

Diablo Valley College
Committee Self Evaluation Form

Committee Name:
College Council

For Academic Year:
2012-2013

Date of Self Evaluation: April 22, 2013

Major Committee
Accomplishments &
Achievements in Past Year

Tasks completed:

- Reauthorized college mission
- Reviewed / endorsed IC report
- Completed 2nd cycle of resource allocation with greater efficiency, no major challenges
- Clarified role of CC in closing the loop on processes
- Started analyzing committee handbook & refining committee structure
- Discontinued 2 committees and redirected their work for increased efficiency
- Approved and gave support to strategic planning TF & writing group
- Recognized and delegated procedures appropriately, particularly with respect to academic and professional matters
- Made great strides in getting continual reports from other committees; increased regular, ongoing dialog with other committees well received.

Process improvements:

- Effective collaboration among senates, IC, budget, C Council & mobilization of IPC, clarifying and increasing transparency of committee responsibilities, interconnectedness and workflow
- Work moved through well; strong leadership and increased efficiency
- Increased depth of dialogue on major college concerns
- Governance committee co-chairs continued collaboration to streamline & improve processes
- Fostered constructive dialogue & feedback, analysis of issues & concerns
- Increased degree of impact of recommendations to president and alignment with president's decisions
- Maintained peace & confidence in governance process
- Consistent attendance
- Increased student representation on college committees

Major Obstacles/Problems
With Committee Function

- Chair/ Co-Chair rotation – the co-chair had to withdraw mid-year because other obligations will prevent her from becoming chair next year – had difficulty recruiting another co-chair from the appropriate constituency
- Need more training and overall college information for new committee members

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	<ul style="list-style-type: none"> • The lack of a calendar of what needs to happen when contributed to members feeling unprepared when they came to meetings - unsure of timeline & when events will occur • Preparation for meetings was difficult because of breadth of information and lead time was difficult for those with flex schedules • Lack of in depth understanding made it hard to evaluate proposals / recommendations • Sometimes got bogged down in details with committee structure conversations, rather than big picture • Very little participation from public
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Tentative Committee Goals Coming Year	<ul style="list-style-type: none"> • Develop an annual calendar of College Council processes • Develop training, consider face-to-face or online, for new Council members including an overview of the Committee Handbook, DVC Procedures and Policy, College Council processes • Review, approve and forward the DVC Strategic Plan and the Accreditation Self Evaluation to the College President • Revise and improve the Committee Handbook • Continue to develop the Committee flowchart • Evaluate outcomes of the Resource Allocation Process • Develop recommendations to improve the chair/vice chair rotation
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General Recommendations for Change, if any	<ul style="list-style-type: none"> •
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If your committee oversees a college wide plan, please respond below:

Name of Plan(s)	<ul style="list-style-type: none"> •
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Progress Made Toward Each of the Plan's Goals (Be specific regarding annual benchmarks to date)	<ul style="list-style-type: none"> • [Goal #1] • [Goal #2] • [Goal #3] • [Goal #4]
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Changes or Updates (if any) Made to the Plan	<ul style="list-style-type: none"> • [Change #1] • [Change #2] • [Change #3] • [Change #4]
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Chair/Co-Chair Signature: _____ Chair/Co-Chair Signature: _____

Chair/Co-Chair Name: _____ Chair/Co-Chair Name: _____