


COLLEGE COUNCIL approved minutes

March 2, 2022 • 2:30 - 4:30 pm

Eric Moss, Lisa Ratchford, Kenyetta Tribble, Percy Roper, Satish Warriar, Jen Tejada, Kim Schenk, Zhangyang Zhou, John Freytag, Lindsay Kong, Jeniffer Monroy, Rita May, Marina Varela, Todd Hampton, Joe Gorga, Lisa Gwyn, Katy Agnost Ex-officio: Susan Lamb, notetaker: Marta Gillen

I	Organizational Items
1.1	Call to Order: Lisa Smiley-Ratchford meeting called to order at 2:32
1.2	Adoption of the Agenda – discussion/action Motion to approve (Freytag); second (Mayo); all in favor, agenda is approved.
1.3	Approval of the February 16, 2022 meeting minutes – discussion/action Motion to approve with recommended revision in item #4 (Freytag), second (Hampton); all in favor, minutes are approved as revised.
II	Public Comment This time is reserved for members of the public to address the College Council. A limit of five (5) minutes perspeaker and fifteen (15) minutes per topic shall be enforced. – information only Eric Moss - Mental Fitness campaign in March is described and participation encouraged.
III	Council Comment This time is reserved for members to address College Council. A limit of (5) minutes per speaker and fifteen (15) minutes per topic shall be enforced. – information only Niyogi - announced that social justice speaker, Justin Gomez, scheduled next week. Mayo - Black History event last week was great. Varela - Career Fair is Wed, March 23 from 10:00 – 1:00 in Commons.
IV	President’s update – information only Audit is delayed. Will impact ability to pull down Measure E funding. Audit might not be concluded until June 30. Graduation plans underway. Phys Ed Kinesiology (PEK) in process of finishing. Scholarship reception at end of semester and tenure reception, both in person. Uniform hiring guidelines being reviewed but taking this slowly. Full time faculty hiring is ongoing; we are getting amazing candidates. Thanks to Box 2A committee, hiring committees, individuals involved for all the work on the front side of these recruitments. Also doing classified hiring for a number of retirements. VPEI forums scheduled.
V	Measure E update – information only Will need bridge funding due to audit being delayed. Working on wayfinding/signage. College started a layout for signage four years ago and it is finally going up this year. It will be flexible and can be used as we grow and change. Art is nearing completion. PEK is ongoing, pool is being renovated. Carpet being selected for Liberal Arts building.
VI	VPs Update – COVID, enrollment, USC institutes, other pertinent topics – information only Enrollments: fall schedule development is underway to address student demand. Expect to see downward enrollment. Students centers will hopefully by sticky and safe spaces and help with retention. Week four of USC institutes, great discussion continues. Covid: mask mandates are changing in our state and county. We have our internal policy for masking still in effect. Do not expect changes in our contract tracing. Fewer Covid cases on campus. Student choice (pass/no pass or a letter grade) is an ongoing issue based on regulation change. Expect more discussion.
VII	Multifactor authentication, Satish Warriar – information only Reviewed PPT on Multifactor authentication (MFA). Need is high due to ransomware through phishing email. MFA includes ID and password, plus one other factor. MFA is best practice and insurance company and auditors are asking for this. Options include a text message sent to employees or an app. Will have alternate devices available for employees without phones. Reviewed implementation. Email authentication will start in late March. PPT link:  MFA Presentation.pdf
VIII	Racial Justice Task Force update, Lisa Gwyn – information only Bias reporting was hard to locate on the website, RJTF worked on a plan to make it more accessible. Partnered with Pride Alliance and integrated work with VPES. Created new form that took input from groups across campus. VPES website is now where bias reporting takes place. Working with Marketing Dept to make RJTF work more transparent. Looking to create quarterly update on e-connect. Ethnic Studies report out – hiring full time faculty, creating a workgroup. Safe Spaces is working on bias reporting page and mini retreat, developing a movie night. Diversifying hiring work group is reviewing language in job postings. Professional development is taking part in USC equity institutes and the Pedagogy Inquiry Team work is progressing to interest areas. Working on survey to ensure students of color feel welcome in student spaces/classroom. Mandatory anti-racist training for faculty and staff was discussed.
IX	Institutional set standards and stretch goals, Lindsay Kong – information only Waiting for additional data; will bring this item back at future agenda.
X	Committee Reports – action may be taken Budget -John Hanecak was at Deans meeting and Deans and Chairs for sharing budget tool, making good progress.

	<p>Program Review- meeting on March 11. Subgroups are ranking requests; process improvement group continues to look at transition to eLumen. Outlined plan to share recommendations through committee structure.</p> <p>Research, Planning and Evaluation- Sam Glaves is joining the committee. Looking at set standards and stretch goals. Discussing Institutional Review Board process. Closing the loop: we are doing the research but is not shared widely.</p> <p>Student Equity and Success- Next meeting is in two weeks. Mid semester equity reminders are a collaboration with faculty and different groups, will go out by Week 7. March 22 equity speaker, Sarah Schulman of <i>Act Up</i>. Encouraging faculty to integrate speaker series content into classroom conversations.</p> <p>Others-</p>
XI	Adjournment 3:46

Spring 2022 meetings: 2/2/22, 2/16/22, 3/2/22, 3/16/22, 4/6/22, 4/20/22, 5/4/22, 5/18/22

NOTICE IS HEREBY GIVEN that the College Council of Diablo Valley College will have a meeting as stated above. Public testimony will be invited in conjunction with the Council discussion on each item. All meetings are held in locations that are wheelchair accessible. To request accommodations for disabilities or for further information, please contact Marta Gillen at (925) 969-2002, or by email at mgillen@dvc.edu
