

COLLEGE COUNCIL MINUTES

Wednesday, December 2, 2020

2:30 - 4:30 p.m. • ZOOM

	Members Present: Becky Opsata, Patrick Moe, Marisa Greenberg, Kenyetta Tribble, John Freytag, Michael Winailan, Lindsay Kong, Florence Espiritu, Mary Gutierrez, Lisa Gwyn, Jeniffer Monroy, Heidi Gentry-Kolen, Susan Lamb, Todd Hampton, Sangha Niyogi. Guests: Todd Farr, Panda DeLaTorre, Emily Stone, Marta Gillen, Kristina Gomez, Chris Knox, Jessica Martin. Note taker: Julie Catalano.	
I	Organizational Items	
	1.1	Call to Order: Patrick Moe 2:34 p.m.
	1.2	Adoption of the Agenda – discussion/action It was moved (Greenberg) and seconded (Tribble) to accept the agenda as presented. Motion passed unanimously.
	1.3	Approval of the November 18, 2020 Minutes – discussion/action It was moved (Opsata) and seconded (Gutierrez) to accept the minutes as presented. Motion passed unanimously.
II	Public Comment <i>This time is reserved for members of the public to address the College Council. A limit of five (5) minutes per speaker and fifteen (15) minutes per topic shall be enforced. – information only</i> DeLaTorre—spoke to the Council as a wellness ambassador for the state chancellor’s office and a member of ASDVC. He asked the College Council for their support of the contract for Timely MD.	
III	Council Comment <i>This time is reserved for members to address College Council. A limit of (5) minutes per speaker and fifteen (15) minutes per topic shall be enforced. – information only</i> None.	
IV	President’s Update – information only Lamb reported that Emily Stone and Newin Orante have been working with ASDVC on an MOU and are looking for resources so that Timely MD will be moving forward. She recognized the Student Success teams along with Opsata and Knox for emails providing support for students. Lamb noted that we will have two new Governing Board members sworn in at the Dec. 11 board meeting. We will have a virtual breakfast for local high school principals and superintendents tomorrow. Today we published information on the Native American Remains that we have. Lamb is encouraging everyone to wear masks and social distance as children come home from college and we meet with relatives on holidays. She thanks everyone for the amazing work going over and above during this difficult time.	
V	Institution Set Standards – information only Opsata shared the ACCJC 2020 annual report which includes our institution set standards (floor) and stretch goals. She explained that the ACCJC changed their	

			reporting definitions last year which is why our numbers changed dramatically. RPEC wanted the College Council to understand what happened and know that they have adjusted will fix this going forward.
VI		Interest Area Success Team – discussion/action	Opsata shared the current version of the straw design Success Team document. It was moved (Freytag) and seconded (Hampton) to approve the Success Team as presented here. Motion passed unanimously.
VII		RPEC Strategic Plan – discussion/action	Opsata explained that RPEC would like to start working on a strategic plan. It was moved (Freytag) and seconded (Gutierrez) that RPEC be charged to work on our Strategic Planning document. Motion passed unanimously.
VIII		SES Committee report – information only	Tribble, Niyogi and Gwyn reported on much of the work the SES has been doing in the areas of Pedagogy (USC Pedagogy Institute, Caring Campus, Ethnic Studies, Social Justice Speaker Series, Student Equity Speaker Series and more), Hiring and Retention (DVC employee data, district UF workshop, USC e-convenings, USC project on racial battle fatigue), and Research (Library project - focus on transfer level math, equity funding, equity timeline project). The Council thanked the SES Committee for all the great work they are doing.
IX		Procedure 5030.03 (Social media) first read – information only	Knox introduced a draft procedure 5030.03 Social Media. Knox will now take the procedure to the senates.
X		Procedure 5030.04 (Email protocol) first read – information only	J. Martin introduced the draft procedure 5030.04 Email Protocols. It was suggested to change the language in this procedure to be a recommendation rather than a mandatory practice. The Communications Committee will also share this procedure with the senates.
XI		Committee reports – information only <ul style="list-style-type: none"> • Budget Committee (BC) • Communications Committee (Comm) • Program Review (PR) • Research, Planning and Evaluation Committee (RPEC) • Student Equity and Success Committee (SES) 	BC—No report. Comm—See above draft procedures. PR—Kong noted that they will have their last meeting of the semester next Friday. They will be reviewing their rubric, their template, and the ranking process. They are also planning a January flex. RPEC—See above Institution Set Standards and Strategic Plan. SES—See above. Last meeting next Friday.
XII		Adjournment	4:10 p.m.

FALL 2020 meetings: 09/02, ~~09/16~~, 09/30, 10/07, ~~10/21~~, 11/04, 11/18, 12/02
 SPRING 2021 meetings: 02/03, 02/17, 03/03, 03/17, 04/07, 04/21, 05/05, 05/19