

COLLEGE COUNCIL MINUTES

Wednesday, March 20, 2019

2:30 - 4:30 p.m. • Community Conference Center

		Present: Jessica Martin, John Freytag, Susan Lamb, Beth McBrien, Marisa Greenberg, Mary Gutierrez, Carol Hilton, Bruce Clemetsen, Becky Opsata, Catherine Machalinski, Roxann Schmidt, Tim Vincent, Nicole Loh. Guests: Laurie Lema, Lisa Martin, Jonah Nicolas. Note taker: Julie Catalano
I		Organizational Items
	1.1	Call to Order: Jessica Martin 2:42 p.m.
	1.2	Adoption of the Agenda It was moved (Greenberg) and seconded (McBrien) to approve the agenda with the addition of an item entitled College Processes after Committee Reports. Motion passed unanimously. It was also moved (Opsata) and seconded (Greenberg) to add an emergency action item to discuss the formation of a task force in response to student demands. Motion passed unanimously.
	1.3	Approval of the March 6, 2019 Minutes* It was moved (Freytag) and seconded (Greenberg) to approve the minutes as presented. Motion passed unanimously.
II		Public Comment <i>This time is reserved for members of the public to address the College Council. A limit of five (5) minutes per speaker and fifteen (15) minutes per topic shall be enforced.</i> Lema announced that the Design Team Leads for Guided Pathways (GP) have requested that all college-wide and senate committees add a brief GP announcement/update item on their agendas (that would come from the Communication Design Team) so that we may expand the knowledge around guided pathways efforts.
III		Council Comment <i>This time is reserved for members to address College Council. A limit of (5) minutes per speaker and fifteen (15) minutes per topic shall be enforced.</i> Lamb asked the Council to consider forming a taskforce to respond to student demands. Freytag thanked Carol Hilton for her contributions to the council and the whole college. Greenberg announced that the Classified Senate is hosting two workshops during spring break entitled Strengthening Your Communications Skills in the Workplace. Jessica will look into the possibility of a cultural competency component for the workshops. McBrien announced that the Academic Freedom Philosophy Statement will be on the March Governing Board agenda for endorsement. If endorsed they will ask to place the statement on our web site. Greenberg also announced that we will be honoring the Classified Employee of the Year at the March Governing Board (an LMC recipient). Lisa Martin from DVC was a nominee for this award.

III	3.1	Emergency Action Item: Discuss the formation of a task force	It was moved (Machalinski) and seconded (Greenberg) to form a taskforce of the College Council to respond to the student demands and related issues, working with ASDVC and other college constituencies to provide recommendations and next steps to the Council by the end of the semester. Motion passed unanimously. Clemetsen will take the lead in forming the taskforce.
IV		Safety Committee update and next steps – action may be taken	Lisa Martin gave an update on Safety Committee activities including posters in every classroom and public spaces, updating evacuation maps, building monitor/area monitor identification and trainings, forums on both campuses in May. Martin asked for next steps for building/area monitors. Council will agendaize how we institutionalize all the things the safety committee would like to see accomplished. Martin will provide a list of the things to accomplish to the Council.
V		College Procedures – first read: 6102.01, 5018.06, 5018.01*– action may be taken	Opsata introduced three procedures: 6102.01 Computer Center Usage (recommend delete), 5018.06 Tentative and Adopted Budget Process (recommend delete) 5018.01 Budget Allocation Process (recommend revisions). Opsata will get the procedures on the Academic and Classified Senate's agendas for review.
VI		College Procedures - second read: 2101.01 Enrollment at the Children's Center, 5030.02 Websites, 6100.01 College Flags, 2090.07 Reassigned Time Guidelines, 3012.03 Cafeteria Conduct – action may be taken	It was moved (Greenberg) and seconded (Machalinski) to accept edits and deletions as presented. The first four procedures were revised and 3012.03 Cafeteria Conduct was deleted. Motion passed unanimously.
VII		Classroom Standards* – action may be taken	McBrien gave a review of the project. It was moved (Freytag) and seconded (Gutierrez) to accept the report. Motion passed unanimously.
VIII		ACCJC Annual Report – action may be taken	Opsata shared the report.
IX		Vision for Success Goal Setting* – action may be taken	Opsata shared the goals in a PowerPoint presentation. RPEC has discussed these goals. It was moved (Machalinski) and seconded (Greenberg) to task Opsata with presenting these goals to the senates.
X		Committee Reports <ul style="list-style-type: none"> • RPEC • Budget • Program Review • Other – action may be taken	RPEC—Machalinski reported that people are using the online form which is exciting to the committee. Budget—Hilton reported that the committee hopes to finalize recommendations to their charge and

			function and they will be reviewing the budget process that they developed.
X	10.1	Emergency item: College Processes	Lema shared latest draft charts on college processes: College-wide Plans, Resource Allocation and Program Review. She will share them with the senates.
XI		New State Student Centered Funding Formula – <i>information item</i>	Jonah Nicholas shared a presentation on the Student Centered Funding Formula.
XII		Adjournment	4:27 p.m.

*Attachment

Spring 2019 meetings: 1/30/19, 2/6/19, ~~2/20/19~~, 3/6/19, 3/20/19, 4/17/19, 5/1/19, 5/15/19

NOTICE IS HEREBY GIVEN that the College Council of Diablo Valley College will have a meeting on Wednesday, March 20, 2019. Public testimony will be invited in conjunction with the Council discussion on each item. All meetings are held in locations that are wheelchair accessible. To request accommodations for disabilities or for further information, please contact Julie Catalano at (925) 969-2002, or by email at jcatalano@dvc.edu.