

Diablo Valley College
Committee Self Evaluation Form

College Council

For Academic Year: 2011-12

Date of Self Evaluation: 5/14/12

Average Attendance

Major Committee
Accomplishments &
Achievements in Past Year

- Addressed the challenges identified in the 2010-2011 College Council self-evaluation except for fully establishing timelines
- Completed a full cycle of the resource allocation process (RAP) and forwarded recommendations for allocation of college resources to the College President
- Improved and clarified timelines for the RAP and for committee evaluations
- Initiated the evaluation of the first RAP with surveys of active participants in the process, including the governance committees and college leaders
- Completed review of the 2010-2011 college governance and operational committee self-evaluations
- Clarified roles of committees and made recommendations for consolidation (Institutional Planning Committee; Institutional Effectiveness Committee) and dissolution (Enrollment Management Committee)
- Initiated the review of the 2011-2012 college governance and operational committee evaluations
- Meetings were well-organized and run, with more selectivity about the issues that were brought to the group
- Engaged in fruitful, collegial, positive, productive, and respectful dialogue about issues brought to the Council for discussion/action – less positional, more facilitative dialogue with respect to the College Council role in governance
- Improved communications/coordination with the Budget Committee and the Integration Council
- Increased dialogue/communication with the college community, enhancing effectiveness as a representative group
- Had more consistent student representation on the Council

Major Obstacles/Problems
With Committee Function

- Timelines are still a challenge, particularly with respect to governance committee roles in the RAP
- Need to develop ways to orient new members to the Council
- There is a tension between Council's role in oversight and critical evaluation, especially with other governance committee reports
- Need to ensure that plans are addressed in the RAP in meaningful ways, and to determine who is responsible for monitoring the decision making on funding college plans.
- Inconsistent attendance

Recommended Changes to
Committee Charge

- Note for future reference – changes to timelines in either the resource allocation process or committee evaluation could require changes to the charge of the Council
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Recommendations for
Improving Committee
Process/Efficiency

- Develop a two year governance committee calendar.
- Formalize joint governance co-chairs meetings
- Continue to explore ways of increasing coordination/communication between governance committees eg liaisons between committees, ongoing meetings of the co-chairs, invitations by topic
- Continue conversation on expertise and what it means (eg the college president, faculty senate president, and classified president coordinate during the appointment

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	<p>process to ensure that the Council has appropriate expertise)</p> <ul style="list-style-type: none"> • Seek out members who will consistently attend and actively participate in the work of the College Council • Develop an orientation program for new members
<p>Recommended Changes In Size and Membership</p>	<ul style="list-style-type: none"> • Continue conversation on expertise and what it means (eg the college president, faculty senate president, and classified president coordinate during the appointment process to ensure that the Council has appropriate expertise) • Seek out members who will consistently attend and actively participate in the work of the College Council • Revisit, in consultation with the ASDVC president, the roles, responsibilities, and number of student representatives for College Council – creating flexibility to ensure that the student voice is included in the dialogue
<p>Tentative Committee Goals Coming Year</p>	<ul style="list-style-type: none"> • Develop an evaluation process for the RAP • Continue improving the RAP • Clarify roles of the governance committees in the RAP • Convene governance committee chairs regularly to systematically evaluate processes and to address gaps, timelines, schedules • Address operational committee roles based on results of self-evaluations • Recommend a strategic plan • Monitor accreditation functions through established committees • Clarify the governance/operational committee roles in decision making and make recommendations for improvement/efficiency • Develop a calendar for periodic review of DVC procedures to ensure their currency
If your committee oversees a college wide plan, please respond below:	
<p>Name of Plan(s)</p>	<ul style="list-style-type: none"> • [Plan Name #1]
<p>Progress Made Toward Each of the Plan's Goals (Be specific regarding annual benchmarks to date)</p>	<ul style="list-style-type: none"> • [Goal #1] • [Goal #2] • [Goal #3] • [Goal #4]
<p>Changes or Updates (if any) Made to the Plan</p>	<ul style="list-style-type: none"> • [Change #1] • [Change #2] • [Change #3] • [Change #4]

Chair/Co-Chair Signature: _____

Chair/Co-Chair Signature: _____

Chair/Co-Chair Name: _____

Chair/Co-Chair Name: _____