

COLLEGE COUNCIL draft minutes

August 31, 2022 • 2:30 - 4:30 pm

Present: Rita Mayo, Marina Varela, Lisa Ratchford, Vicki Ferguson, Jeniffer Monroy, Joe Gorga, Lindsay Kong, Sangha Niyogi, Chanelle Win ASDVC, Katy Agnost, John Freytag, Joe Gorga, Jen Tejada, Ivan Hernandez
 Guests: Kisha Lee, Crystala Button, Emily Moss, Emma Rogers, Chalisse Forgette, Angela Parris, Anne Kingsley, Adam Bessie, Mario Tejada
 Ex Officio; Susan Lamb Notetaker: Marta Gillen

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| I | Organizational Items |
| 1.1 | Call to Order: Lisa Smiley-Ratchford 2:32 pm |
| 1.2 | Adoption of the Agenda – discussion/action Motion to approve (Freytag), second (Monroy). All in favor; agenda is approved |
| 1.3 | Approval of the May 18, 2022 minutes – discussion/action Motion to approve (Mayo) second (Varela). All in favor; minutes are approved. |
| II | Public Comment This time is reserved for members of the public to address the College Council. A limit of five (5) minutes perspeaker and fifteen (15) minutes per topic shall be enforced. – information only Anne Kingsley and Crystala Button made shared statement to advocate for goals of Distance Ed (DE) Committee. Critical need to institutionalize the funding for DE services and supports. We need to move from survive to build mode – clear planning, support funding and improved communications. Scheduling, funding, training, tools, technology, accessibility, collaboration by modality all need to be prioritized. Full statement here: https://docs.google.com/document/d/1A2HqsApHCIBZEE4539XJ8fwvrAT3chVIHfsLD96GyCQ/edit?usp=sharing |
| III | Council Comment This time is reserved for members to address College Council. A limit of (5) minutes per speaker and fifteen (15) minutes per topic shall be enforced. – information only Marina Varela: Sept 29 Career Closet fashion show. There is a need for clothing donations and also for cash support. |
| IV | Housekeeping items – Lisa, Rita, Lindsay, Susan, 40 min 1. Review annual calendar Calendar link Reviewed idea of an annual calendar. 2. Governance Committees: changes in membership? Mercy Pono is new addition to SES. RPEC: Dan Catterson 3. Roles and responsibilities handbook Roles Link Lamb reviewed a roles and responsibilities handbook that many folks might not be familiar with. Details committees, college planning processes and resource allocation process 4. College Council in governance process a. Leadership role in college discussion and decisions b. Conduit of information back to constituent groups and broader college c. Relationship to reporting committees d. PR and RAP: links program and college goals to resources Transparency, open decision making, including public comment, type of action, posting minute; these are all required of College Council. The College Council makes recommendations to the President. Classified and Senate reps take the discussion backs to their constituent groups. Links to annual goals of all college committees: https://www.dvc.edu/about/governance/committees/pdfs/Annual%20Reports%202021-22.pdf |
| V | President’s update – information only Bob Kratochvil is retiring at end of calendar year. Equity plan, staff development, webpage are all priorities this year. We are in a transition year as mentioned by the DE committee. |
| VI | Program Review rubric, 1st read – Jen Tejada and Katy Agnost, 10 min Tejada: Elumen template and resources request forms were approved last semester. Now sharing the rubric the committee uses to rank resource requests. PR Rubric Reviewed rubric and justification for some of the changes primarily to align with Elumen template. Agnost: the biggest changes were in the language; the categories mostly stayed the same. Lamb: Will next year’s plan shift if equity plan develops specific recommendations? Agnost: Need to keep having this conversation and the entire program review process as we get further in equity plan. Niyogi: The equity plan writers will use this rubric as we talk about closing equity gaps. College wide evaluation process is critical. Ratchford: Will the validators have any change in role with the new process? Tejada: Special training for validators and opportunities to strengthen the writing. |
| VII | Resource Allocation Process and state budget timeline – Susan, information only, 15 min |

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| | <p>Many people unaware of the state budget and how it aligns with college budget. Shared graphic; RAP and state budget reviewed the two processes, where they align, and how the state budget impacts our processes including resources allocation. Priorities come to President in May, but budget isn't firmer until August. Funding sources change from year to year, some covered by state, priorities will shift, personnel shifts. Staff development is not working well, e.g. should BEOI be offered more regularly; knows that DE sustainability is necessary but still needs to fit in with overall budgets. Spring might be more realistic to figure how to incorporate some of these critical processes. L1 and UF negotiations are underway which also impacts. This is a transition year.</p> |
| VIII | <p>Native American repatriation – Susan, information only, 5 min</p> <p>Gave summary of actions to date of funeral remains, following federal requirements. Working now with two local tribes about using a site on the south of Viking Drive as a burial site and possibly a commemoration plaque. Will form a President's Council to discuss the commemoration/educational aspect. Trying to maintain sensitivity and caring during this complex process. Will continue to update the campus.</p> <p>Niyogi: related to this - October 10 is Native American Day on social justice calendar, faculty Dani Cornejo (new Ethnic Studies faculty) invited to give a talk</p> |
| IX | <p>Committee Reports – action may be taken</p> <p>Budget – no report</p> <p>Program Review Next training on Sept 9. Not detail in Elumen, but sections within PR.</p> <p>RPEC seeking faculty and classified membership. First meeting is Sept 14. Continuing with data resources conversation.</p> <p>SES – Busy with new equity plan. New members: Mercy Pono is joining. Will discuss membership in the future.</p> |
| X | <p>Adjournment 4:11</p> |

Fall 2022 meetings: 8/31, 9/7, 9/21, 10/5, 10/19, 11/2, 11/16, 11/30, 12/7

NOTICE IS HEREBY GIVEN that the College Council of Diablo Valley College will have a meeting as stated above. Public testimony will be invited in conjunction with the Council discussion on each item. All meetings are held in locations that are wheelchair accessible. To request accommodations for disabilities or for further information, please contact Marta Gillen at (925) 969-2002, or by email at mgillen@dvc.edu
