

# COLLEGE COUNCIL MINUTES

**Wednesday, January 30, 2019**

2:30 - 4:30 p.m. • Community Conference Center

			Present: Nicole Loh, Becky Opsata, Obed Vazquez, Bruce Clemetsen, John Freytag, Jessica Martin, Susan Lamb, Ray Martin, Mary Gutierrez, Timotius Vincent, Marisa Greenberg, Catherine Machalinski. Guests: Laurie Lema, Beth Arman, Tracy Marcial, David Hagerty. Note taker: Julie Catalano
I		<b>Organizational Items</b>	
	1.1	<b>Call to Order: Jessica Martin</b>	2:38 p.m.
	1.2	<b>Adoption of the Agenda</b>	It was moved (Gutierrez) and seconded (R. Martin) to accept the agenda as presented. Motion passed unanimously.
	1.3	<b>Approval of the December 12, 2018 Minutes*</b>	It was moved (Opsata) and seconded (Vazquez) to accept the minutes as written. Motion passed unanimously.
II		<b>Public Comment</b> <i>This time is reserved for members of the public to address the College Council. A limit of five (5) minutes per speaker and fifteen (15) minutes per topic shall be enforced.</i>	Lema—announced that on the first day of the spring semester (Monday) 469 cars used the car drop off service and on the second day (Tuesday) 497 cars used the service. Lamb—announced that we have DVC emergency response posters in almost every classroom and meeting room around the college. We also have the ability to put announcements out through our speaker system. Also we are finishing up the locks on all classroom doors. Lamb recognized safety committee and all of the work they did last semester especially the co-chairs Toni Fannin and Lisa Martin.
III		<b>Council Comment</b> <i>This time is reserved for members to address College Council. A limit of (5) minutes per speaker and fifteen (15) minutes per topic shall be enforced.</i>	Vazquez—noted that the Program Review Committee just finished the extraction of all requests. The committee will be reviewing the rubric in May to better align with the Ed Master Plan.
IV		<b>Procedures revisions* – action may be taken</b>	Opsata proposed we delete Procedure 5100.01 <i>Pets on Campus</i> and 5029.01 <i>Donor Recognition</i> because these are duplications of district procedures. It was moved (Vazquez) and seconded (R. Martin) to delete these two DVC procedures. Motion passed unanimously. Opsata introduced draft revisions to Procedure 5030.01 <i>Mail and Communication Systems</i> and 6101.01 <i>College Memorial Services</i> . These two procedures will be taken to constituency groups for feedback.
V		<b>Proposed locations of electric car charging stations – action may be taken</b>	Lamb, Marcial and Hagerty presented options of new charging stations to be located in lot #5 (14 stations) or lot #1 (10 stations). PG&E has offered a grant for the stations in lot #5.

			College Council asked the Sustainability Committee to bring a recommendation about the charging stations back to the Council.
VI		<b>Status update on college committee structure</b> – <i>action may be taken</i>	Lema introduced proposed SSE Committee membership, charge and function. Council provided feedback. Subgroup will work on another draft and bring back to CC. Lema introduced a draft proposal of a Communication Committee. Lema will make slight revisions to draft from Council feedback and bring to the Academic and Classified Senate meetings next week.
VII		<b>RPEC update</b> – <i>action may be taken</i>	Opsata shared the RPEC Metrics Recommendations. Council gave feedback.
VIII		<b>Adjournment</b>	4:20 p.m.

Spring 2019 meetings: 1/30/19, 2/6/19, 2/20/19, 3/6/19, 3/20/19, 4/3/19, 4/17/19, 5/1/19, 5/15/19