort of students. This spring the team will

			pilot a program for all new students. Opsata shared the teams' recommendations.
VII		Spring 2020 communications plan for new students* – <i>action may be taken</i>	Opsata shared a draft of the communication plan for new students.
VIII		Guided pathways update – <i>action may be taken</i>	Akiyama reported on the GP work continuing this semester. He spoke of integrating the work across the teams. Also, work with messaging and branding within each of the general education areas.
IX		Racial and cultural change update – <i>action may be taken</i>	After meeting with several potential affinity group members Lamb now has draft guidelines for affinity groups and will meet with everyone again to share the draft.
X		Committee updates and spring plans – <i>action may be taken</i>	<p>Budget committee—Next meeting this Friday. John Hanecak is the new co-chair.</p> <p>RPEC—Data coaches will help at validation this Friday. Met with Brian Vargas of SVRC regarding a veteran survey. Met with Lynn Huong. Read first draft of tech master plan. RPEC is planning a flex activity in January to present CCSSE information to the college.</p> <p>PRC—Next meeting will be in February. Validation day is this Friday.</p> <p>SES—Chairs met with the President of College and the Presidents of the Academic and Classified Senates. The meeting was helpful in that it clarified expectations of SES. The committee will begin working on prioritizing and operationalizing some of the key initiatives.</p> <p>Communications Committee—Bennett reported on some of the activities the committee is working on, including content on the DVC website and procuring additional digital monitors. They are in the process of hiring a part time administrative assistant to help support the committee. The committee is recommending to the College Council that the college adopt One Drive and SharePoint to use for official committee and group work.</p>
XI		Adjournment	4:30 p.m.

Next meeting is January 29, 2020