

DVC COLLEGE COUNCIL approved minutes

May 4, 2022 • 2:30 - 4:45pm

Present: Marina Varela, Lisa Ratchford, John Freytag, Vicki Ferguson, Jen Tejada, Lindsay Kong, Joe Gorga, Angela Parris, Sangha Niyogi, Ivan Hernandez, Kisha Lee, Jen Monroy, Kenyetta Tribble, Todd Hampton, Katy Agnost, Kat King, Lisa Gwyn, Mark Akiyama, Carla Molina, David Hagerty, Christine Worsley

Ex Officio: Susan Lamb Notetaker: Marta Gillen

I	Organizational Items
1.1	Call to Order: Lisa Ratchford 2:33pm
1.2	Adoption of the Agenda – discussion/action Kong requests to remove KPI agenda (item XII). Freytag moves to remove agenda item, Varela seconds; all in favor, motion approved
1.3	Approval of April 20, 2022 meeting minutes – discussion/action Freytag moves to approve, Varela seconds; all in favor, minutes are approved.
II	Public Comment This time is reserved for members of the public to address the College Council. A limit of five (5) minutes perspeaker and fifteen (15) minutes per topic shall be enforced. – information only
	None
III	Council Comment This time is reserved for members to address College Council. A limit of (5) minutes per speaker and fifteen (15) minutes per topic shall be enforced. – information only
	Varela – Transfer celebration next week. Ferguson: Thursday is UMOJA event, next week is Memorial Day event, Reg Rocks is this Saturday, Social Justice Day is May 16 – student is leading an event. Tribble- Costa memorial event was last week, a wonderful tribute. SRC will participate in Farmers Market again with strong interest in our tabling.
IV	President’s update, Susan Lamb – information only
	Notice about mask wearing coming out for summer term, fall decision will be made in July. Recognized the Kathleen Costa memorial, a beautiful event. We are hoping to keep the interest in SRC sustainable. A time of celebrations this month ending with graduation.
V	Exploring funding opportunities, Susan Lamb – information only
	Initial exploratory conversation. During pandemic have not used the overflow parking and potentially don’t expect need in the future. Simultaneously, we anticipate funding gaps and we know students struggle with housing. With these ideas in mind, exploring a land lease with City of Pleasant Hill to build residential housing and student housing on overflow lot. Exploration/action would be a lengthy process but would allow us to have a steady revenue stream, and we could supplement student housing to many more students. Would continue to own the property. Freytag: agrees it is wise to explore, given our unknown funding in the future. If we have future parking needs, we could build parking structure. Can we get an endorsement or wait? Freytag: is there any downside or cost to explore? Lamb – not that she is aware. Wants to get college feedback before moving forward to Governing Board. Is available to talk with constituent groups and can check in at next College Council.
VI	Measure E update, Susan Lamb – information only
	Anticipate moving to new Art in summer. Physical Educ/Kinesiology still struggling with fire alarm being triggered. Pool is moving along nicely. Engineering Tech user group is getting started this week. Orders are being placed for Liberal Arts building refresh. Took tour with Trustee Li and Chancellor Mehdizadeh to show our older buildings. Will take other trustees on tour of our older buildings that need attention for future renovations.
VII	VPs update – information only
	Ferguson: graduation - 728 students who have confirmed for “walking”. Committee working on live stream, audio, lighting, speakers, volunteers, do walk through next week. 100 faculty who are participating. It takes a full college effort and thrilled with our progress, thank you for all the support staff and behind the scenes. Student and faculty speakers are selected. Program is being finalized. Nothing to report from VPI or VPBAS.
VIII	Program Review (PR) process improvement/template, Katy Agnost and Jen Tejada – action may be taken
	Academic Senate Committee has approved this template unanimously. Highlighted the changes: to better respond to accreditation requirement that Resource Allocation Process is linked to PR and linked to Mission. There is a single template with simplified prompt language. Reflecting on accomplishments and challenges. Program Analysis will include data from Tableau, using data coaches and shared data. A training series has been mapped out for fall. The data will be the driving force throughout the process with specific attention to equity gaps. Reviewed the new sections. Goals Section- minimum of two goals, one of which is equity related. Reviewed the new PR template. Resources Request Form was reviewed. Microsoft forms will be used for the resource allocation request. Shared the questions within the new form. Shared the spreadsheet that the PR Committee will receive. Niyogi – faculty are feeling some anxiety about the new process. Asked about the SEAP funds included in the process. Recommends conversation about defining equity gaps in the template, requests an intentional conversation. Kong: will have to prioritize our equity plans and metrics. Looking for an endorsement by College Council. Tribble motions to move forward the template, Freytag seconds. All in favor with one abstention (Gwyn); motion is approved. PR Template 2022-23 approved

	Resources request form PR Template Revisions PP
IX	Pathways update, Mark Akiyama, Kat King, Katy Agnost – information only Presented at ASC and going to present at Classified Senate soon and ASDVC. Reviewed overall implementation team structure, student center staff, liaisons with counselors, work force, library. Reviewed how students unable to find services, reviewed the pilot of ASC, a single spot for support and information. Student Centers were built across campuses. Ensured services were also available on the student center websites. Canvas Support Hub, online views shows that students are finding the info. Shared data snapshots. This semester: Over 9000 campus visits, 1300 online visiting, 8000 hours. Can target future outreach as we capture ongoing data. Student Center milestones and accomplishments are being captured. Reviewed next steps including data collection, continued integration of wrap around supports. Starfish rollout coming soon. Slides Student Center milestones and accomplishments
X	Sustainability Committee update, David Hagerty – information only Reviewed accomplishment for their campaigns: Shrink, Drink, Think campaign; 3-bin waste system for SRC and some PH campus locations; uniform signage will be seen on campus. Did not complete waste audit. Two events: Electric vehicle demo and a treasure hunt on Earth Day. Reviewed water usage data; identified a possible leak; pool leak and leak in Quad has been fixed; shared three newsletters. Shared new goals: districtwide updated sustainability goals based on board of governor’s framework. Will return to Council in the fall to get endorsement on some action plans. Sustainability Committee accomplishments
XI	Student Services reorganization proposal, 1st read, Carla Molina and Vicki Ferguson – information only Proposed reorganized of enrollment services to a new structure that supports more dedicated oversight of the International Students Office and Welcome Services staffing to support increased enrollment and retention. Shared financial impact which includes a savings of general fund and SEAP funds. Background and positions impacted and new positions President’s Cabinet has reviewed this proposal. Local 1 will also be included in discussions going forward. Lamb: AB705 assessment is no longer a factor so this one influence for the change.
XII	Key Performance Indicators, 1st read, Lindsay Kong– information only item removed from agenda
XIII	Committee Reports – action may be taken Budget - Two meetings left to finish program review recommendations. Program Review - Busy on the template and scaffolded training in fall, a flex workshop in August, asking for writing teams names this month. Expect work this summer on templates and trainings. Research, Planning and Evaluation – student facing KPI outcomes discussed, annual report including accomplishments and upcoming goals Student Equity and Success - Ongoing discussion on charge and function; student equity plan template at deans and chrs; annual report; going to classified senate to present. Solidify writing team for equity plan. Attending some statewide trainings, work planned over the summer. Others-
XIV	Adjournment 4:32

Spring 2022 meetings: 2/2/22, 2/16/22, 3/2/22, 3/16/22, 4/6/22, 4/20/22, 5/4/22, 5/18/22

NOTICE IS HEREBY GIVEN that the College Council of Diablo Valley College will have a meeting as stated above. Public testimony will be invited in conjunction with the Council discussion on each item. All meetings are held in locations that are wheelchair accessible. To request accommodations for disabilities or for further information, please contact Marta Gillen at (925) 969-2002, or by email at mgillen@dvc.edu