

DVC COLLEGE COUNCIL AGENDA approved minutes

May 18, 2022 • 2:30 – 4:50pm

Present: Rita Mayo, Lisa Ratchford, Sangha Niyogi, Jennifer Tejada, Carla Molina, Marina Varela, Kim Schenk, Vicki Ferguson, Manny Mandapat, Lindsay Kong, Todd Hampton, Jeniffer Monroy, Kisha Lee, Kenyetta Tribble, Lisa Gwyn, Lindsay Kong, Angela Parris, John Freytag, Katy Agnost, Joe Gorga, James Noel

Ex officio: Susan Lamb Notetaker: Marta Gillen

I	Organizational Items	2:30 pm
1.1	Call to Order: Rita Mayo Call to order at 2:34	
1.2	Adoption of the Agenda – discussion/action. Proposal by Schenk to move item VII before item VI on the agenda. Motion to adopt agenda as amended (Hampton), Tejada (seconds), all in favor as amended. Motion to reopen the agenda (Freytag), Hampton seconds, all in favor. Motion to modify the PIT agenda as an emergency action items (Freytag), Hampton seconds. All in favor.	
1.3	Approval of May 4, 2022 meeting minutes – discussion/action	
	Lamb asks for correction on Item #5 “ possibility we won’t need the overflow parking”. Motion to approve as amended (Hampton), Varela seconds; all in favor.	
II	Public Comment The public may address the Council. Limit of five (5) minutes per speaker, fifteen (15) minutes per topic. – information only	2:35 pm
	None	
III	Council Comment Members may address Council. A limit of (5) minutes per speaker, fifteen (15) minutes per topic. – information only	2:40 pm
	Ratchford – As we finish the year thank you to the Council, appreciate the support. Mayo also gave her thanks. Ferguson – 70th annual graduation this Friday, 700 students walking. Tribble – transfer reception was an outstanding celebration on both campuses	
IV	President’s update, Susan Lamb – information only	2:50 pm
	Lamb - Thank you to all, this has been a tough several years. Appreciates all the end of year celebrations and excited for in-person graduation. Encouraging everyone to disconnect and take time off this summer.	
V	Exploring funding opportunities; accepting feedback, Susan Lamb – information only	3:00 pm
	Talked last time about possible funding opportunities for land lease for overflow parking lot. This will take at least three years to get underway if we pursue, which would allow time to see need for overflow parking lot going forward. Would like to proceed with exploration. Could help with student housing and gap in funding that we expect. Freytag: ASC passed a resolution to explore this possibility. Classified senate will have additional conversations next week but initial conversation shows a willingness to explore this option. Lamb will keep the Council in the loop in exploration outcomes.	
VI	Resource allocation process - recommendations by Budget Committee – action may be taken	3:10 pm
	Hampton summarized the Budget Committee (BC) process after receiving Program Review Committee recommendation for prioritization of band A, B, and C allocations. Hampton and Lamb summarize monies available including approx. \$616,000 of instructional equipment monies carried over from last year (since we used HEERF) and \$200,000 leftover budgetary money is also available. Also, may receive additional instructional equipment money from state budget by July 1. Shared spreadsheet with all funding requests and identified funded items. BC’s intent was to fund as many items as possible but was unable to fund big cost items of band A. Looking for recommendation from College Council for how to utilize any additional funding we receive after state budget allocation is complete and allocate for additional Band A items. Reviewed categories: equipment, hardware, software, furniture, facilities, professional development (PD), services, needs, supplies, operating budget. In the professional development category, there was a motion (Freytag) to add Pedagogy Inquiry Team into Band A funding following earlier discussion. Seconded (Ratchford). All in favor; motion is approved. Discussion to recommend funding as much of Band A as possible with additional monies that become available. Attempt to fund all of Band A, then the two professional development items, then the telescope and planetarium projector. This would result in all Band A items being funded. Motion (Tribble) to recommend to President to go forward with funding Band A per Program Review and Budget Committee, and for those that are unfunded in Band A, two professional development items would be prioritized due to their campus scope, then the astronomy telescope and projector request. Seconded (Freytag). All in favor; motion is approved.	
VII	Professional development requests after the Program Review process/PIT, James Noel and Kim Schenk – information only	3:50 pm

	<p>Schenk: Honors the work of the Program Review Committee but is requesting consideration for budget allocation after the program review cycle has concluded. Discussed the positive impact of the USC Institutes and the work of the Pedagogy Inquiry Teams (PIT). Noel explained PIT context and collaborations; equity is front and center and the goal is to institutionalize the work of PIT; could have positive impact across college and student centers. Ongoing training is needed thus the request to be considered for funding. This request is outside the program review process because the work and proposal occurred after the program review due date. Because this is outside the program review process, seeking Council support to include this with other professional development requests. Lamb, Tejada and Tribble expressed support of this vital, innovative equity work and adding this as a recommendation for supplemental input.</p> <p>Ratchford: Since this agenda item is listed as information only, will need motion to reopen agenda and revise. Motion to reopen the agenda (Freytag), Hampton seconds, all in favor.</p> <p>Motion to modify the PIT agenda item as an emergency action item (Freytag), Hampton seconds. All in favor.</p> <p>Motion to allow the request for PIT professional development to be considered for program review request process (Freytag) in agenda item VI, Mayo seconds. All in favor, motion is approved. Lamb: friendly amendment suggestion – we are not considering for program review process but we are considering for the resource allocation process. Motion to approve the friendly amendment (Hampton), Ratchford seconds. All in favor.</p>	
VIII	DVC mission statement, Lindsay Kong – action may be taken	4:00 pm
	<p>Bringing back this topic. Keep the mission statement as is or open the full review process. Both classified and academic senates have approved to keep the mission as it is and leave it in place until the next review cycle in three years.</p> <p>Motion to keep the mission statement (Tejada); seconded (Monroy), all in favor; motion is passed.</p>	
IX	Committee annual reports, Lindsay Kong – information only	4:05 pm
	<p>Annual reports received for the year, will be shared on the website. Reviewed annual report process. Some provided accomplishments, challenges, goals for next year. Committee Handbook from 2018: this is a self evaluation process. Each committee does start of year, mid-year and end of year evaluation.</p> <p>Some of the processes of College Council can be lost as we change personnel and the Council Steering committee could consider a yearly calendar and the items that need to be included at College Council, e.g. Fall – roles and responsibilities, May- Annual reports from the Big 4 committee.</p>	
X	Student Equity Plan, SES Tri Chairs – information only	4:15 pm
	<p>Introduced new Student Equity Plan template. Metrics used in SEAP plan: successful enrollment, completion of transfer level math and English, retention from term to term, completion and transfer. Disproportionately impacted student data were reviewed. Reflection, recommendations from USC institute, reviewed metrics, how to target interventions. Plan to identify one DI student group for each metric. Shared timeline and template.</p> <p>Lamb: kudos for the work so far.</p> <p>Student equity plan template</p> <p>New SE plan</p>	
XI	Native American remains, Susan Lamb – action may be taken	4:25 pm
	<p>Lamb summarized process to date for repatriation of Native American remains and funeral artifacts over the last four years. Two tribes have come forward, one federally recognized and one unrecognized, working through legal process for this repatriation. Tribes may request to rebury the remains on site at DVC. This would require going through Governing Board to get a cultural easement. Bringing back to receive recommendation from the Council for repatriation on the triangular property on Grayson Creek and Viking Drive. Freytag: ASC endorsed this recommendation at its' last meeting. Move by Hampton to use language from ASC (see below), Freytag seconds, all in favor. No abstentions.</p> <p>Motion from ASC:</p> <p>Move that the college and district's ability to offer the Grayson Creek parcel of land as a possible reburial/repatriation solution, contingent upon the agreement of all tribes and involved parties, and acknowledge the college's responsibility as a component of the process.</p>	
XII	Student Services reorganization proposal, 2nd read, Carla Molina and Vicki Ferguson – information only	4:35 pm
	<p>Reviewed proposal, highlighted clarifications of positions impacted.</p> <p>Enrollment Services Reorg</p>	
XIII	Committee Reports – action may be taken	4:40 pm
	<p>Budget-nothing further to report</p> <p>Program Review- final meeting last week; budget committee SES Committee from SW rep to look at PR recommendations, made a pitch for data coaches.</p> <p>Research, Planning and Evaluation- IRB request form. Three internal and three external requests were approved, three external requests were not approved.</p> <p>Student Equity and Success- End of year report, lots of work ahead. Might need additional faculty and classified participation</p> <p>Others- Shared calendar for next year</p>	
XIV	Adjournment	4:50 pm

Spring 2022 meetings: 2/2/22, 2/16/22, 3/2/22, 3/16/22, 4/6/22, 4/20/22, 5/4/22, 5/18/22

NOTICE IS HEREBY GIVEN that the College Council of Diablo Valley College will have a meeting as stated above. Public testimony will be invited in conjunction with the Council discussion on each item. All meetings are held in locations that are wheelchair accessible. To request accommodations for disabilities or for further information, please contact Marta Gillen at (925) 969-2002, or by email at mgillen@dvc.edu
