

# COLLEGE COUNCIL approved minutes

February 16, 2022 • 2:30 - 4:30 pm

Rita Mayo, Zhangyang Zhou, John Freytag, Marina Varela, Jennifer Tejada, Lindsay Kong, Kim Schenk, Brad Trimble, Katy Agnost, Sangha Niyogi, Joe Gorga, Todd Hampton, Lisa Gwyn, Mona Khabiri, Jen Monroy, Beth McBrien, Kenyetta Tribble  
 Note taker: Marta Gillen Ex Officio: Susan Lamb

I	<b>Organizational Items</b>
1.1	<b>Call to Order: Rita Mayo 2:36 pm</b>
1.2	<b>Adoption of the Agenda</b> – discussion/action Freytag motion to approve, Tejada seconds; all in favor, agenda approved
1.3	<b>Approval of the February 2, 2022 meeting minutes</b> – discussion/action Hampton motion to approve, Varela seconds; all in favor, minutes approved
II	<b>Public Comment</b> This time is reserved for members of the public to address the College Council. A limit of five (5) minutes perspeaker and fifteen (15) minutes per topic shall be enforced. – information only
	Varela – PUMA/Veteran’s Center hosting Black history event next week. Feb 22 1-3. Unity canvas is planned, food, arts, outdoor picnic opportunity.
III	<b>Council Comment</b> This time is reserved for members to address College Council. A limit of (5) minutes per speaker and fifteen (15) minutes per topic shall be enforced. – information only
	Mayo – Bringing awareness that Late Add Petition is a difficult process and also the CCC Apply was down so late adds were more challenging. Can we offer extensions if this occurs again? Freytag– Anne Kingsley nominated for Hayward Award and was selected as winner for “Excellence in Education”, a statewide award!
IV	<b>President’s update</b> – information only
	Press is possible over the next couple of weeks regarding District lawsuits. Even with distractions, we keep working hard for our students. Will move forward with mitigating the delay in the audit on the bond. Will move to multifactor logins for network security; this will be a slow roll out. Satish will speak at next College Council. VPEI recruitment - we’ve had a strong pool; forums on March 3. Feedback is appreciated. Dr. Anne Kingsley is being recognized for her work in Distance Education at state level. Happy to see students are engaged on campus.
V	<b>Measure E update</b> – information only
	User groups in the Language Arts Building will work with President and Vice President’s to walk through the classrooms. There is structural work that requires a longer timeline. For non-structural pieces we are trying to meet a fall deadline. Furniture could take 12-16 weeks. Technology has long lead times as well. Other pieces like paint can happen sooner. For the ET part of project, we are using outside facilitation to help determine what our current and future spaces need.
VI	<b>VPs Update – COVID, enrollment, USC institutes, other pertinent topics</b> – information only
	Hampton – We will have a mask mandate despite the County changes. Working hard on enrollment, creating a student demand driven schedule for fall and spring next year. Summer schedule will be very similar to last year. Summer and fall drafts are underway. USC institutes meetings have been effective and hopeful that we have solid outcomes.
VII	<b>Data &amp; Information Guide, Lindsay Kong</b> – information only
	Kong introduced topic, Brad Trimble spoke on data and information guide (DIG) a compilation of four surveys. <a href="https://docs.google.com/spreadsheets/d/1zZZMk2zRz0d5U24-nDqA9_X_xO_QQaURu3NOgDXa7Ns/edit#gid=0">https://docs.google.com/spreadsheets/d/1zZZMk2zRz0d5U24-nDqA9_X_xO_QQaURu3NOgDXa7Ns/edit#gid=0</a> A synthesis of data for multiple surveys over the past several years. Shared details on campus climate and safety; diversity equity and inclusion; guided pathways; teaching and learning. Lamb thanked for this work and making it more accessible and useful. Niyogi appreciates the connection of the dots and suggests sharing this with students. Discussed ways to share with students. Zhou said ASDVC surveys show similarities. Would appreciate to share a copy of the results at ASDVC. Lindsay and Brad will discuss how this can evolve and be shared.
VIII	<b>Key Performance Indicators, Lindsay Kong</b> – information only
	Key Performance Indicators (KPI) measurements are moving into higher education. Explained types of KPIs. Reviewed metrics we use, cross walked with internal and external plans, engaged RPEC into creating a college priority list of performance measures. Link to presentation: <a href="#">KPI PPT</a> Lamb recognized the large amount of time that has gone into this important ongoing work. Freytag would like to encourage this be shared out for broader for greater communication. Academic Senate, Classified Senate, and ASDVC are interested to share out.
IX	<b>Committee Reports</b> – action may be taken
	<b>Budget</b> - Cost per course is in development to determine instructional needs and costs. The subcommittee has a new tool that will be moving across campus groups. Hope to learn and operationalize what the consumable supplies are for each course. This is a long-term process and this is our starting point so we can pre-budget for known course costs rather than having to do it through PR each year. Next meeting will be March 11. <b>Program Review</b> - Met on Feb 11. Breaking into workgroups to look at recommendations. Took some items off the list by having Facilities and Marketing check off as part of their process. Process improvement for moving from WEPR to ELumen. Will bring process changes into College Council after Senates review.

	<p><b>Research, Planning and Evaluation-</b> Talked about KPI, accreditation, institutional set standards and stretch goals, which is more challenging given our new normal.</p> <p><b>Student Equity and Success-</b> 2.0 Student Equity Plan workshop today. Shared about USC Institute last meeting. Reviewing our own definition of equity to see if we have a race conscious focus. Discussed some of the detours that can occur as we progress in this campus conversation. Emphasized the updated process for Title IX/bias reporting, the link on the VPES webpage is a better place for student reporting. VPES has been reaching out to groups across campus to improve our reporting processes and improved follow through. Lamb: Kudos to Vicki Ferguson and Angela Parris on the backside when it is reported, there is an immediate communication. The mapping of workgroups continues. Are interventions having the intended outcomes?</p> <p>Others-</p>
X	<b>Adjournment 3:53 pm</b>

**Spring 2022 meetings: 2/2/22, 2/16/22, 3/2/22, 3/16/22, 4/6/22, 4/20/22, 5/4/22, 5/18/22**

**NOTICE IS HEREBY GIVEN** that the College Council of Diablo Valley College will have a meeting as stated above. Public testimony will be invited in conjunction with the Council discussion on each item. All meetings are held in locations that are wheelchair accessible. To request accommodations for disabilities or for further information, please contact Marta Gillen at (925) 969-2002, or by email at [mgillen@dvc.edu](mailto:mgillen@dvc.edu)

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