

COLLEGE COUNCIL MINUTES

Wednesday, February 19, 2020

2:30 - 4:30 p.m. • Community Conference Center

	Members Present: Todd Hampton, Jeniffer Monroy, Patrick Moe, Susan Lamb, Marisa Greenberg, John Freytag, Florence Espiritu, Kenyetta Tribble, Sangha Niyogi, Lisa Gwyn, Mary Gutierrez, Lindsay Kong, John, Hanecak, Becky Opsata. Guests: Toni Fannin. Note taker: Julie Catalano.	
I	Organizational Items	2:34 p.m.
	1.1	Call to Order: Jeniffer Monroy
	1.2	Adoption of the Agenda It was moved (Greenberg) and seconded (Hampton) to accept the agenda as presented. Motion passed unanimously.
	1.3	Approval of the January 29, 2020 Minutes It was moved (Gutierrez) and seconded (Espiritu) to accept the minutes as presented. Motion passed with abstentions from Kong, Greenberg, and Tribble.
II	Public Comment <i>This time is reserved for members of the public to address the College Council. A limit of five (5) minutes per speaker and fifteen (15) minutes per topic shall be enforced.</i>	None.
III	Council Comment <i>This time is reserved for members to address College Council. A limit of (5) minutes per speaker and fifteen (15) minutes per topic shall be enforced.</i>	Lamb—Orante will be on leave until March 20, 2020. The VPs, Student Services Deans, Sr. Dean at SRC, and the Sr. Administrative Assistant have all been pitching in to help in his absence. Freytag—the next joint senate forum entitled <i>What does it mean to be an anti-racist institution?</i> is scheduled for April 8 at 11:00 in San Ramon and 2:30 in Pleasant Hill. Niyogi—We have a lot of social justice activities happening this month. Please watch for reminder emails. Greenberg—The Classified Senate approved their new bylaws at their last meeting. They will start election proceedings next week for three positions. Freytag—The chancellor hiring process is moving along on the original timeline.
IV	President's Update <ul style="list-style-type: none"> • Facilities Master Plan • Academic Complex <p style="text-align: right;"><i>– action</i></p> <p><i>may be taken</i></p>	Our Facilities Master Plan has expired. The district will go out for the request for proposals (RFP) then each college will do an independent facilities master plan working with the chosen architect. We hope to have the architect chosen by March. We would then schedule college wide forums in April to solicit input for the plan. Academic Complex—We've decided to split this project into two buildings, one on the north side and one on the south side of the campus. It has yet to be determined where English, and Social Sciences classes and faculty as well as the English and Math labs will be housed.

V		Facilities Master Plan initiation – action may be taken	It was moved (Moe) and seconded (Gutierrez) that in accordance with Procedure 1010.01 the College Council initiate the revision of our Facilities Master Plan as described by Susan in her President's report. The motion passed unanimously.
VI		Evacuation drill debrief – action may be taken	Fannin shared with Council members everything that went into the fall and early spring planning for the Feb.12 drill. Council Members shared some feedback after the drill: we need practice with the evacuation chairs, we need to be clear on our roles. This was a great start. We will continue to practice and have safety drills.
VII		Racial and cultural change update – action may be taken	Lamb—recognized Akiyama's work with the USC Race and Equity contract. We are working on timelines and participant lists for several equity institutes. This spring our focus will be the student climate survey (National Assessment of Collegiate Campus Climate [NACCC]). The EEOC had their first meeting. There has been a lot of work on the faculty hiring materials including the SRC description of their student population as well as work with Eugene Whitlock. We will be working to update our hiring forms to have pronoun and honorific choices for a non-binary applicant. Lamb also recognized the work of the SES committee. Lamb and the senate president's will send an email to the college community about the work of the SES committee. Niyogi—Niyogi and Brizzi have asked the RJTF members to compile notes on work done so far and plans for the semester. They will meet as a large group in the second week of March. They will report back to the College Council.
VIII		Committee updates <ul style="list-style-type: none"> • Budget Committee (BC) • Communication Committee (Comm) • Program Review (PR) • Research, Planning and Evaluation Committee (RPEC) • Student Equity and Success Committee (SES) <i>– action may be taken</i>	BC—will be meeting next Friday. They plan to work on the long list of suggested agenda items left by Hilton. They have reviewed the budget work flow. Hanecak will be attending ASDVC to encourage student participation on the committee. PR—Met in February. Process improvement group is busy working to improve the process. SES—Met last week. Planning a Pedagogy Summer Institute. Workgroups are busy. Brizzi is working on hiring. RPEC—Continuing to work on the CCSSE reports. Their big project for spring will be strategic planning data needs for the college. They also plan to help with the NACCC. Comm—no report.
IX		Report from program review task force – action may be taken	Opsata reminded the Council that the task force was asked to review timelines, templates and processes of the program review and resource allocation process. Council discussed task force membership and tasks. It was decided that there is more work to be done.

			It was moved (Opsata) and seconded (Hampton) that the Task Force be tasked to continue their work, adding to the membership the VPBAS, 1-2 representatives from the SES committee, 1-2 people from the PR committee plus an invitation to the BC to attend meetings as available. Motion passed unanimously.
X		Accreditation update <ul style="list-style-type: none"> • QFE comments – <i>action may be taken</i> 	Opsata again asked for feedback on the quality focus essay. Opsata also shared a draft of Standard III and asked for feedback.
XI		Adjournment	4:30 p.m.

Spring 2020 meetings: 01/29, 02/05, 02/19, 03/04, 03/18, 04/15, 04/29, 05/06, 05/20